

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 27th JUNE 2019

Present: The Mayor, Councillor M Brooks - In the Chair
Councillors G Foster, A Jamieson, A John, M Connors, A Walster, L Ellard,
M Ray, K Toner, H Wilson & E Thornley

Apologies: Cllr T Bromwich

Absent without Apologies:
None

In Attendance: Mrs D Carro, Mrs L Newland & Cllr A Crump

22. DECLARATIONS OF INTEREST

Cllr G Foster	Non-Pecuniary Reason	Planning Application 19/000435/FUL Neighbouring property
Cllr A John	Non-Pecuniary Reason	Planning Application 19/01578/FUL Neighbouring property

23. APOLOGIES
Noted

24. REPRESENTATIONS FROM THE PUBLIC

Resident – Welsh Road West, Southam

Spoke objecting to the Southam College, Sport Hall application stated that his previous objection stands, proposal in not in keeping with the residential area and concerned that a precedent will be set. The application dated 28.3.19 states that there will be no pedestrian access on Welsh Road West, when there clearly will, that there will not be refuse collections when there will, the latest traffic survey states the average speed is 39 mph, even though Welsh Road West is 30 mph, in light of these issues, if it was to go through could we have permanent parking restrictions between Hillyard Road and Windmill Way as coaches will not have room to swing out due to parking on pavements, working hours limited and restrictions on movements in the afternoon, finally do not think the school is setting a very good example in building on green spaces.

Resident – Windmill Way, Southam

Spoke objecting to the Southam College, Sports Hall application stating that the proposed building is a prefabricated industrial type in an area that SDC state it is a highly sensitive area to industrial developments, the splay lines do not take into account parked cars, cars can't be seen by people leaving from the gate entrance, the water authority don't want the surface water going into the ditch, 5 bodies have objected to this application although Sport England seem to have changed their mind, it is very hard to track the documents and there seems to be very little information coming back regarding it, I feel this project needs looking at seriously again.

Resident - Springs Crescent, Southam

Spoke stating that she wasn't happy with what was recorded in the minutes of the last meeting as it didn't record exactly what she said, she also said that her name has always been recorded in the minutes and now it isn't and it seems like you don't care.

25. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the meeting held on Thursday, 23rd May 2019, having previously been circulated, be confirmed and signed by the Town Mayor.

26. POLICE

No report

27. ACCOUNTS FOR PAYMENT

i) Invoices were available at the meeting for inspection

RESOLVED:

That the payment of accounts dated June 2019, totalling £13,637.22 (details attached) be authorised.

28. APPLICATIONS FOR PLANNING PERMISSION

28.1 i) Council considered the applications for planning permission detailed on the schedule dated June 2019 upon which the Town Council had been consulted by Stratford District Council. (details attached)

28.2 ii) Planning Application decisions dated June 2019

Noted

28.3 iii) Planning Committee Meeting Dates

29. TOWN CLERK'S REPORT

29.1 PUBLIC REPRESENTATIONS

i) The Welsh Road West and Windmill Way residents were advised that their representation was considered under the planning item.

ii) Springs Crescent resident was advised that a summary of what a resident says is recorded, that her complaint regarding the churchyard path was reported to St James Church and they have advised that the problem has been rectified, that the reason why residents names are not stated in the minutes is due to GDPR.

29.2 ACCOUNTS 2018/2019

Members considered all documents relating to the 2018/2019 Accounts

RESOLVED:

i) That the Town Council has reviewed and is satisfied with the Internal Audit process and its scope and effectiveness

ii) That the Town Council has considered and accepts the Internal Audit Report for the financial year 2018/2019

iii) That the Financial and Non-Financial Risk Assessment has been reviewed by the Town Council and should be signed by the Town Mayor and Town Clerk and submitted to the External Auditor

iv) That the Town Council has reviewed and accepted the Town Council Financial Regulations

v)That the Southam Town Council Annual Governance Statement is reviewed and signed by the Town Mayor and Town Clerk and submitted to the External Auditor

vi)That Section1 Annual Governance Statement be signed by the Town Mayor and Town Clerk and submitted to the External Auditor

vii)That the Town Council has approved the accounts for 2018/2019

viii)That the Statement of Accounts be signed by the Town Mayor and Town Clerk and submitted to the External Auditor

29.3 REVIEW OF POLLING DISTRICTS AND POLLING PLACES

Members considered correspondence from Stratford District Council regarding the size and boundaries of polling districts and the location and suitability of polling places.

RESOLVED:

i)To respond stating that the option discussed at the Audit Committee meeting in November 2014 regarding the possible use of the Welfare Hut is now not an option as the building is in disrepair.

ii)To advise SDC that once the Taylor Wimpey development is complete on the east of the bypass thought will need to be given to having a Polling Station on that side, there will be a Community Hall built on this development which could be used as a Polling Station

29.4 TAYLOR WIMPEY – LILLEY MEADOW ESTATE

Cllr Walster, Cllr Brooks and the Town Clerk recently met with Taylor Wimpey regarding various complaints from residents on the estate, one issue was the lack of litter bins. As the Management Contract has been finalised for this estate Taylor Wimpey said that they cannot add additional costs relating to the emptying of additional bins to the Management Contract. Taylor Wimpey have said that if they pay for some additional bins to be installed would the Town Council be willing to pay for the emptying of the bins at a cost of approx. £200 per bin per annum.

RESOLVED:

i)That the Town Council will pay for the emptying of additional bins

ii)To write to Taylor Wimpey stating that the Council expects the appropriate number of bins to be installed on the Daventry Road development and that the emptying of them are included in the management fee

29.5 COUNCIL MEETING DATES ENV DATES

Noted

30. CORRESPONDENCE

30.1 Southam Christmas Lights Association & Southam Carnival – Grant Thank you

Noted

The Grange Hall Management Committee

The Council were advised that the Christmas Lights Association have found alternative storage that no longer involves The Grange Hall

Southam First – Retro Revival Grant Feedback Form

Noted

31. REPORTS FROM WORKING PARTIES

31.1 ENV WORKING PARTY MINUTES – 13TH JUNE 2019

Item 1 – Southam First Responders Team Restart

James O’Neill from Ettington First Responders attended the meeting to discuss with Members how he is trying to restart the Southam First Responders and discussed what is required and how the Council could help. They need to recruit 6 people

RESOLVED:

i)To advise James O’Neill of the Heart Start Training Sessions that are currently taking place in Southam

ii)That James O’Neill to provide the Town Council with a Recruitment Promotion Advert

iii)To provide James O’Neill with contact details for Daryl Townsend (Southam Fire Station)

iv)That Southam Town Council fully supports the initiative to get a Southam First Responders team in Southam

Item 2 – O’Brien Developments

Steve Bromley (Planning Consultant) and his client Simon O’Brien attended the meeting to discuss their proposal to open up land for public access funded by the development of two dwellings.

RESOLVED:

That a meeting will take place on site, prior to the next ENV meeting at 6.30pm on Thursday 11th July 2019

Item 3 – Annual Accounts 2018/2019

Members considered the accounts, had a couple of queries regarding the extended trial balance sheet, but were happy with the accounts.

Item 4 – Promoting Southam and the Town Centre

Members considered Cllr Foster’s report

RESOLVED:

i)That a separate working party meeting would take place in July to brainstorm ideas

ii)Members agreed that to launch a “Home of Southam Cake” competition

Item 5 – Calling Cards

Members considered Cllr Foster’s proposal that all Councillors and staff have a calling card (a type of business card) at a cost of £10 + vat for 100.

Members all agreed that having cards was a good idea, however it was agreed that it would be better if all Councillors had a Town Council gov.uk email address.

RESOLVED:

i)That Cllr Thornley will investigate a better price for the cards

ii)To establish if all Councillors can have a town council.gov.uk email address probably using an Office 365 exchange account email

Item 6 – Low Carbon Event

Members considered Cllr John’s report

Noted

Item 7 – 3 Tier Rural Transport Event

Members considered WCC invite to attend the 3 Tier Transport Event and give a presentation on the Southam Transport Volunteer Service

RESOLVED:

That Cllr L Ellard will do the presentation with the support of the Town Clerk

Item 8 – Alleged Gravestone Damage

Members considered the complaint

RESOLVED:

i)To await a response from the Contractor

ii)To ascertain from the complainant what they are wanting the Council to do?

Item 9 - Councillor Surgeries

RESOLVED:

That the surgeries continue to be held on the 2nd Saturday of the month, at the library and that promotion of the surgeries is improved

Item 10 – Representatives to Outside Bodies

Members reviewed the list and agreed the representatives; Members also discussed the Southam in Bloom - Floral Fountain

RESOLVED:

i)The agreed ‘Representatives to Outside Bodies’ is attached

ii)That the Town Council will accept liability for the planter that Southam in Bloom want to install, so that WCC will give authorisation for the planter to be installed in Wood Street

Item 11- Planning Application

RECOMMENDATION:

See attached

31.2 COMMUNITY FORUM 12TH JUNE 2019 – CLLR JOHN REPORT

Noted

31.3 MERESTONE PARK PATH

Members were advised that the work on the path is currently taking place, however a problem has been identified regarding the timber edging. The quote was originally based on replacing some edging that was needed but it has become apparent that the edging is in worse condition than first thought and it would be better if all the edging was replaced.

RESOLVED:

To replace all of the timber edging at a total cost of £4400 + VAT

32 INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Crump advised the following:

- **Been out to various areas cutting back shrubs etc.**
- **Helping with Rubbish Friends**
- **Dealing with complaints at Southam Primary School regarding parking and is arranging for Civil Enforcement Officer patrols**
- **Dealt with a problem tree at the Leisure Centre**
- **Attended the Low Carbon Event**

- **Dealing with path issues at Park Lane and Tithe Lodge**
- **Working with Paul Taylor (WCC Office) regarding speeding mitigation on Welsh Road East**
- **Will ask for the speed limit to be moved on both Welsh Road East and Daventry Road to take into account the new junctions serving the new housing estate**
- **Will discuss with Karen Dixon attendance at a meeting regarding HS2 Low frequency Sound**

33. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

34. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise the payment of staff salaries dated June 2019

The Meeting closed at 8.40 pm

Mr Frazer Reid Cyberweld	Lion Road, Welsh Road East, Southam, CV47 1NE	Construction of Workshop	03- Jul- 19	No representations	
Mrs Wincott	Brooklands Farm, Warwick Road, Southam CV470HW	Creation of two new (residential) barns & conversion of an existing barn (to a dwelling house)	04- Jul- 19	Objection: 1. This development encroaches further into Stowe Valley than neighbouring properties 2. Overbearing effect on neighbouring properties 3. Concern over access onto highway	
Sue Miller	Southam College Welsh Road West Southam CV47 0JW	Amendment to original plan:revised site location plan; S_Preliminary Ecological Appraisal V3; revised drainage strategy; addendum to the Design and Access statement; revised proposals.	10- Jul- 19	Original grounds for Objection: Disabled parking spaces could be blocked by coaches or busses. Main car park is not adjacent to the facility. Insufficient tree covering to shield the new building. Does not meet the requirements of the SPD Supplementary Planning Guide. No information as to the orientation or the positioning of the photovoltaic panels on the roof. Due to the length and turning circle of the coaches, there is not enough distance between coashes exiting and nearby roundabout; coaches will impinge into	At the Council meeting on 27th June following receipt of an Amended Planning Notification dated 19th June, it was decided that the Council would support the application, subject to the following considerations: 1. Restrictions on building works to be limited to between the hours of 8am and 6pm. 2. The gates to the Sports Hall car park to be closed to the public during normal school hours, only opening afterwards until the hall closes at the end of the day. 3. Consideration be given to the proposal for the short pathway leading onto Welsh Road West, which the Council believes to be unnecessary. 4. The works delivery phases to be defined in