

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL VIRTUAL MEETING VIA MICROSOFT TEAMS DUE TO COVID-19 ON FRIDAY 23RD APRIL 2021

Present: The Mayor, Councillor G Foster - In the Chair
Councillors A John, A Jamieson, M Ray, A Walster, N Savage K Medgett and L Ellard

Apologies: Cllr J Carson – Holiday
Cllr K Mullen - Personal
Cllr M Connors – Work
Cllr K Toner - Personal

Absent without Apologies:
Cllr T Bromwich
Cllr C Worsh

In Attendance: Mrs D Carro and Miss L Hextall

199. APOLOGIES

RESOLVED:

Apologies were accepted.

200. DECLARATIONS OF INTEREST

Cllr G Foster	Non-Pecuniary	Planning Application 21/00024/FUL
	Reason	Neighbour

201. REPRESENTATIONS FROM THE PUBLIC

None present.

202. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i) That the minutes of the meeting held on the 25th March 2021, having been circulated, be confirmed, and signed by the Town Mayor.

ii) i) That the minutes of the extraordinary meeting held on the 8th April 2021, having been circulated, be confirmed, and signed by the Town Mayor.

203. ACCOUNTS FOR PAYMENT

i) Invoices were available at the meeting for inspection.

RESOLVED:

i) That the payment of accounts dated April 2021, totalling £5846.56 (details attached) be authorised.

ii) That Cllr John and Cllr Ellard to sign off the payments.

204. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated April 2021 upon which the Town Council had been consulted by

Stratford District Council. (details attached).

iii) Planning Application decisions.

None to consider.

iv) Planning Committee Meeting Dates

Noted

205. TOWN CLERK'S REPORT

205.1 REPRESENTATIONS FROM THE PUBLIC

None in attendance

205.2 QUARTERLY BUDGET REVIEW AND RESERVES STATEMENT

Members were advised of the current situation.

205.3 SOUTHAM LUNCHEON CLUB

RESOLVED:

That the Town Council continue to support the luncheon club

205.4 SDC INFRASTRUCTURE PROJECTS

Noted

205.5 RURAL MARKET TOWN GROUP

RESOLVED:

To join for the free trial period and review when that period comes to an end.

205.6 NABMA MEMBERSHIP (MARKET SUPPORT ORGANISATION)

RESOLVED:

Not to review membership

205.7 COUNCIL MEETING DATES

Noted

206. CORRESPONDENCE

None to consider.

207. WORKING PARTY REPORTS

(including representative reports from Outside Bodies)

207.1 ENV WORKING PARTY MINUTES – 11TH MARCH 2021.

Item 1 – Severn Trent Permission

Members considered correspondence from Severn Trent seeking permission from the Town Council to install flow monitors, to monitor sewerage capacity in the River Stowe. In order to do this, they need access to the manhole's situated in the Park Lane Recreation Ground

RESOLVED:

To respond to Severn Trent advising that permission is given.

Item 2 – Cllr Mullen correspondence

Members considered correspondence from Cllr Mullen regarding traffic issues, parking and congestion along Welsh Road West and the lack of playing field facilities for older children.

RESOLVED:

- i) To write to Southam College (cc Director of Education) asking them to review their coach and traffic management, expressing concerns of the high level of congestion, inappropriate parking and coaches waiting on Welsh Road West at 2.30pm waiting to be let in on site. That these issues need to be taken seriously otherwise the Town Council will find it difficult to support the fourth-coming planning application regarding the new build.
- ii) To ask Southam College to write to parents reminding of their responsibilities to park sensibly and that children can be dropped off and picked up in the centre of town safely.
- iii) To push WCC to carry out the infrastructure review of Welsh Road West as discussed at the meeting in October 2020.

Item 3 – Deputy Clerk /Communications Officer Recruitment Update

Cllr John gave members an update on the situation.

Item 4 – Future Meetings

RESOLVED:

- i) That in line with government legislation council meetings on and after the 27th May 2021 will take place, face to face at The Grange Hall.
- ii) That ENV Working Party Meetings will continue to take place virtually and will be reviewed.

Item 5 – Frontline Workers Day – 5th July 2021

RESOLVED:

- i) That the Town Council fully support the event and will purchase a flag at a cost of £35.
- ii) That the Town Council will encourage residents to celebrate the event.
- iii) To advise Stratford Town Council that Southam will be participating.
- iv) That the Town Council will register their participation on the .org website.

Item 6 – Representations to Outside Bodies

Members reviewed the appointments.

RESOLVED:

- i) That Cllr Medgett and Cllr Jamieson join the Emergency Planning Committee and that a meeting takes place with the committee to review the Emergency Plan before it is distributed.
- ii) That the Play Area Development group is combined with the Youth Matters Group
- iii) Cllr John and Cllr Medgett join the New Community Hall group
- iv) Cllr Savage is a representative for the Community Forum.
- v) That Cllr Savage joins the Dementia Friendly Group
- vi) That Cllr Medgett joins the Flood Risk Management Group
- vii) That Cllr Medgett joins the Rights of Way Volunteering Group

viii) That Cllr Mullen is on the Youth Matters Group

Item 7 – Government Consultation on remote meetings

RESOLVED:

i) That the council will respond as a body based on Cllr Foster's suggested responses.

ii) That Councillors can also respond individually.

Item 8 – Planning Applications

21/00641/FUL Mrs Kathryn Fairhurst The Abbey, Warwick Road, Southam, CV47 0HN

Single-storey link extension, upgrade of insulation to existing external brick wall and demolish the boiler room external wall, partition wall and bike store external wall. Install new Crittal-style pop-out windows and patio doors to garden elevation and full height windows and timber boarding to courtyard elevation.

RESOLVED:

That the Town Council objects to this application, this building is a very important listed building in Southam, and the proposed design is not in keeping with the listing.

21/00642/LBC Mrs Kathryn Fairhurst

The Abbey, Warwick Road, Southam, CV47 0HN Single-storey link extension, upgrade of insulation to existing external brick wall and demolish the boiler room external wall, partition wall and bike store external wall. Install new Crittal-style pop-out windows and patio doors to garden elevation and full height windows and timber boarding to courtyard elevation.

RESOLVED:

That the Town Council objects to this application, this building is a very important listed building in Southam, and the proposed design is not in keeping with the listing.

21/00786/FUL Mr Dan Smyth Humphriss

1 Kestrel Row, Southam, CV47 2UB

Front single storey extension to accommodate utility room.

RESOLVED:

No representations

21/00743/FUL Ms S Heelam

97 Stowe Drive, Southam, CV47 1NP

Extension to front porch

RESOLVED:

No representations

21/00387/FUL Mr Tom Whyte

Insight House, 2 Marston Croft, Southam, CV47 1PX

Proposed single storey rear extension.

RESOLVED:

No representations

207.2 NEIGHBOURHOOD PLAN

Members were advised that there is an issue with the banner that requires planning permission.

207.3 NEW WEBSITE

Members were advised that the website is progressing nicely.

207.4 CHRISTMAS LIGHTS ASSOICATION

Members were advised that CJ Events Warwickshire Ltd have provisionally confirmed that they will support the event.

208. INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

Cllr Crump advised the following:

- The streetlights have been replaced outside the co-op.
- The streetlight in Abbey Close has now been replaced.
- There is a drain problem on the A423 near to Galanos House which will be repaired in the first week in May.
- Pressure on HS2 is ramping up, but not in a position to give any more information at this time.
- Issues regarding HS2 24 hr working relate to digging and vehicle movements.
- Having an infrastructure meeting with John Careford
- The Southam Warwickshire Local Plan is progressing
- There is a new LGA Code of Conduct

209. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

210. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise the payment of staff salaries dated April 2021.

211. SDC THE GRANGE AND THE GRANGE HALL

RESOLVED:

i)To respond to SDC advising that the Town Council do not find their proposal acceptable and that the council will come back with a counter proposal in due course.

ii)That Cllr Foster , Cllr Walster , Cllr Medgett and the Town Clerk will meet to put together a counter proposal, including a spread sheet of all the expenditure required at the hall.

Meeting closed: 8.25pm

PLANNING APPLICATIONS

21/01106/LBC	Kemmer	Yew Tree House , 90 Coventry Street,	Remedial structural measures to address bow in front wall, cracking in internal walls and external	No representations
21/00825/FUL	Mr Martin Habel	54 St Wulstan Way, Southam, CV47 1TU,	Erection of a rear extension to Kitchen and to extend garage with new pitched roof to provide	No representations
20/02649/LDE	Mr Scott Lewis	18 Spire Bank,	The conversion of an integral garage in to a new	No representations
21/00024/FUL	Sandeep Singh & Hayley Connolly	21 Welsh Road West, Southam, CV47 0JW,	2 storey side extension, single storey rear extension, and new vehicle access crossing to provide off street parking. An amendment/additional information has been received for the application shown above as follows: The side extension has been reduced in width and the design has changed slightly in the removal of windows.	No representations

ACCOUNTS FOR PAYMENTS

Southam Town Council Financial Year 2021-2022

Accounts Payable April 2021

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
1	44	E.ON	Electricity for street lights 01/03/21-31/03/21	Unity	£701.29	116.88	£584.41
2	ER	Stratford-on-Avon District Council	Provision and installation of litter bin - Warwick Road. Emptying of Dog and/or litter bin. 23/03/21 - 22/03/22 - Location Warwick Road.	Unity	£584.23	97.37	£486.86
3	20	Walc	Subscription renewal	Unity	£1,181.00	122.00	£1,059.00
4	12	Inside IT	Office 365 , Cllr emails, Trend Micro, Offsite Back Up , Monthly Support.	Unity	£573.67	95.61	£478.06
5	46	Limebridge Rural Services Ltd	Grasscutting 1 of 16 cuts	Unity	£1,123.03	187.17	£935.86
6	6	British Telecommunications PLC	GP 00277011 Bundle services - 01-04-21 - 30-04-21	Unity	£165.54	27.59	£137.95
7	16	Southam Clean Services (K. Osborne)	Relief Caretaker to cover L.Neal's Holiday	Unity	£105.00		£105.00
8	48	Mrs D Carro	Request from Jackie Grey - supplies of custard and dairy milk bars for Luncheon Club.	Unity	£115.14	9.44	£105.70
9	39, ER	Mr R Carro	Maintenance Contract April	Unity	£708.46		£708.46
10	18	Express Press	April newsletter	Unity	£589.20	98.20	£491.00

Total £5,846.56 £754.26 **£5,092.30**