

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 23rd MARCH 2023.

Present: The Mayor, Councillor A John - In the Chair
Councillors, G Foster, K Collier, A Jamieson, N Savage, M Ray, M Connors, C Lambert & L Ellard

Apologies:
Cllr A Walster – Personal

Absent without Apologies:
Cllr T Bromwich

In Attendance: Mrs D. Carro, Mrs R. Barnett and Cllr A Crump

138. DECLARATIONS OF INTEREST
None

139. APOLOGIES

RESOLVED:
i) Apologies accepted.

140. REPRESENTATIONS FROM THE PUBLIC
None present.

141. MINUTES OF THE PREVIOUS MEETING
RESOLVED:
i) To ratify minutes of the meeting held on Thursday 23rd February 2023

142. ACCOUNTS FOR PAYMENT
Invoices were sent to members with their meeting papers.

RESOLVED:
i) That the payment of accounts dated March 2023, totaling £36,448.63 (details attached) be authorised. Cllr A John and Cllr M Connors to authorise payments.

143. APPLICATIONS FOR PLANNING PERMISSION
i) Council considered the applications for planning permission detailed on the schedule for March 2023 upon which the Town Council had been consulted by Stratford District Council.
ii) To note the Planning Applications Decisions Report

RESOLVED:
i) Planning Applications submitted as detailed in schedule for March 2023 later within the minutes.
ii) Planning decisions summary - Noted.

144 TOWN CLERK'S REPORT

144.1 PUBLIC REPRESENTATIONS

None present.

144.2 VARIATION AND REVOCATION OF STANDING ORDERS

Any motion to add, to vary or revoke these Standing Orders shall when proposed and seconded be referred without discussion to the next ordinary meeting of the Council.

In accordance with the above it is proposed to move the following agenda item to be considered after Planning Applications:

Information from County and District Councillors

RESOLVED:

- i) **To discuss at the next meeting**

144.3 SOUTH WARWICKSHIRE ECONOMIC DEVELOPMENT STRATEGY CONSULTATION

Members considered the consultation to decide to decide how the Town Council should Respond.

RESOLVED:

- i) **To respond that Southam Town Council are disappointed that there is no specific reference to South Warwickshire market towns within the strategy.**

144.4 COUNCIL MEETING DATES

Noted

145. CORRESPONDENCE

Members discussed correspondence from a resident concerning the disposal of dog waste into the hedge and ditch near the Flying Fields estate on Welsh Road East and the request for a bin at this location.

RESOLVED:

- i) **To install an additional bin in this location**

146. REPORTS FROM WORKING PARTIES

147.1 ENV - 9 MARCH MINUTES

Item 1 - The Former Police Station – 22/03277/Ful

Noted

Item 2 - Street Naming Off Oxford Street

Members consider a street naming request in line with the Town Council Street Naming Policy

RESOLVED:

- i) **To respond proposing Jeff Doherty square**

Item 3 - Afternoon Tea

Cllr A John provided a verbal update.

Noted

Item 4 - Mayoral Award Of Merit

Cllr A John provided a verbal update on the awards to be given at Mayor Making in May 2023

Noted

Item 5 - Tithe Lodge Update

Cllr A John provided a verbal update and raised concern following feedback from the residents of Tithe Lodge

RESOLVED:

- i) **Cllr John will write to Kate Hunt to express disappointment.**

Item 6 - Sir Jeremy Wright KC MP

Members were informed that Sir Jeremy Wright would be visiting the Grange Hall on Friday 17th March at 11.45am

Noted

Item 7 - Town Council Elections 4th May 2023

Members were handed out the election packs and advised that the completed forms need to be returned to the Town Council by Friday 24th March 2023

Item 8 - Planning Applications

As referenced within section 143 of these minutes

Item 9 - Confidential Item

Cemex

Noted

147.2 SOUTHAM NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

Cllr G Foster gave an update on the progress of the NDP with additional changes to be made concerning the following;

- i) Material Change 1 – Policy 06 on Self Build and
- ii) Material Change 2 – Policy 16 on Commercial Area Development

RESOLVED:

- i) **Accept and approve the changes to the Neighbourhood Plan.**

147.3 VERBAL UPDATE ON SOUTHAM STORIES

Cllr M Ray provided a verbal update on the progress made on the reinstallation of the monument.

147.4 TITHE LODGE UPDATE

Cllr A John provided a verbal update on the situation that exists within Tithe Lodge and are continuing to work with them to resolve concerns.

148. MEMBERS ITEM

Cllr Ellard provided a verbal update from the Christmas Lights working group and financial pressures that exist concerning replacement and renewal and other costs.

149. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr A Crump advised the following:

- Need to encourage residents to report incidents which raises the recognition and commitment required from other services.

SDC

- The Police and Crime Commissioner will be attending Overview and Scrutiny and offered the opportunity for STC to offer and comments/feedback that can be taken to this meeting via Cllr Andy Crump.
- Meadow Road path has been resurfaced.
- Reduced complaints since the initial introduction of 123.

WCC

- Broadband installation across Southam is still creating challenges.
- Fire Strike is now finished.
- Daventry Road roundabout is being worked on.
- Work on the footpath by Tithe lodge to be completed.
- New signage and road markings on the Banbury Road.
- Sparks music event at Southam College will be taking place and Cllr Crump will be attending.

150. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED:

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

151. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i)To authorise the payment of staff salaries dated March 2023.

The Meeting closed at 8.55 pm.

ACCOUNTS FOR PAYMENTS

Southam Town Council Financial Year 2022-2023

Accounts Payable March 2023

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
272	47	G White	Volunteer Driver Reimbursement	Unity	£138.15		£138.15
273	47	M Houston	Volunteer Driver Reimbursement	Unity	£22.50		£22.50
274	47	T Lyson - Marshall	Volunteer Driver Reimbursement	Unity	£86.23		£86.23
275	47	N Thomas	Volunteer Driver Reimbursement	Unity	£57.60		£57.60
276	47	L Commander	Volunteer Driver Reimbursement	Unity	£126.45		£126.45
277	47	A Harris	Volunteer Driver Reimbursement	Unity	£59.40		£59.40
278	47	C McCarthy	Volunteer Driver Reimbursement	Unity	£101.70		£101.70
279	47	Pam Owen	Volunteer Driver Reimbursement	Unity	£53.55		£53.55
280	6, 47	British Telecommunications PLC	GP 00277011 Bundle services - 01-03-23 - 31-03-23. Invoice and Credit note	Unity	£329.93	54.99	£274.94
281	44	Npower	Electricity for street lights January 2023	Unity	£2,362.02	393.67	£1,968.35
282	2	PKF	Limitd assurance on AGAR for 31/3/22	Unity	£720.00	120.00	£600.00
283	39, ER	Mr R Carro	Maintenance Contract March	Unity	£688.46		£688.46
284	ER	DCK Payroll Solutions	March Payroll	Unity	£78.72	13.12	£65.60
285	29, 46	Limebridge Rural Services Ltd	Maintenance visit 16/16	Unity	£1,123.03	187.17	£935.86
286	ER, 32	Warwickshire County Council	Legal Billing January 2023 FF £580.71 STC Employment £76.83; Legal Billing February 2023 FF £1450.08; Annual street light Maintenance recharge £1053.84; Ploghman's Holt LC3 £2021.83; St Mary's Close LC1 £1349.79; Newstead Drive LC1 £1152.71; Pine Tree LC1 £431.37; Warwick Road Southam £2126.93	Unity	£12,292.92	2048.83	£10,244.09
287	37, ER	Stratford DC	Part costs for CCTV in Pound Lane underpass	Unity	£14,931.26	2488.54	£12,442.72
288	23	The Grange Hall	Mayoral - Drinks for Chauffeurs on Bollywood night	Unity	£17.80		£17.80
289	48	Southam Carnival 2023	For Pony Rides @ Southam Carnival 2023	Unity	£300.00		£300.00
290	23	A John	Bollywood Mabai Blues and Ice Cream	Unity	£852.00		£852.00
291	23	Warwick Town Council	Mayor of Warwick's Civic Dinner	Unity	£90.00		£90.00
292	23	Naina Ardesana	Bollywood Night expenses	Unity	£123.83		£123.83

Total Payments £34,555.55 £5,306.32 £29,249.23

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
DD22	32	British Gas	Southam Flying Fields Community Hall Inv for period to 23/2/22	Unity	£131.73		£131.73
DD23	32	E.on	1/2/23 - 28/2/23 Southam Flying Fields Community Hall	Unity	£999.78		£999.78

Total DD £1,131.51 £0.00 £1,131.51

Payments and DD's Total £35,687.06 £5,306.32 £30,380.74

Southam Town Council Financial Year 2022-2023

Accounts Payable Additional March 2023

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
293	18	P Crosby	District Advertiser folded Leaflets A4	Unity	£594.38		£594.38
294	18	District Advertisers	Delivery Lower Rate	Unity	£101.00		£101.00
295	ER	District Advertisers	Coronation Tea Advert	Unity	£156.19		£156.19

Total Payments £761.57 £0.00 £761.57

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount

Total DD £0.00 £0.00 £0.00

Payments and DD's Total £761.57 £0.00 £761.57

Town Clerk

Councillors

PLANNING APPLICATIONS MARCH 2023

Planning Applications ENV Meeting 9th March 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Town Council Representation
23/00488/FUL	Mrs Hanna Horsley	12 Firefly Road, Southam, Warwickshire, CV47 1AH	Retrospective planning permission for a wooden fixed gazebo to rear garden	N/A	21/03/2023	No Representation
23/00371/FUL	Paul Harrison	4 Welsh Road West, Southam, Warwickshire, CV47 0JN	Amendment to overcome the highways objection (Extension of existing drop kerbs to run the full width of driveway)	Yes	N/A	N/A
23/00266/FUL	Mr Sean Duffy	48 Banbury Road, Southam, Warwickshire, CV47 1HJ	Proposed garage and bedroom to the front of the property	N/A	24/03/2023	No Representation

Planning Applications Meeting 23rd March 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Council Comments
23/00606/FUL	Mr & Mrs Lambe	27 Millholme Close, Southam, Warwickshire, CV47 1FQ	Loft conversion with front elevation pitched roof dormer	N/A	28/03/2023	No Representation
23/00593/FUL	Mr Dhaliwal	Welfare Centre , Craven Lane, Southam, Warwickshire CV47 1PG	Demolition of existing Billet Hut (Class D1) and the proposed erection of a detached dwelling (Class C3)	N/A	31/03/2023	No Representation
23/00678/FUL	Mr Austen Winfield	5 Holywell Road, Southam, CV47 0LJ,	New kitchen extension	N/A	03/04/2023	No Representation
23/00218/FUL		67 Banbury Road		Yes	Correspondence	Withdraw Objection

Planning Decisions Meeting 23rd March 2023

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
23/00270/FUL	Dr William Wiggins	37 Coventry Street, Southam, CV47 0EP	Replace existing ground floor windows and front door on the west elevation with double glazed grey uPVC units	10/03/2023	No Representation	Permission w Conditions	15/03/2023

