

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 23rd NOVEMBER 2023.

Present: The Mayor, Councillor A John - In the Chair
Councillors, M Connors, A Jamieson, A Walster, J Harrison, G Foster and K Collier

Apologies:
Cllr M Ray – Personal
Cllr C Lambert – Personal
Cllr L Ellard – Holiday
Cllr N Savage – Personal
Cllr L Adam - Personal

Absent without Apologies: None

In Attendance: Mrs D Carro, Mrs R Barnett, Cllr G Padgham, Cllr T Bromwich and Cllr A Crump

70. APOLOGIES

RESOLVED:

Apologies accepted.

71. DECLARATIONS OF INTEREST

None

72. REPRESENTATIONS FROM THE PUBLIC

None

73. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i) To ratify the minutes of the meeting on Thursday 26th October 2023.

74. ACCOUNTS FOR PAYMENT

Invoices were sent to members with their meeting papers.

RESOLVED:

i) That the payment of accounts dated November 2023, totalling £12,742.83 (details attached) be authorised. Cllr A John and Cllr M Connors to authorise payments.

75. APPLICATIONS FOR PLANNING PERMISSION

- i) Council considered the applications for planning permission detailed on the schedule for November 2023 upon which the Town Council had been consulted by Stratford District Council.**
- ii) To note the Planning Applications Decisions Report**

RESOLVED:

i) To respond to planning applications as stated on the attached schedule dated November 2023.

ii) **Planning decisions summary - Noted.**

76. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr G Padgham

- Conversations are continuing to take place with Taylor Wimpey regarding the Path to Lilly Meadow.
- There is no update concerning the planning application for Flying Fields convenience store.
- The Climate Change Fund is now established and funded from climate change reserve with £100k available to provide an opportunity to bid for project financing.
- The 'Police Your View' consultation is now open and closes on 22nd December.

Cllr T Bromwich

- Members were updated on the situation and progress at Tithe Lodge following the closure of the café.
- The Grange Hall grounds have been inspected to clarify the boundaries and review the works to be done by Stratford District Council.
- The Grange Hall Community Facility - A formal set of questions has been submitted to Stratford District Council concerning the required building works with a request for representation from Southam Town Council at the Stratford District Council meeting on 11th December 2023

Cllr A Crump

- A progress update was given regarding South Warwickshire Local Plan (SWLP) and indicated that the aim for completion will be before May 2027.
- Provided an update on the pressure faced by Warwickshire County Council.
- Members were briefed on the 'Warwickshire Fire and Rescue Service new resourcing plans'. The public consultation will run from December 2023 to March 2024 with a public meeting in Southam likely to be in January 2024.

77. TOWN CLERK'S REPORT

77.1 PUBLIC REPRESENTATIONS

None

77.2 POWER OF COMPETENCE GRANT APPLICATIONS

Members considered the following grant applications:

2nd Southam Scouts – Warwickshire Scouts International Trip to Belize - £500

RESOLVED:

- i) **To award the Power of Competence grant request from Warwickshire Scouts International of £500.**

77.3 GRAHAM ADAMS CENTRE

Members discussed the correspondence regarding Southam Town Council attendance to the Southam After School Family Warm Hub.

RESOLVED:

- i) Cllr A John to approach the GAC to attend a session.

77.4 LEADER OF STRATFORD DISTRICT COUNCIL

Members discussed the request to meet with Southam Town Councillors.

RESOLVED:

- i) To invite the Leader of Stratford District Council to the ENV Working Party meeting in February 2024.

77.5 MAYORAL EVENTS

Noted

77.6 COUNCIL MEETING DATES

Noted

78. CORRESPONDENCE

- i) Southam Fire Station

Members considered the update given by Cllr Crump regarding the proposed changes to the fire service and expected consultation.

Noted

79. REPORTS FROM WORKING PARTIES

79.1 MINUTES OF THE ENV WORKING PARTY HELD ON 9TH NOVEMBER 2023

Item 1 CHRISTMAS LIGHTS ASSOCIATION

Members considered correspondence regarding the financial situation of the Christmas Lights association.

RESOLVED:

- i) To respond providing the necessary reassurance and financial support, with a request for a further update following the event in November 2023.

Item 2 TOWN GUIDE

Members considered the proposal to produce a Town Guide with Bamboo House Publishing Ltd at no financial cost to the Council.

RESOLVED:

- i) Cllr John Harrison will lead this project in the production of the Town Guide

Item 3 AMENITY/PLAY AREAS PROPOSED COMMITTEE

Members discussed the proposal to set up a committee to enable residents and the public to work more closely with the Council in all aspects of Play Areas and Amenity spaces.

RESOLVED:

- i) To approve that a Amenity/ Play Areas Committee if we get interest from residents to join

- ii) **If a Committee is created then the necessary advertising will need to take place to invite residents to join the group.**

Item 9 PLANNING APPLICATIONS

- i) Council considered the applications for planning permission detailed on the schedule later within the minutes upon which the Town Council had been consulted by Stratford District Council.
- ii) To note the Planning Applications Decisions Report

RESOLVED:

- i) **As listed within the table later in the minutes**

Item 3 MERESTONE PATH

Members considered the quotes prepared for the repairs to the Merestone Open Space Pathway.

RESOLVED:

- i) **Approve that delegated authority is given to the Town Clerk regarding the works and acceptance of any quote.**
- ii) **Approve that standing orders are suspended regarding the tender process**

79.2 TOWN CENTRE REFURBISHMENT PROJECT 13TH NOVEMBER 2023

Members were given a progress update on the project

Noted

80. MEMBERS ITEM

An amendment to Standing Orders to define the time allocated for a verbal update from District and County Councillors at Town Council Meetings.

Noted for discussion at the next Public Council Meeting

81. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED:

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

82. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

- i) **To authorise the payment of staff salaries dated November 2023.**

83. ALDI STORES LTD - PROPOSED STORE AT SOUTHAM BYPASS - DRAINAGE ARRANGEMENTS

RESOLVED:

To respond advised that the Town Council will not allow ALDI to have sight of the valuation before the Town Council as this contravenes the Town Councils Best Value Duties

84. STREETLIGHTING ADOPTION

Members were advised that it is proposed that the Town Council should apply for a PWLB , a business plan will be submitted to council for consideration in due course.

The meeting closed at 8.35 pm.

ACCOUNTS FOR PAYMENTS NOVEMBER 2023

Southam Town Council Financial Year 2023-2024								
Accounts Payable November 2023								
Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
107	4080	N/A	M Gage-Smith	Volunteer Driver Reimbursement	BACS	£85.50		£85.50
107	4080	N/A	Mike Houston	Volunteer Driver Reimbursement	BACS	£74.85		£74.85
107	4080	N/A	C McCarthy	Volunteer Driver Reimbursement	BACS	£75.15		£75.15
107	4080	N/A	P Owen	Volunteer Driver Reimbursement	BACS	£27.30		£27.30
107	4080	N/A	A Harris	Volunteer Driver Reimbursement	BACS	£49.50		£49.50
107	4080	N/A	T Lyson-Marshall	Volunteer Driver Reimbursement	BACS	£30.92		£30.92
107	4080	N/A	N Thomas	Volunteer Driver Reimbursement	BACS	£36.45		£36.45
107	4080	N/A	L Commander	Volunteer Driver Reimbursement	BACS	£193.95		£193.95
201	4034	31/10/2023	Limebridge Rural Services	Contracted visits 13&14/16	BACS	£2,497.48	416.24	£2,081.24
102	4023	26/10/2023	Viking	Office stationery	BACS	£73.68	12.28	£61.40
102	4008	24/10/2023	SLCC	Training - Getting into H&S	BACS	£174.00	29.00	£145.00
102	4008	24/10/2023	SLCC	Training - Practical Compliance for CCTV	BACS	£36.00	6.00	£30.00
102	4026	30/09/2023	Inside IT	Remote support - Sync One drive	BACS	£19.50	3.25	£16.25
202	4060	08/11/2023	WCC	LC21 - Stowe Drive replacement Bulb	BACS	£501.68	83.61	£418.07
0	321	08/11/2023	Goode Clean	Jetwashed Holywell	BACS	£120.00		£120.00
102	4023	04/08/2023	Konica	4/8/23 - 03/11/23 Copy and Print	BACS	£51.42	8.57	£42.85
102	4023	08/08/2023	Konica	4/11/23 - 03/02/24 Flat Rate Rental	BACS	£109.76	18.29	£91.47
104	4056	01/11/2023	CJs Events	Traffic Management for Remembrance Sunday	BACS	£330.00	55.00	£275.00
102	4054	13/10/2023	R Barnett	DBS Check	BACS	£12.80	2.13	£10.67
102	4033	01/08/2023	District Advertiser	Delivery of STC Newsletter -December	BACS	£112.00		£112.00
102	4033	26/07/2023	P Crosby	Newsletter and express delivery - December	BACS	£599.46		£599.46
102	4026	22/09/2023	Rialtas	Addition of MTD	BACS	£63.00	10.00	£53.00
107	4089	31/10/2023	The Grange Hall	Think Active room Hire - table Tennis	BACS	£176.00		£176.00
107	4089	31/10/2023	The Grange Hall	Think Active room Hire - Pilates	BACS	£176.00		£176.00
102	4013	18/07/2023	The Grange Hall	Utilities for Q2 2023-24	BACS	£452.22		£452.22
201	4036	13/11/2023	Richard Carro	September Contract	BACS	£722.93		£722.93
202	4065	08/11/2023	WCC	LC2 springfield - replacement column	BACS	£1,771.40	295.23	£1,476.17
102	4023	13/11/2023	R Foley	Milk Sugar and Tea Supplies	BACS	£31.22	5.20	£26.02
107	4087	07/11/2023	Southam in Bloom	Winter planting grant	BACS	£427.00		£427.00
107	4082	06/11/2023	Spark Music UK		BACS	£1,805.00		£1,805.00
102	4007	15/11/2023	SLCC	Membership fee	BACS	£288.00		£288.00
107	4082	24/10/2023	RBL Poppy Appeal	Wreaths for Remembrance Day	BACS	£40.00		£40.00
107	4086	15/11/2023	Stadium	Event Services Christmas Lights (road closure)	BACS	£1,054.66	175.78	£878.88
Total Payments						£12,218.83	£1,120.58	£11,098.25

Cost Centre	Nominal Ledger	Tax Point	Payee	Bank	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
202	4014		Npower	No Invoice this month - new contract not established	DD			£0.00
301	4014	02/10/2023	EON	1/10/23 - 31/10/23	DD	£377.94	£18.00	£359.94
301	4015	22/09/2023	British Gas	18/9/23 - 18/10/23	DD	£146.06	£6.95	£139.11
Total DD						£524.00	£24.95	£499.05
Payments and DD's Total						£12,742.83	£1,145.53	£11,597.30

Town Clerk	Councillors
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PLANNING APPLICATIONS MEETING 23RD NOVEMBER 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Previous Representation Submitted	Comments Due	Council Comments
23/02263/COUC	Mr Hassan Sahampour	Henley House, Coventry Street, Southam, CV47 0EA	Amended plans received (existing and proposed floor plans and existing and proposed north elevation) illustrating the provision of Pizza Oven and preparation areas.	Yes	Object w Comment	N/A	<ol style="list-style-type: none"> 1. Maintain the Town Council objection. 2. That a 'Hot Food Takeaway Supplementary Planning Document' is put in place to outline the appropriate requirements which allows new hot food takeaways to provide a service to local people, but without having a negative impact on the health and wellbeing of those in the area. 3. The environmental impact of odour to neighbouring properties.
23/00250/FUL	Mr Andy Hughes The Tool Connection Limited	Unit 1 , Kineton Road, Southam, Warwickshire CV47 0DR	Demolition of existing units and erection of warehouse 5 extension with canteen and gym, two storey internal showroom to existing warehouse 4, garage along with associated works including alterations to the external service yard and car parking.	Yes	Object w Comment	05/12/2023	Objection Removed
23/03072/TREE	Debbie Carro Southam Town Council	Park Lane Recreation Ground, Southam	All works as per Tree Survey Schedule	N/A	N/A	06/12/2023	Support – Refer to the Tree Arboriculturist

PLANNING DECISIONS 23RD NOVEMBER 2023

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
23/02555/TREE	Mr Graham Stein	The Abbey , Warwick Road, Southam, Warwickshire CV47 0HN	G1 - leyland cypress x6 - Fell the tallest 4 of the 6 stems up to 15metres in height which will eliminate the overhanging growth and remove shading to the remaining smaller trees, and to neighbouring trees.	17/10/2023	No Representation	Consent w Conditions	01/11/2023
23/02697/TREE	4 Warwick Place, Southam, Warwickshire, CV47 0JL	4 Warwick Place, Southam, Warwickshire, CV47 0JL	"T1 - silver birch - Perform an overall crown reduction and shaping of 3m from branch tips	30/10/2023	No Representation	No Objection	14/11/2023

ENV PLANNING APPLICATIONS 9TH NOVEMBER 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Town Council Representation
23/02588/VARY	Mr Rob Andrews Warwickshire Property and Development Group	Warwickshire Fire & Rescue Training Facility , Northfield Road, Kineton Road Industrial Estate, Southam Warwickshire	Variation of condition 2 of planning permission 22/01517/FUL dated 10 January 2023 to allow for relocation of bin store, alteration to retaining wall and relocation of private footpath. Original description of development: Full Planning consent is sought for a proposed employment use development comprising a total of 3,920sq.m (42,200sq.ft) of B8 and E(g) (ii) (iii) use class floorspace (previously B1(b&c) development)	N/A	13/10/2023	No representation
23/02439/FUL	Southam Rugby Football Club	Southam Rugby Football Club, Station Road, Southam, CV47 2DH	Extensions and alterations to rugby football clubhouse	N/A	10/10/2023	Support – Improves the sports facilities available within the Town

23/01576/FUL	Mr James Pritchard LSP Developments Ltd and Heart of England Cooperative Societ	Land Between Daventry Road And, Welsh Road East, Southam,	The development of a Use Class E(a) convenience store, extending to 420sqm (4,500 sq ft). together with 26 car parking spaces to include 2 accessible bays and 2 suitable spaces for electric car. The scheme will also allow for deliveries and services areas to the rear of the unit, which will include bin and plant areas within an acoustic fenced enclosure.	Yes		No change the existing representation
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