

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 24th MARCH 2022.

Present: The Mayor, Councillor G Foster - In the Chair
Councillors A John, C Lambert, A Walster, A Jamieson, K Medgett, N Savage,
L Ellard, M Connors. M Ray & K Mullen

Apologies:

Absent without Apologies:

Cllr K Toner
Cllr T Bromwich

In Attendance: Mrs D Carro and Cllr Crump

166. DECLARATIONS OF INTEREST

Cllr K Mullen	Non-Pecuniary	Planning Application	22/00526/FUL& 21/03897/FUL
	Reason	Neighbouring Property	

Cllr G Foster	Non-Pecuniary	Planning Application	22/00526/FUL& 21/03897/FUL
	Reason	Neighbouring Property	

167. APOLOGIES

RESOLVED:

No apologies to accept

168. REPRESENTATIONS FROM THE PUBLIC

None present

169. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the meeting held on Thursday 24th February 2022, having previously been circulated, be confirmed, and signed by the Town Mayor

170. ACCOUNTS FOR PAYMENT

Invoices were sent to members with their meeting papers.

RESOLVED:

That the payment of accounts dated March 2022, totalling £11,146.34 (details attached) be authorised. Cllr G Foster and Cllr L Ellard to authorise payments.

171. APPLICATIONS FOR PLANNING PERMISSION

171.1 i) Council considered the applications for planning permission detailed on the schedule dated March 2022 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions

Noted

iii) **RESOLVED:**

That an Extra Ordinary Town Council Meeting is held on Thursday 14th April 2022 prior to ENV, to consider planning application 22/00453/FUL Southam Police Station

172. **TOWN CLERK'S REPORT**

172.1 **PUBLIC REPRESENTATIONS**

None present

172.2 **S137 GRANT APPLICATION**

Members considered a S137 Grant Application from Southam Carnival for their Family Fun Day.

RESOLVED:

That the Town Council will pay for the cost of Free Radio £500 + VAT and donate this facility to the Family Fun Day Event

172.3 **SOUTHAM IN BLOOM HS2 GRANT**

Members were asked to consider correspondence from Southam in Bloom regarding what they should spend the remainder of the grant on

RESOLVED:

To advise Southam in Bloom that the Town Council are in favour of option 2 to fund more tree planting at Riverside Walk and the Hedgerow at Tollgate Road.

172.4 **LAND AT BURY COTTAGE – WARWICK ROAD**

Members considered the Land Transfer proposal at this proposed development

RESOLVED:

To respond to the developer advising that the land transfer is something that the Town Council would consider, but the council would not be prepared to give a firm answer until the Town Council have considered the planning application

172.5 **CLLR BROMWICH CORRESPONDENCE**

RESOLVED:

i) To respond advising that the contents are noted, and the Town Council is resolved on the matter.

ii) The Town Council is happy to have a meeting on the use and distribution of S106 monies in the town

173.6 **LGA MODEL CODE OF CONDUCT**

RESOLVED:

That the Town Council adopts the LGA Model Code of Conduct

173.7 **COUNCIL MEETING DATES**

Noted

174. **CORRESPONDENCE**

No correspondence to consider

175. REPORTS FROM WORKING PARTIES

175.1 ENV WORKING PARTY MINUTES - 10 MARCH 2022

ITEM 1 - LAND AT BURY COTTAGE – WARWICK ROAD

Steve Bromley and Simon O'Brian attended the meeting to discuss the proposed development at Land at Bury Cottage, Warwick Road, Southam, the Town Council first considered these proposals back in 2019. The development is for 5 dwellings with a proposal to transfer some Riverside Land to the Town Council. Town Council were advised that the transfer of land is an important part of the planning application. If the Town Council were minded to take the land a commuted sum would need to be negotiated, it is envisaged that the land would be left semi natural.

RESOLVED:

That the land transfer is discussed at the March Town Council meeting

ITEM 2 -TOWN MAYOR AND DEPUTY MAYOR

RESOLVED:

That Cllr John is appointed the Town Mayor and Cllr Ray is appointed the Deputy Mayor

ITEM 3 - ROUNDABOUT MAINTENANCE

Members considered the Limebridge quotation for the maintenance of the roundabout

RESOLVED:

i)To accept the quotation for the 3 roundabouts on the A423 at a cost of £3250 + VAT and the roundabout on the A425 at a cost of £450 + VAT subject to the approval of WCC

ii) That the quotation is accepted knowing that there may be an additional cost for Traffic Management

iii)That the maintenance of the roundabouts is included in the next grass cutting tender

ITEM 4 - WELCOME BACK EVENT

Members were advised that unfortunately the Welcome Back Event planned for the 26th March 2022 is cancelled due to the fact that what was able to be arranged could not justify the road being closed

ITEM 5 - STAFFING SITUATION

Members were made aware of staff matters

ITEM 6 - STOWE VALLEY ACADEMY TRUST – LETTER OF SUPPORT FOR THEIR BID

At the last ENV members consider a request from Mr Samra for a letter of support for their proposed bid and it was decided that a letter of support would not be appropriate. Members were requested to consider the matter again.

RESOLVED:

To respond advising that the council still did not feel able to send a letter of support

175.2 SOUTHAM FLYING FIELDS COMMUNITY HALL COMMITTEE MEETING MINUTES – FEBRUARY 2022

Noted

175.3 PLATINUM JUBILEE EVENT

Members were advised that on Thursday 2nd June 2022 a Jubilee in the Park Event will take place in the Park Lane Recreation Ground and the Beacon will be lit in the Recreation Ground. The Clerk advised that there is a Jubilee grant opportunity for cost up to £2500 but the grant application needs to be submitted by the 4th April 2022. It was agreed that the grant should be applied for to cover the costs such as Fresh Radio, Toilet Hire, Skip etc. Southam First will be donating bunting and will be contacting businesses regarding shop window decoration.

175.4 GRANGE HALL MANAGEMENT COMMITTEE – FEBRUARY MINUTES

Noted

175.5 NEIGHBOURHOOD PLAN

Members were advised that Avon Planning Service were appointed to review the plan, there is a meeting at SDC on 6th April 2022 to ascertain whether the reg 14 would have to be re-run as more work may need to be done regarding valued landscapes

175.7 SOUTHAM STORIES

Members were advised that everything was in place for the structure to be dismantled on Saturday 12th April 2022 at 9am. The structure will be taken apart, taken away to be refurbished and then reinstalled.

175.8 SOUTHAM CHRISTMAS LIGHTS

Members were advised that all the bulbs had been tested and no new bulbs or motifs were required. That a fundraising quiz is taking place on the 1st April 2022

175.9 INDOOR MARKET

Members were advised that the market is going well and will be taking place for at least the next 3 months, the March Market was better attended than the February Market

FRENCH MARKET

That the French Market takes place on the 24th April with approx. 17 stalls

176. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Crump advised the following:

- That following complaints regarding noisy motorbikes and Banbury Road being dangerous a WCC Officer was meeting onsite to assess the issues, the meeting resulted in the officer being verbally and physically assaulted, the matter is being dealt with by the Police
- Dropped kerbs to be installed in Warwick Road but drainage needs to be sorted first
- Grants have been given to various groups
- WCC has given the go ahead for the planter on the Leamington Road
- Self-Build developers are trying to get round planning policies
- Paper Free meetings have been approved at WCC
- There are very scams going around at the moment
- Covid Numbers are going back up again
- The Electoral Review are recommending 41 councillors for SDC and some dual wards
- There is a Highway Verge Policy coming out

- There is a new Task and Finish Group for 20 mph zones but it needs to be refined
- The LGA Code of Conduct will be reviewed annually so may need to be adopted annually
- Would recommend for the Jubilee in the Park event that neighbours in the vicinity are notified
- There is a scheme in place for streetlighting along Welsh Road West leading to the Flying Fields Estate

177. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED:

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

178. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i) To authorise the payment of staff salaries dated March 2022.

179. PERSONNEL WORKING PARTY

Cllr John updated members on staff matters

The Meeting closed at 21:20

ACCOUNTS FOR PAYMENTS

Southam Town Council Financial Year 2021-2022

Accounts Payable March 2022

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
206	ER (47)	G White	Volunteer Driver Reimbursement	Unity	£228.45	0.00	£228.45
207	ER (47)	T Lyson - Marshall	Volunteer Driver Reimbursement	Unity	£71.36	0.00	£71.36
208	ER (47)	L Commander	Volunteer Driver Reimbursement	Unity	£124.65	0.00	£124.65
209	ER (47)	P Owen	Volunteer Driver Reimbursement	Unity	£120.60	0.00	£120.60
210	ER (47)	A Harris	Volunteer Driver Reimbursement	Unity	£45.45	0.00	£45.45
211	ER (47)	N Thomas	Volunteer Driver Reimbursement	Unity	£32.40	0.00	£32.40
212	6, ER (47)	British Telecommunications PLC	GP 00277011 Bundle services - 01-03-22 - 31-03-22	Unity	£165.54	27.59	£137.95
213	12	Inside IT	Monthly Support tickets	Unity	£46.83	0.00	£46.83
214	39, ER	Mr R Carro	Maintenance Contract March	Unity	£688.46	0.00	£688.46
215	32	Warwickshire County Council	Legal Services December - All relates to Southam Flying Fields Community Hall	Unity	£474.00	79.00	£395.00
216	21	WALC	Internal Controls - Lauren Hextall	Unity	£18.00	3.00	£15.00
217	46	Limebridge Rural Services Ltd	Grass cutting 16 of 16 cuts	Unity	£1,123.03	187.17	£935.86
218	ER - Tourist Info	Carrick Signs	New 'Welcome to Southam' posters for the town centre	Unity	£55.20	9.20	£46.00
219	43	Warwickshire County Council	Street lighting private works - WCC Annual Street Lighting Maintenance Recharge 2021/2022. 9 Non-LED/SOX Lights @ £10.24. 137 LED/SOX Lights @ £2.00	Unity	£439.39	73.23	£366.16
220	45	Warwickshire County Council	Street lighting private works - Stowe Drive Col No 001 - Remove concrete column and lantern, install new column, transfer service to new column. Browns Bridge Road Col No 001 - Cut off hockey stick, remove existing SOX lantern, install LED lantern. Linley Road - Col No 005, Remove concrete column and lantern, install new column, transfer service to new column. Browns Bridge Road - Col No 003, Remove concrete column and lantern, install new column, transfer service to new column.	Unity	£5,605.68	934.28	£4,671.40
221	ER - Neighbourhood Plan	Avon Planning Services (APS)	Reg 14 consultation response review	Unity	£609.00	101.50	£507.50
222	48	London Hearts	Portable defibrillator - Lions grant	Unity	£902.40	150.40	£752.00
223	ER	Miss L Hextall	Bank trips to Leamington - Mileage and parking	Unity	£8.77	0.00	£8.77

Total Payments £10,759.21 £1,565.37 £9,193.84

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
DD8	32	British Gas	03/02/2022 Southam Flying Fields Community Hall	Unity	£387.13	£0.00	£387.13

Total DD £387.13 £0.00 £387.13

Payments and DD's Total £11,146.34 £1,565.37 £9,580.97

PLANNING APPLICATIONS

ENV

22/00151/FUL

Mr Mark Jones 32 St James Crescent, Southam, CV47 0LX New lounge extension to replace existing conservatory
No Representation

TOWN COUNCIL MEETING

Mr Law	42 Welsh Road West, Southam, CV47 0JW	Erection of a rear conservatory	No Representation	
Mr And Mrs Buckland	63 Welsh Road West, Southam, CV47 0JW,	Alterations and extension to existing domestic dwelling to form improved bedroom, living and sanitary accommodation	Object w Comment	STC objects to this application because the parking arrangements don't conform with the SPD. STC will withdraw this objection should the parking arrangements change.
Remdeep Walia	3 Kestrel Row, Southam, CV47 2UB	Change of use of amenity land to garden and reposition garden wall to enclose	No Representation	
Mr Andrew Clarke	19 Browns Bridge Road, Southam, CV47 1PA	Replacement of existing porch to form new entrance and downstairs toilet.	No Representation	