

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 25th MAY 2023.

Present: The Mayor, Councillor A John - In the Chair
Councillors, G Foster, A Jamieson, C Lambert, A Walster, M Connors, J Harrison
& L Ellard

Apologies:
Cllr K Collier - Personal
Cllr L Adam – Work
Cllr T Bromwich - Personal

Absent without Apologies:

Cllr N Savage
Cllr M Ray

In Attendance: Mrs D. Carro, Mrs R. Barnett, Cllr A Crump, Cllr G Padgham

7. APOLOGIES

RESOLVED:

i) Apologies accepted.

8. DECLARATIONS OF INTEREST

None

9. REPRESENTATIONS FROM THE PUBLIC

A discussion took place prior to the Town Council meeting regarding Southam United Football Club. The new CEO of the club Mike Davis was invited to attend to answer various questions from the Town Council and members of the public relating to club.

10. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i) To ratify minutes of the meeting held on Thursday 18th May 2023

11. ACCOUNTS FOR PAYMENT

Invoices were sent to members with their meeting papers.

RESOLVED:

i) That the payment of accounts dated May 2023, totaling £19,936.63 (details attached) be authorised. Cllr A John and Cllr M Connors to authorise payments.

12. APPLICATIONS FOR PLANNING PERMISSION

- i) Council considered the applications for planning permission detailed on the schedule for May 2023 upon which the Town Council had been consulted by Stratford District Council.
- ii) To note the Planning Applications Decisions Report

RESOLVED:

- i) **Planning decisions summary - Noted.**

13 INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

Stratford District Council (SDC)

- i) Cllr G Padgham introduced herself and gave some background about her experience focus within SDC and an update on the results of the elections held on 4th May 2023.
ii) Cllr A Crump provided an update on his role within SDC on overview and scrutiny.

Warwickshire County Council (WCC)

- Working through issues regarding Southam in Bloom using streetlights for hanging baskets
- £14k agreed from Cllr A Crumps budget to resurface an area of the high street path within Southam Town.
- Highlighted that the Cllr Grants for Voluntary Organisations are open for applications until 18th June.
- There are ongoing issues at Tithe Lodge and continued discussions with Orbit to agree resolutions.
- Reminder to the public to ensure that smoke alarms are working and there are clear escape routes. The Southam Well Clinics are available to assist with this which have been organised via WCC.
- Reminder that Warwickshire Fire and Rescue Service urges people to stay safe around water with increasing temperatures expected.

14 TOWN CLERK'S REPORT

14.1 PUBLIC REPRESENTATIONS

As previously detailed in item 9.

14.2 SOUTHAM UNITED FOOTBALL CLUB (SUFC) PRESENTATION

- i) The Mayor invited SUFC to respond to any questions that both Councillors and members of the public may have. In addition to providing some details about the current and future plans. In response to questions raised Mr M Davies gave an update of his time with the club, the challenges faced, and current options being worked through to restore both the reputation and going concern of the club.
- ii) Town Mayor's Cup - members discussed a proposal to introduce a Town Mayor Cup which would be presented at a Mayors Community weekend organised to take place at SUFC on the weekend of 9th September 2023 and financed through a grant of up to £2,000.

RESOLVED:

- i) **To offer a formal motion to applaud the efforts of the management team to normalise the situation at SUFC.**
- ii) **To delegate powers to the Mayor and Clerk to look into the detail of the grant requirements and proposal for a Town Mayor's Cup and decide the most appropriate course of action.**
- iii) **That the Town Clerk writes to Southam United Charities with regarding to the issue of sub-letting**
- iv) **That the Town Clerk writes to Southam United Charities with regards to the situation relating to the junior pitches, and asking for any information they can provide regarding the historical ownership of the club**

- v) **That the Town Clerk sends Cllr Walster the S106 to see if that gives better understanding on the ownership status**

14.3 STREETLIGHTING ADOPTION

Members considered the quotation prepared by Warwickshire County Council (WCC) to upgrade the remaining lighting to bring the roads up to current standards so WCC can take ownership of the lighting.

The total cost for the upgrade is £267,906.99 which is valid until September 2023.

RESOLVED:

- i) **To arrange a meeting as soon as possible with Cllr Crump and the relevant Directors at WCC to discuss an option to finance this cost through an inter-authority loan. The repayment of this loan will be financed from the existing maintenance budgets that exist for streetlighting.**

14.4 BREAKTHROUGH COMMUNICATIONS

Members discussed the request to finance the development and implementation of a communication and engagement strategy totalling £2,495 from the General Reserve.

RESOLVED:

- ii) **To take the proposal back to the Finance Working Party to discuss how this will be financed.**

14.5 COUNCIL MEETING DATES

Noted

15. CORRESPONDENCE

Members acknowledged the following correspondence.

- i) Tithe Lodge Residents – Coronation Tea Thank you.
ii) Janice Le Tellier, Area Manager – Alzheimer’s Society – Coronation Tea Thank you
iii) Lynne & Alan White – Coronation Tea Thank you.

Noted

16. REPORTS FROM WORKING PARTIES

- i) There were no formal written reports to consider.
- ii) Verbal updates were given on the following:
- i) Cllr G Foster - Arts Trail. Southam First are considering organising a venue in the Arts Trail for July 2024. Although at very early stages, a number of local artists have already expressed and would welcome input from Councillors.
- ii) Cllr A John - Tithe Lodge regarding the potential new provider that is looking to take on the lease for the Café.

17. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED:

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17.1 STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

- i) To authorise the payment of staff salaries dated May 2023.

17.2 SPAM EMAILS

RESOLVED:

- i) To look into training options to raise awareness of spam emails within the Council.

The Meeting closed at 8.58 pm.

ACCOUNTS FOR PAYMENTS

Southam Town Council Financial Year 2023-2024								
Accounts Payable May 2023								
Voucher No	Cost Centre	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
102	47	4000	G White	Volunteer Driver Reimbursement	Unity	£214.05		£214.05
102	47	4000	N Thomas	Volunteer Driver Reimbursement	Unity	£22.50		£22.50
102	47	4000	Mike Houston	Volunteer Driver Reimbursement	Unity	£46.05		£46.05
102	47	4000	C McCarthy	Volunteer Driver Reimbursement	Unity	£81.45		£81.45
102	47	4000	T Lyson-Marshall	Volunteer Driver Reimbursement	Unity	£13.62		£13.62
102	47	4000	L Commander	Volunteer Driver Reimbursement	Unity	£105.20		£105.20
102	47	4000	Pam Owen	Volunteer Driver Reimbursement	Unity	£46.85		£46.85
202	40	4004	WCC	St Mary's Close LC3 £1,666.37	Unity	£1,666.34	333.27	£1,666.37
102	12	4026	Inside IT	Solve Connection Issue, £40.95	Unity	£40.14	8.19	£46.95
102	9	4025	CKK Payroll Solutions	April Payroll £34.80	Unity	£113.75	16.95	£34.80
102	12	4032	Spa Web Design	Southern.co.uk Hosting £240; Southerncouncil-works.gov.uk Hosting £540	Unity	£379.20	163.26	£816.90
201	31	4042	Stedford DC	Dog/Litter bin emptying	Unity	£159.60	26.60	£133.00
201	48	4054	Umebridge Rural Services	Contracted visits 2/15 and 3/15	Unity	£2,246.00	374.34	£1,871.72
102	8	4023	Viking	Stationery £110.78 and carriage £3.95	Unity	£132.80	22.15	£110.73
102	8	4023	ESPO	Black Poly bags for maintenance Contract	Unity	£36.00	6.00	£36.00
102	Tot	4013	The Grange Hall	GH Utilities charge Q4	Unity	£813.80		£813.80
201	53	4066	Michael Ray	Posts and marking paint for Rights of Way	Unity	£40.85	6.81	£34.04
501	23	4081	Atlix Bellone	Volunteers tea Ingredients; Coronation Tea Napkins	Unity	£51.67		£51.67
107	53c	4004	Southern First	Bunting for Coronation tea	Unity	£473.00		£473.00
107	53c	4004	A John	Food for Coronation Tea	Unity	£20.05		£20.05
107	53c	4004	Nicky B Balow	Food for Coronation Tea	Unity	£24.00		£24.00
102	8	4028	D Carro	Zoom HQ Handy Recorder	Unity	£144.00	24.00	£120.00
106	53b	4028	Lillingdon Free Church	Table tennis table - Think Active grant	Unity	£1,009.00		£1,009.00
501	23	4004	RBL	41 x 40 catering for Civic Dinner	Unity	£1,640.00		£1,640.00
501	23	4004	Stedford TC	Civic Dinner for Stedford Town Council	Unity	£30.00		£30.00
501	23	4004	Spa Trophies	Glass trophy and engraving	Unity	£36.50	6.08	£36.42
107	53c	4004	Galance House Amenity Fund	Coronation Tea expenses Food and Entertainer	Unity	£263.10		£263.10
102	8	4023	Korlok Mnotha	Flat rate 4/5/23 - 3/8/23 and Cpy and Print 4/2/23-3/5/23	Unity	£186.04	31.00	£155.04
201	39	4036	Richard Carro	Ground Maintenance contract May 23	Unity	£722.93		£722.93
102	9	4005	CKK Accounting Solutions	Works done 25/7/22 - 31/12/22; Visit 17/9/23	Unity	£1,741.32	290.22	£1,451.10
106	53b	4028	R Foley Expense	Phases Mats	Unity	£71.80	12.00	£59.80
107	48	4052	Southern in Bloom	Grant towards SIB Plants and Troughs Maintenance	Unity	£3,500.00		£3,500.00
501	23	4004	R Barnett Expense	Mayor Making Food and Consumables; Food for Coronation Tea	Unity	£595.00		£595.00
102	20	4007	Campaign to protect rural England	Annual Membership	Unity	£36.00		£36.00
203	10	4017	Clear Sound Fire and Security	Intruder Alarm maintenance contract	Unity	£340.00	540.00	£780.00
Total Payments						£16,538.67	£1,462.82	£17,575.05

Voucher No	Cost Centre	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
202	44	4014	Npower	Invoices and credits from 1/10/22 - 31/9/23 ; Invoice for 1/4/23 -30/4/23 - Note on our online account it says we are still in credit	Unity			£3.88
301	32	4014	E.ON	7/4/23 - 30/4/23	Unity	£1,154.95	£55.00	£1,099.95
301	32	4015	British Gas	18/9/23 - 31/9/23	Unity	£242.97	£11.58	£221.41
Total DO						£1,397.96	£66.58	£1,331.40
Payments and DO's Total						£18,936.63	£1,529.40	£18,407.23

Town Clerk

Councillors

PLANNING APPLICATIONS MAY 2023

Planning Applications Meeting 25th May 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Council Comments

Planning Decisions Meeting 25th May 2023

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
22/03138/FUL	Mr Dennis Moreby	12A Stowe Drive, Southam, CV47 1NY	Retrospective application to construct decking and shed base with steps to access river bank	28/11/2022	No Representation	Permission w Conditions	27/04/2023
23/00593/FUL	Mr Dhaliwal	Welfare Centre , Craven Lane, Southam, Warwickshire CV47 1PG	Demolition of existing Billet Hut (Class D1) and the proposed erection of a detached dwelling (Class C3)	31/03/2023	No Representation	Permission w Conditions	26/04/2023
23/00266/FUL & 22/03348/FUL	Mr Sean Duffy	48 Banbury Road, Southam, Warwickshire, CV47 1HJ	Proposed garage and bedroom to the front of the property	12/12/2022	No Representation	Withdrawn	27/04/2023
23/00566/LDP	Mr Alex Hill	13 Ash Grove, Southam, Warwickshire, CV47 1EJ	Remove the garage door and replace with a bricked wall and a window that matches the rest of the exterior of the house. We will not encroach further than the existing property line, the wall will replace the garage door.	N/A	N/A	Permitted	16 May 2023
23/00698/FUL	Mr Norman Thoday	3 Hartley Gardens, Southam,	Single storey side extension	18/04/2023	No Representation	Permission w Conditions	16 May 2023
23/00864/LDP	Aplan Architectural Design Limited	The Hall Priory Hill Rugby Road Wolston Coventry	The development hereby permitted shall be carried out only in accordance with the details of development as shown on drawing nos; Proposed Plans and Elevations 23.0808.GA.101	N/A	N/A	Permitted	28 April 2023

