

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 25th NOVEMBER 2021.

Present: The Mayor, Councillor G Foster - In the Chair
Councillors A John, M Ray, K Mullen, A Walster, M Connors, K Medgett, K Toner and L Ellard

Apologies: Cllr A Jamieson – Work
Cllr N Savage – Personal
Cllr A Crump – Personal

Absent without Apologies:
Cllr C Worsh
Cllr T Bromwich

In Attendance: Mrs D Carro and Ms K Williams

105. DECLARATIONS OF INTEREST

Cllr L Ellard	Non-Pecuniary Reason	Planning Application 20/02365/FUL Landowner Trustee
	Non-Pecuniary Reason	Correspondence Item 3 Committee Member
Cllr G Foster	Non-Pecuniary Reason	Planning Application 20/02365/FUL Landowner Trustee
	Non-Pecuniary Reason	Planning Application 21/03400/ADV & 21/03399/FUL Family member lives opposite development
Cllr A John	Non-Pecuniary Reason	Planning Application 20/02365/FUL Landowner Trustee

**106. APOLOGIES
RESOLVED:
Apologies accepted.**

**107. REPRESENTATIONS FROM THE PUBLIC
None present**

**108. MINUTES OF THE PREVIOUS MEETING
RESOLVED:**

i) That the Minutes of the meeting held on Thursday, 28th October 2021, having previously been circulated, be confirmed, and signed by the Town Mayor subject to the following amendment:

That minute 93.1 should also state Cllr Ellard

109. ACCOUNTS FOR PAYMENT

i) Invoices were sent to members with their meeting papers.

RESOLVED:

That the payment of accounts dated November 2021, totalling £16,863.40 (details attached) be authorised. Cllr G Foster and Cllr L Ellard to authorise payments.

110. APPLICATIONS FOR PLANNING PERMISSION

110.1 i) Council considered the applications for planning permission detailed on the schedule dated November 2021 upon which the Town Council had been consulted by Stratford District Council

ii) Planning Application decisions dated November 2021.

Noted

111. TOWN CLERK'S REPORT

111.1 PUBLIC REPRESENTATIONS

None to consider

111.2 S137 GRANT APPLICATION

Members are requested to consider a Grant Application from SPARK Youth Music.

RESOLVED:

i) That SPARK Youth Music to be awarded up to £3k for the project, that funding will be released when itemised costs are received from Youth Services Ear marked Reserve

ii) To ensure the WCC Cabinet Member for Children Services are made aware of the pilot scheme and its outcomes

111.3 SOUTHAM IN BLOOM

RESOLVED:

i) To advise Southam in Bloom that the Town Council will take liability for the planters where WCC Highways or the landowner require the council to do so.

ii) That Southam Town Council will accept maintenance responsibilities and liabilities for all trees planted on Town Council land

111.4 RURAL MARKET TOWN GROUP

RESOLVED:

That the Town Council do not wish to continue with this membership

111.5 DRAFT HOUSING AND EMPLOYMENT LAND AVAILABILITY ASSESSMENT METHODOLOGY CONSULTATION

RESOLVED:

To respond stating that emerging Neighbourhood Plans that have gone past Reg16 should be taken into account.

111.6 QUEENS PLATINUM JUBILEE GRANT FUND

RESOLVED:

That community groups are made aware that they can apply for a S137 grant for the Queens Platinum Jubilee Celebrations

111.7 COUNCIL MEETING DATES

Noted

112. CORRESPONDENCE

112.1 i) Southam in Bloom – S137 Grant Feedback

Noted

ii) Resident Entwistle – Pedestrians crossing the road

RESOLVED:

To respond to the resident stating that their correspondence will be sent to WCC for a response as they are the authority responsible

iii) Christmas Lights Projected Costs 2022

RESOLVED:

That the council agree in principle to the request for additional funding and that the Finance Working Party will be asked to take this into account when preparing the proposed budget

113. REPORTS FROM WORKING PARTIES

113.1 ENV WORKING PARTY MINUTES – 14TH OCTOBER 2021

Item 1 SPARK MUSIC PROJECT

Members were advised that Cllr John and the Town Clerk had a very positive meeting at Southam College who have agreed for their music facility and instruments to be used free of charge, costs are yet to be finalised, a grant application will be submitted at the November meeting, it is envisaged that the programme will start in January 2022 with 2 x 12-week sessions.

Item 2 OWL HOMES – PUBLIC OPEN SPACE ADOPTION

RESOLVED:

i) To respond advising that the Town Council do wish to adopt the Public Open Space subject to agreeing a Commuted Sum

ii) To request that Owl Homes send a Commuted Sum offer to the Town Council in accordance with the S106 agreement

iii) To ascertain whether Owl Homes have sent any correspondence to Stratford District Council (SDC) regarding this matter

Item 3 THE GRANGE HALL – SDC COUNTER PROPOSAL

RESOLVED

That Cllr Walster writes a response for the Town Clerk to send to SDC

Item 4 HEALTH AND WELLBEING GROUP IN SOUTHAM

Members considered correspondence regarding whether the Town Council would be interested in getting involved in setting up a Health and Well Being Group in Southam, this type of group usually involves representatives from the local GP surgery/ies, WCC Public Health, Town Council, District Council, and relevant voluntary sector organisations. Cllr Crump has indicated that he would like to be involved

RESOLVED:

i) That Cllr John, Cllr Foster, Cllr Ellard, and Cllr Ray would like to be involved

Item 5 HB VILLAGES ACCOMMODATION VISIT

Following the meeting with HB Villages to discuss the development of the former Police Station it was suggested that councillors may wish to visit a HB Villages residence in Leamington

RESOLVED:

That Cllr Ray, Cllr John and Cllr Walster would like to attend, preferably a Friday before the Christmas period

Item 6 PHILIP SECCOMBE - Warwickshire Police and Crime Commissioner

RESOLVED

i)To respond to Mr Seccombe regarding his suggested visit and advise that the Town Council would welcome a visit, the Town Council would like it to be a public meeting, that Mr Seccombe gives a 15 min presentation on his role and priorities, that members of the public would be asked to submit their questions prior to the meeting, that Cllr Foster would chair the meeting and that it takes place in the New Year

114. SOUTHAM FLYING FIELDS COMMUNITY HALL COMMITTEE

Members attended a site visit; the building is nearly complete and is looking very nice

115. SOUTHAM FIRST

The French Market will take place on Sunday 24th April, the first indoor market was a great success, approx. 400 attended and all the stall holders were really pleased, the next market is on Saturday 18th December 2021. The Council thanked Southam First for their efforts in getting a market back in Southam

116. NEIGHBOURHOOD PLAN

The plan is being moved forward with the planning consultant

117. WELCOME BACK EVENT

Schedule for sat 26th March 2022, closure of town centre, pirate theme fun run, sack of goodies, hot and cold food, and drinks, it is hoped the Lions will be able to help and Fresh Radio are happy to be involved. It been confirmed that the event meets the criteria for funding.

118. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Not in attendance but Cllr Crump does email out weekly reports

119. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED:

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

120. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i)To authorise the payment of staff salaries dated November 2021.

The Meeting closed at 8.50 pm

TOWN COUNCIL MEETING PLANNING APPLICATIONS

Application Ref	Applicant Name	Site	Proposal	Council Representation	Council Comments
1/03400/ADV	Eloise George Taylor Wimpey Midlands A Division of Taylor Wimpey UK Ltd	Southam Flying Fields Community Hall, Tiger Moth Drive, Southam, CV47 1AS	Installation of 1no. internally illuminated building sign & 2no. freestanding signs.	No Representation	
1/03399/FUL	Eloise George Taylor Wimpey Midlands A Division of Taylor Wimpey UK Ltd	Southam Flying Fields Community Hall, Tiger Moth Drive, Southam, CV47 1AS	Installation of one internally illuminated building sign and two freestanding signs	No Representation	
0/02365/FUL	Mr James Caffrey Bloor Homes	Land To The South Of Southam Grange And West Of Banbury Road, Banbury Road, Southam	An amendment/additional information has been received for the application shown above as follows: SM562-LS-003c (Site Landscaping Plan)	NA	
1/03376/FUL	Remdeep Walia	3 Kestrel Row, Southam, CV47 2UB	Straightening the existing external rear wall of the property	No Representation	
1/02810/FUL	Beverley Cardall	Land Adjacent To , 67 Banbury Road, Southam, CV47 1HJ	Following receipt of comments during the consultation period I understand that the Town Council has raised no representation to the above application subject to a review of the highways issues. I would be grateful if you may please confirm if the comments remain the same if revised highways comments are not received.	Object w Comment	The Town Council objects to this application because of issues highlighted by Highways. Should these issues be addressed, the Town Council would be in a position to withdraw their objection.
1/01292/REM	Ilke Homes Land Ltd And Walsall Housing Group Limited	Land At, Welsh Road East, Southam,	An amendment/additional information has been received for the application shown above as follows: As a result of some of comments from some statutory consultees, the applicant has prepared a pack of additional information and revised details to address the requests which have been	No Representation	

ENV PLANNING APPLICATIONS

21/02876/FUL	Mr Mike Forster Trident Hydraulics Limited	Unit 1 Maricott Court, Holywell Business Park, Northfield Road, Kineton Road Industrial Estate Southam	Extension to provide additional office and workshop space, including canopy	No Objection	Subject to the applicant satisfying the objection from WCC Highways the Town Council has no objection
21/03287/FUL	Mr Stephen Cherry	17 Orchard Way, Southam, CV47 1EG,	Erection of a single storey extension, two storey extension, new porch and bay window. Insulating and rendering of external walls	No Representation	
21/02572/FUL	Mr Jacob Collett	40 Hurst Road, Southam, CV47 1HY	Conversion of a domestic garage into a study and construction of a new porch with a pitched roof over both	No Representation	

ACCOUNTS FOR PAYMENTS

Southam Town Council Financial Year 2021-2022

Accounts Payable November 2021

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
126	ER (47)	P Owen	Volunteer Driver Reimbursement	Unity	£105.30	0.00	£105.30
127	ER (47)	G White	Volunteer Driver Reimbursement	Unity	£25.20	0.00	£25.20
128	ER (47)	T Lyson - Marshall	Volunteer Driver Reimbursement	Unity	£39.86	0.00	£39.86
129	ER (47)	A Harris	Volunteer Driver Reimbursement	Unity	£111.75	0.00	£111.75
130	ER (47)	M Houston	Volunteer Driver Reimbursement	Unity	£93.90	0.00	£93.90
131	ER (47)	L Commander	Volunteer Driver Reimbursement	Unity	£176.25	0.00	£176.25
132	ER (47)	M Gage-Smith	Volunteer Driver Reimbursement	Unity	£42.75	0.00	£42.75
133	ER (47)	C McCarthy	Volunteer Driver Reimbursement	Unity	£49.05	0.00	£49.05
134	44	E.ON	Electricity for street lights 01/10/21-31/10/21	Unity	£699.58	116.60	£582.98
135	6, ER (47)	British Telecommunications PLC	GP 00277011 Bundle services - 01-11-21 - 30-11-21	Unity	£165.54	27.59	£137.95
136	12	Inside IT	24" Screen, Monthly Support tickets - Troubleshooting Avalon on finance laptop, Troubleshooting on administrator's laptop.	Unity	£296.92	49.49	£247.43
137	39, ER	Mr R Carro	Maintenance Contract November	Unity	£688.46	0.00	£688.46
138	8	Viking	Office safe	Unity	£287.95	47.99	£239.96
139	4	Warwickshire County Council	Legal Services	Unity	£1,259.92	209.99	£1,049.93
140	48	Mrs D Carro	Wreath for Remembrance Day , Request from Jackie Grey - supplies of custard and dairy milk bars for Luncheon Club.	Unity	£137.88	10.00	£127.88
141	46	Limebridge Rural Services Ltd	Grass cutting 12, 13, 14 and 15 of 16 cuts	Unity	£4,492.12	748.68	£3,743.44
142	8	Konica Minolta	Copy and printing 04.08.2021 - 03.11.2021 and Flat rate hire charge 04.11.2021 - 03.02.2022	Unity	£160.95	26.82	£134.13
143	45	Warwickshire County Council	Street lighting private works - Footpath from Mill Crescent Garages - LED Lantern Replacement	Unity	£383.44	63.91	£319.53
144	21	WALC	The role of Internal Audit, Internal Controls, Introduction to VAT - L Hextall	Unity	£108.00	18.00	£90.00
145	ER Tourist	L Gale - Behalf of Southam Civic Ideas	Purchased, assembled and installed the cupboard and leaflet stand.	Unity	£184.38	0.00	£184.38
146	48	Jay Security & Events	Christmas Light Switch on Traffic Management	Unity	£1,480.00	246.67	£1,233.33
147	33	CJs Events Warwickshire Limited	4 x Road Closure - Mop Fair 9:30am - Midnight	Unity	£991.80	165.30	£826.50
148	37	PIRMS (Richard Kibiiski)	Quaterly inspections October 2021 (7 sites)	Unity	£260.00	0.00	£260.00
149	32	NS Optimum	Part payment towards door access	Unity	£4,622.40	770.40	£3,852.00

Total Payments

£16,863.40

£2,501.44

£14,361.96