

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 28th OCTOBER 2021.

Present: The Mayor, Councillor G Foster - In the Chair
Councillors A John, A Jamieson, N Savage and L Ellard

Apologies: Cllr M Ray – Personal
Cllr K Mullen – Personal
Cllr A Walster – Personal
Cllr M Connors – Personal
Cllr K Mullen – Personal
Cllr K Medgett - Work

Absent without Apologies:
Cllr C Worsh
Cllr T Bromwich

In Attendance: Mrs D Carro and Cllr A Crump

85. DECLARATIONS OF INTEREST

Cllr L Ellard	Non-Pecuniary Reason	Town Clerk Report Item 2 Member of Christmas Lights Committee
	Non-Pecuniary Reason	Correspondence Item 1 and 2 Knows the resident
Cllr G Foster	Non-Pecuniary Reason	Correspondence Item 1 and 2 Knows the resident

**86. APOLOGIES
RESOLVED:
Apologies accepted.**

**87. REPRESENTATIONS FROM THE PUBLIC
None present**

**88. MINUTES OF THE PREVIOUS MEETING
RESOLVED:**

i) That the Minutes of the meeting held on Thursday, 23rd September 2021, having previously been circulated, be confirmed, and signed by the Town Mayor.

89. ACCOUNTS FOR PAYMENT

i) Invoices were sent to members with their meeting papers.

RESOLVED:

That the payment of accounts dated October 2021, totalling £8899.90 (details attached) be authorised. Cllr A John and Cllr L Ellard to authorise payments.

90. APPLICATIONS FOR PLANNING PERMISSION

90.1 i) Council considered the applications for planning permission detailed on the schedule

dated October 2021 upon which the Town Council had been consulted by Stratford District Council

None to consider

ii) Planning Application decisions dated October 2021.

Noted

91. TOWN CLERK'S REPORT

91.1 PUBLIC REPRESENTATIONS

None to consider

91.2 SECTION 137 GRANT APPLICATIONS

Members considered S137 Grant Applications from the following applicants:

Southam Christmas Lights	£1480	Cost to administer the Road Closure
Southam Gymnastics	£2700	Purchase new equipment

RESOLVED:

i) To award Southam Christmas Lights £1480 to administer the cost of the road closure. That the Town Council places the order and donates the road closure to save money if possible

ii) That the Town Council supports the Southam Gymnastics Grant application in principle but would prefer to buy some equipment and donate it to the club. That the Town Clerk discusses this with the club.

91.3 NEIGHBOURHOOD PLAN WORKING PARTY

Members considered the Neighbourhood Plan report.

RESOLVED:

i) That the Town Council authorises the appointment of Avon Planning Services at a cost of approximately £1500

ii) That the cost is taken from the Neighbourhood Plan Earmarked Reserve

91.4 SPARK YOUTH MUSIC

Members considered the proposal for a pilot programme that could operate in Southam for 16 weeks, using the music facilities at Southam College with the possibility of the Town Council funding the cost of the tutor etc. approx. £3000. It is envisaged that the outcomes of this pilot would be used for the medium-term plan which includes SPARK working with Springfield Mind on a large funding bid which would enable them to bring SPARK into a selection of schools across the region (a mixture of secondary and primary),

RESOLVED:

That the Town Council is in support of the initiative and await the outcome of the meeting with Southam College

91.5 THE PARENTING PROJECT

Members considered the latest correspondence

RESOLVED:

To write to the parenting project and advise that their latest correspondence is not clear enough. To ask that they provide a project plan specifically for Southam with a breakdown as to how the £10k funding would be spent and what funding and

how much they will be receiving from other sources that will be used for this project, ensuring the project plan is concise with no ambiguity.

91.6 YOUTH COUNCIL CONSTITUTION

RESOLVED:

That the constitution is approved

91.7 COUNCIL MEETING DATES

Noted

92. CORRESPONDENCE

92.1 i)Resident Hudson – Parking on Oxford Street

RESOLVED:

To respond advising that the Town Council originally wrote out of courtesy to make residents aware that parking on this stretch of road was illegal and although the Town Council is sympathetic they have no powers to improve their parking situation

ii)Resident Palmer – Parking on Oxford Street

RESOLVED:

To respond advising that the Town Council originally wrote out of courtesy to make residents aware that parking on this stretch of road was illegal and although the Town Council is sympathetic, they have no powers to improve their parking situation

iii)Resident Munday – Trees

RESOLVED:

To thank Mr Munday for the correspondence

93. REPORTS FROM WORKING PARTIES

93.1 ENV WORKING PARTY MINUTES – 14TH OCTOBER 2021

WELCOME BACK EVENT

Glyn Slade from Shakespeare's England attended the meeting to discuss a 'Welcome Back

Event' for Southam. SDC along with other councils were invited to make a bid to the European Regional Development Fund. Each council was to put together its own bid and Shakespeare's England were asked to put together the bid to and manage it on behalf of SDC. There is £5k to each satellite town plus extra money (£1k) for PR (Advent Communication for either running an event or enhancing an existing event, each town would come up with its own project and Glyn would help to see it through. Shakespeare England would be billed for the costs who would then bill SDC,

The event is for the residents and the Town Centre, if it also then attracts visitors then that's a bonus. Some towns have gone with enhancing Christmas, Stratford have purchased animation for the Victoria Christmas Market, polar bears

Wellesbourne in the town square buying an LED Christmas Tree

Shipston Enhance of Remembrance Day large screen video feed into the high street

Alcester is combining the Christmas Market

Southam ideas enhance the Christmas Lights switch on, ice skating rings, opening of the new community hall

Putting on a performance

The opening of the new hall has the opportunity to invite the towns people onto some of the

houses of that side of the bypass, still considered to be outsiders, brand new hall and a few more months to get it sorted Event would be ring fenced locally, the mission is to bridge the divide started something during the day then something in the evening, start something off in the town, fun run, February Half Term week.

The PR would work, video, legacy piece, will get the raw footage for the council to take bits Glyn is available on a practical level to help, once it's progressed the PR company would get involved (another £1k to help)

RESOLVED:

That Cllr Ray, Cllr Medgett and Cllr Foster to form a Welcome Back Event Working Party and non-council members can be on the working party

93.2 HIGHWAY VERGE MAINTENANCE CONSULTATION

Members considered the consultation draft policy on verge cutting and encouraging wildlife and biodiversity.

RESOLVED:

No representations

93.3 THE QUEENS PLATINUM JUBILEE BEACON

The beacon has been found and it could be put at Merestone. Merestone is a natural Amphitheatre, people could be invited to bring their own picnic, could do something in the evening such as the Beauchamp Sinfonietta, have food sellers, music etc.

RESOLVED:

That Cllr Ellard, Cllr Walster and Cllr Foster to form a Queens Platinum Jubilee WP and non-council members can be on the WP

93.4 TREE PLANTING SCHEME

Members were requested to consider the proposed Tree Planting Scheme put together by the Town Council Tree Surgeon.

RESOLVED:

i) That the tree planting scheme is shared with Southam in Bloom (SIB)

ii) SIB Can put forward their own ideas but these would have to be run past the Tree Surgeon

iii) Southam TC is happy with the scheme, however query as to whether there should be additional planting along the verge adjacent to Daventry Road

94. SOUTHAM CHRISTMAS LIGHTS ASSOCIATION

The plans are back on track, stall holders need to have Liability Insurance, but they can be added to the Christmas Lights Association Insurance temporary

95. YOUTH COUNCIL

The Youth Council can send minutes directly to the Town Council and approach the Town Council directly and they can also work with the Youth Matters Working Party

96. INDOOR MARKET

The first Southam Indoor Market will take place on 20th November 2021 and they have 20 stalls

97. DEMENTIA FRIENDLY SOUTHAM

Meetings will start again in February

98. SOUTHAM BOOK FESTIVAL

Very good event, shop display entries were great

99. INFRASTRUTURE MEETING

That the wish list is sent to Aaron (WCC)

100. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Crump advised the following:

- Market Hill Bollard – Temp repair
- A425 single lane closure has been postponed
- Work done on the High Street path
- Wattons Lane - major underground fault Western Power
- Streetlights not working
- Problem light nr Mullbery Gardens (the path will now be dug up and fixed)
- WCC bid Safer Streets fund £250k
- Home school transport plan
- Have chased the situation regarding S106 monies for the underpass have chased
- Housing land supply 8.42
- Self-build shortage
- Merger consultation on going
- The merger could result in alignment of Council Tax
- Boundary Commission consultation has been extended

101. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED:

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

102. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i) To authorise the payment of staff salaries dated October 2021.

103. PERSONNEL WORKING PARTY

RESOLVED:

That the proposed staged approach is approved and that the Deputy Clerk/Communications Officer moves to SCP 15 immediately (the midway point of above substantive LC1) and from 1st April 2022 the post moves to the correct benchmarked range of SCP 18 to 23.

104. SDC – THE GRANGE HALL

RESOLVED:

To discuss the matter further at November ENV

The Meeting closed at 9.15 pm

Planning Applications

Town Council meeting

No plans to consider

ENV PLANNING APPLICATIONS

21/03019/TREE	Bull	Beechloft , 5 Warwick Road, Southam, CV47 0HN	T1- walnut - Reduce the canopy from 16metres to 11metres in height and from heavily biased side. Thin canopy by 15%. T2 - hawthorn - Reduce from 10m to 7metres in height. -Reduce to 7m in height and shape to balance, to allow more light into flowerbed and aid with more even growth of surrounding hedges.	No Representation	Refer to Arboriculturalist
21/02810/FUL	Beverley Cardall	Land Adjacent To , 67 Banbury Road, Southam, CV47 1HJ	Demolition of existing garage and erection of a new detached dwelling with associated access and works, and the creation of a new vehicular access to serve 67 Banbury Road.	No Representation	Subject to review with Highways issues
21/02488/FUL	Mr Matthew Commander Bourne End Property Industrial Limited	Former Kyles Commercial Printers, Kineton Road Industrial Estate, Bourne End, Southam CV47 0NA	Demolition of existing print works building and proposed extension to existing Smartcom industrial building	Support w Comment	STC are in support as it aims to bring further employment opportunities to Southam
21/01788/FUL	Mrs K A Wincott	Brooklands Farm , Warwick Road, Southam, CV47 0HW	Demolition of redundant agricultural structures. Conversion of remaining barn to dwellinghouse. Erection of two new dwellinghouses.	No Representation	Objection withdrawn

Accounts for Payment

Southam Town Council Financial Year 2021-2022

Accounts Payable October 2021							
Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
108	47	P Owen	Volunteer Driver Reimbursement	Unity	£28.80	0.00	£28.80
109	47	G White	Volunteer Driver Reimbursement	Unity	£207.00	0.00	£207.00
110	47	N Thomas	Volunteer Driver Reimbursement	Unity	£22.05	0.00	£22.05
111	47	T Lyson - Marshall	Volunteer Driver Reimbursement	Unity	£23.83	0.00	£23.83
112	47	A Harris	Volunteer Driver Reimbursement	Unity	£73.20	0.00	£73.20
113	47	M Houston	Volunteer Driver Reimbursement	Unity	£67.95	0.00	£67.95
114	44	E.ON	Electricity for street lights 01/09/21-30/08/21	Unity	£677.03	112.84	£564.19
115	6, 47	British Telecommunications PLC	GP 00277011 Bundle services - 01-09-21 - 30-09-21	Unity	£165.54	27.59	£137.95
116	12	Inside IT	Office 365 , Cllr emails, Trend Micro, Offsite Back Up , Monthly Support tickets.	Unity	£584.09	97.35	£486.74
117	38	Darcy Products Ltd	Service of 1no Mains Interceptor Alarm	Unity	£810.00	135.00	£675.00
118	8	Viking	Office stationery - Scissors, notebooks, Diaries, Pens.	Unity	£38.70	6.45	£32.25
119	4	Warwickshire County Council	Legal Services	Unity	£948.00	158.00	£790.00
120	32	Mrs D Carro	Flying Fields Community Hall gas meter installation	Unity	£121.49	20.25	£101.24
121	ER	Miss L Hextall	Bank trips to Leamington - Mileage and parking	Unity	£16.92	0.00	£16.92
122	ER	Shaw Loos Ltd	Hire of portable toilets for Annual Southam Town Council Event - Lions Family Fun Day - 31st July 2021	Unity	£498.00	83.00	£415.00
123	42, ER	SW Warwickshire Ltd	Supply and Install 2 pairs of double doors with fire exit crash bars	Unity	£3,590.00	598.33	£2,991.67
124	39, ER	Mr R Carro	Maintenance Contract October	Unity	£688.46		£688.46
125	51	EW Group	Final invoice for EW for PO 20-008. Warm white LED golf Balls	Unity	£303.84	50.64	£253.20

Total Payments **£8,864.90** **£1,289.45** **£7,575.45**

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
DD1	8	Information Commissioner's Office	Taken 27th September 2021	Unity	£35.00	0.00	£35.00

Total DD **£35.00** **£0.00** **£35.00**

Payments and DD's Total **£8,899.90** **£1,289.45** **£7,610.45**

Town Clerk

Councillors