# MINUTES OF THE RECESS MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 25<sup>th</sup> August 2022.

**Present:** The Mayor, Councillor A John - In the Chair

Councillors G Foster, M. Ray

**Apologies:** None

**Absent without Apologies:** None

In Attendance: Mrs D Carro, Mrs R Barnett

#### 49. DECLARATIONS OF INTEREST:

None

#### 50. APOLOGIES

#### **RESOLVED:**

None

#### 51. <u>ACCOUNTS FOR PAYMENT</u>

i) Invoices were available at the meeting for inspection.

#### **RESOLVED:**

i) That the payment of accounts dated August 2022, totalling £7,216.93 (details attached) be authorised. Cllr A John and Cllr M Ray to authorise payments.

#### 52. REVISED COST FOR RBS TO MOVE TO THE CLOUD VERSION

i)Council considered the options and impact of installing the Finance software on a local system versus on the Cloud. The license costs are more expensive for the Cloud but enable more flexible working and accessibility to both Office Staff and Councillors.

#### **RESOLVED:**

i)That the Cloud version of the finance system would be installed and approved the order requirements.

#### 53. MEMBER OF THE PUBLIC COMPLAINT

Members considered correspondence concerning 'Dogs on Leads complaint' and recent request to withdraw this complaint and any relevant documents.

#### **RESOLVED:**

i) Advice would be sought, and the necessary action taken to close this matter.

#### 54. <u>APPLICATIONS FOR PLANNING PERMISSION</u>

54.1 i) Council considered the applications for planning permission detailed on the schedule dated August 2022 upon which the Town Council had been consulted by Stratford District Council (details attached).

Application HS2BW/00032/22 - Erika Johnson Balfour Beatty Vinci Joint Venture – receipt of the Noise demonstration report. This application is being discussed early September and request received to attend at Stratford District Council.

ii)To consider the Planning Applications Decisions Report

Noted

## 55. STAFF SALARIES AND PAYMENT FOR SERVICES RESOLVED:

i)To authorise the payment of staff salaries dated August 2022.

The Meeting closed at 10:40hrs

### Southam Town Council Financial Year 2022-2023 Accounts Payable August 2022

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed )	Net Amount
94	47	G White	Volunteer Driver Relmbursement	Unity	£139.35	0.00	£139.35
95	47	M Gage-Smith	Volunteer Driver Relmbursement	Unity	£20.25	0.00	£20.25
96	47	P Owen	Volunteer Driver Reimbursement	Unity	£40.35	0.00	£40.35
97	47	C McCarthy	Volunteer Driver Relmbursement	Unity	281.90	0.00	£81.90
98	47	Ita Nugent	Volunteer Driver Relmbursement	Unity	£17.55	0.00	£17.55
99	47	M Houston	Volunteer Driver Reimbursement	Unity	259.40	0.00	£59.40
100	47	L Commander	Volunteer Driver Relmbursement	Unity	£121.50	0.00	£121.50
101	6, 47	British Telecommunications PLC	GP 00277011 Bundle services - 01-08-22 - 31-08-22.	Unity	£174.95	29.16	£145.79
102	44	Npower	Electricity for street lights July 2022	Unity	£1,833.38		£1,527.82
103	12	Inside IT	Monthly Support tickets.	Unity	£19.50	3.25	£16.25
104	39, ER	Mr R Carro	Maintenance Contract August	Unity	2688.46	0.00	£688.46
105	46	Limebridge Rural Services Ltd	Grass cutting 9 of 16 cuts	Unity	£1,123.03	187.17	£935.86
106	4	DCK Accounting Solutions	D Kemp Teams meetings 22/07/2022 and FWP meeting 25/07/2022	Unity	£102.00	17.00	£85.00
107	4	DCK Payroll Solutions	July Payroll	Unity	£221.28	36.88	£184.40
108	12	Spa Web Design	Editing website July - 2 hours 40 minutes of labour at £45/hr	Unity	£144.00	24.00	£120.00
109	8	Viking (Office Depot International)	Office consumbables - paper, tissues, tape and teabags.	Unity	£137.27	20.70	£116.57
110	37	ESPO	Bin bags	Unity	£27.00	4.50	£22.50
111	47, ER, 48	Mrs D Carro	Ucheck add Deputy to account (volunteer drivers DBS checking service). Travel Expenses for meeting at SDC (38 miles), Litterpickers for donation to St.James School.	Unity	£51.09	4.57	£46.42
112	В	Konica Minoita	Copy and printing 04.05.2022 - 03.08.2022 and Flat rate hire charge 04.08.2022 - 03.11.2022	Unity	£182.32	30.38	£151.94
113	38	Darcy Products Ltd	Flood alarm service	Unity	£780.00	130.00	£650.00
114	37	PIRMS (Richard Kibliski)	Quaterly inspections July 2022 (7 sites)	Unity	£260.00	0.00	£260.00
115	16	Southam Clean Services (K. Osborne)	Relief Caretaker to cover L.Neal's Holiday - July and August	Unity	£428.00	0.00	£428.00
116	32	Warwickshire County Council	Legal Services June - Costs relate to Southam Flying Fields Community Hall	Unity	£1,231.99		£1,026.66
117	ER	R Barnett	Travel Expenses to WALC (29.6 miles)	Unity	£13.32	0.00	£13.32
118	20	CPRE	Membership to The Countyside Charity	Unity	£35.00	0.00	£36.00
119	23	The Grange Hall	Mayoral drinks	Unity	£130.00	0.00	£130.00

Total Payments

£8,063.89 £998.60 £7,065.29

Voucher No	Budget Line	Payee	Details		Amount	VAT (to be reclaimed)	Net Amount
DD8	32	British Gas	03/08/2022 Southam Flying Fields Community Hall	Unity	266.10	£0.00	£66.10
DD9	32	E.on	23/08/2022 Southam Flying Fields Community Hall	Unity	£85.54	£0.00	£85.54

Total DD	£151.64	€0.00	£151.64
Payments and DD's Total	£8,215.53	£998.60	£7,216.93

Town Clerk Councillors

#### **Planning Applications**

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Council Comments
HS2BW/00032/22	Erika Johnson Balfour Beatty Vinci Joint Venture	Long Itchington Wood Tunnel, Leamington Road, Southam,	Construction of a tunnel portal at the southern end of the Long Itchington Wood Tunnel, a railway cutting, and Auto Transformer Station (ATS), portal building site, balancing pond, noise barrier and other associated works to the west of Southam. HS2 Consents ID SAC.PS.10006	Yes - Not able to make changes on the portal	31/08/2022	STC have already responded, and this is shown on the portal - there is no other entry to submit so I believe this is for information only

#### **Planning Decisions**

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
21/01292/REM	Ilke Homes Land Ltd And Walsall Housing Group Limited	Land At, Welsh Road East, Southam	AMENDED/ADDITIONAL: Submission of reserved matters (layout, scale, appearance and landscaping) pursuant to outline permission 18/01796/OUT for the erection of 43 residential units together with landscaping, car parking, public open space and associated works and facilities.	23/02/2022	No Representation	Permission w Conditions	01/08/2022
22/01641/FUL	Southam Agricultural Services	Fields Farm, Station Road, Southam	Erection of implement shelter building and all associated works	06/07/2022	No Representation	Permission w Conditions	09/08/2022
22/01926/FUL	Mr Daniel Higgins	22 Hurst Road, Southam	Erection of a single storey rear extension and alterations to rear facing windows	29/07/2022	No Representation	Permission w Conditions	17/08/2022