

MINUTES OF THE RECESS MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 24th AUGUST 2023.

Present: The Mayor, Councillor A John - In the Chair
Councillors G Foster, L Ellard

Apologies: None

Absent without Apologies: None

In Attendance: Mrs D Carro, Mrs R Barnett

50. DECLARATIONS OF INTEREST:
None

51. APOLOGIES
RESOLVED:
None

52. ACCOUNTS FOR PAYMENT
i) Invoices were available at the meeting for inspection.
RESOLVED:
i) That the payment of accounts dated August 2023, totalling £11,465.52 (details later in the minutes) be authorised. Cllr A John and Cllr G Foster to authorise payments.

53. APPLICATIONS FOR PLANNING PERMISSION
i) Council considered the applications for planning permission detailed on the schedule dated August 2023 upon which the Town Council had been consulted by Stratford District Council (details listed)
ii) To consider the Planning Applications Decisions Report

RESOLVED:
i) That Planning Applications submitted as detailed in schedule for August 2023 later within the minutes.
ii) Planning Decisions Summary - Noted

54. STAFF SALARIES AND PAYMENT FOR SERVICES
RESOLVED:
i) To authorise the payment of staff salaries dated August 2023.

The Meeting closed at 9:45am

Accounts for Payment

Southam Town Council Financial Year 2023-2024

Accounts Payable August 2023

Voucher No	Budget Line	Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
	47	107	4080	N/A	M Gage-Smith	Volunteer Driver Reimbursement	BACS	£22.50		£22.50
	47	107	4080	N/A	Mike Houston	Volunteer Driver Reimbursement	BACS	£70.95		£70.95
	47	107	4080	N/A	C McCarthy	Volunteer Driver Reimbursement	BACS	£119.25		£119.25
	47	107	4080	N/A	T Lyson-Marshall	Volunteer Driver Reimbursement	BACS	£10.87		£10.87
	47	107	4080	N/A	L Commander	Volunteer Driver Reimbursement	BACS	£149.40		£149.40
	9	102	4055	15/08/2023	DCK Payroll Solutions	July Payroll Preparation	BACS	£105.00	17.50	£97.50
	46	201	4034	31/07/2023	Limebridge Rural Services	Contracted visits 7&8/16	BACS	£2,497.48	416.34	£2,081.14
	39	201	4036	10/08/2023	Richard Carro	Ground Maintenance contract August 23	BACS	£722.93		£722.93
	8	102	4023	04/08/2023	Konica	4/5/23 - 03/08/23 Copy and Print	BACS	£48.95	8.10	£40.85
	8	102	4023	08/08/2023	Konica	4/5/23 - 03/11/23 Flat Rate Rental	BACS	£109.76	18.29	£91.47
	18	102	4033	01/08/2023	District Advertiser	Delivery of STC Newsletter -Sept	BACS	£101.00		£101.00
	18	102	4033	26/07/2023	P Crosby	Newsletter and express delivery - Sept	BACS	£504.38		£504.38
	8	102	4023	14/07/2023	ESPO	Office stationery	BACS	£27.00	4.51	£22.49
	8	102	4023/4023	26/07/2023	Viking	Stamps £37.50 and Stationery £20.98	BACS	£58.48	5.38	£53.10
	4	301	4054	31/07/2023	WCC	Legal Fees June 23	BACS	£398.78	66.45	£332.33
	38	203	4040	28/07/2023	Darcy	Aqua sentry service and maintenance	BACS	£780.00	130.00	£650.00
	31	201	4042	01/06/2023	Stratford DC	Emptying dog and litter bins for 2023/24 Inv 2023465	BACS	£159.80	26.60	£133.20
	21	102	4008	29/07/2023	WALC	Training Courses Invoice 476	BACS	£78.00	13.00	£65.00
	35	103	4010	25/07/2023	Shaw Loos	Portable toilets for Carnival	BACS	£636.00	104.00	£532.00
	4	102	4054	14/08/2023	Debbie Carro	Land Registry search - empty home check	BACS	£3.00		£3.00
	23	501	4004	25/08/2023	Dementia UK	Payment from Prior Mayor's Charity Fund - 1/2 receipt from HSBC closure	BACS	£1,293.10		£1,293.10
	23	501	4004	25/08/2023	MacMillan	Payment from Prior Mayor's Charity Fund - 1/2 receipt from HSBC closure	BACS	£1,293.10		£1,293.10
	8	102	4022	15/08/2023	R Foley	Tea and Coffee	BACS	£22.54		£22.54
Total Payments								£9,228.31	£912.14	£8,316.17

Voucher No	Budget Line	Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
	44	202	4014		Npower	1/7/23 - 31/7/23	DD	£1,805.27	£300.88	£1,504.39
	0	301	4014		EON	1/7/23 - 31/7/23	DD	£302.32	£14.40	£287.92
	FF	301	4015		British Gas	17/6/23 - 16/7/23	DD	£134.52	£5.41	£129.11
Total DD								£2,242.11	£321.69	£1,920.52
Payments and DD's Total								£11,486.52	£1,193.83	£10,292.69

Town Clerk

Councillors

Mayor's Fund Financial Year 2023-2024

Accounts Payable August 2023

Budget Line	Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
	501	4004	N/A	Alcester Town Council	Italian Night Tickets X 2	BACS	£30.00		£30.00
	501	4004	N/A	Angela John - Expenses	Party Food for Council Meeting	BACS	£43.90		£43.90
	501	4004	N/A	STC The Grange Hall account	Drinks for Council Meeting	BACS	£43.10		£43.10
						BACS			£0.00
Total Mayor's Fund							£117.00	£0.00	£117.00

Planning Applications

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Council Comments
23/01844/FUL	Mr Graeme Roe Stanley Bragg Architects Ltd	Unit 6, Westfield Road, Kineton Road Industrial Estate, Southam	Proposed demolition of existing offices and car parking spaces, for the construction of a warehouse extension and associated parking and service yard	N/A	31/08/2023	No Representation

Planning Decisions

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
23/01774/FUL	Mr Dennis Chiles	16 Daventry Road, Southam, Warwickshire, CV47 1PW	Proposed two bedroom bungalow	04/08/2023	Object w Comment	Withdrawn	16/08/2023