

MINUTES OF THE RECESS MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 22nd DECEMBER 2022.

Present: The Mayor, Councillor A John - In the Chair
Councillors G Foster, M. Ray & L. Ellard

Apologies: None

Absent without Apologies: None

In Attendance: Mrs D Carro, Mrs R Barnett

96. DECLARATIONS OF INTEREST:
None

97. APOLOGIES
RESOLVED:
None

98. ACCOUNTS FOR PAYMENT
i) Invoices were available at the meeting for inspection.

RESOLVED:

i) That the payment of accounts dated December 2022, totalling £28,274.55 (details attached) be authorised. Cllr G Foster and Cllr M Ray to authorise payments.

99. APPLICATIONS FOR PLANNING PERMISSION
i) Council considered the applications for planning permission detailed on the schedule dated 22nd December 2022 upon which the Town Council had been consulted by Stratford District Council (details attached).
ii) Council considered the Planning Applications Decisions Report

RESOLVED:

i) To respond as detailed within the tables later in the minutes.
ii) Planning decisions summary - Noted

100. TOWN CLERK REPORT

100.1 DOCTOR SURGERIES CORRESPONDENCE
Members considered the correspondence relating to Doctors Surgeries at Upper Lighthorne

RESOLVED:

i) To respond that the Council are supportive of options for expansion of GP surgeries to increase capacity and manage demand

100.2. TOWN MAYORS PROTOCOL
Members reviewed and discussed the Town Mayors Protocol and Terms of Reference for Southam Town Council.

RESOLVED:

i) To approve that the protocol satisfies the requirement for banking purposes, but full details are to be considered by full Council at the meeting in January 2023.

100.3 COUNCILLOR APPLICATION

Members considered the Councillor application for one of the vacant positions in Mill Hill Ward.

RESOLVED:

i) To accept the application and make the necessary arrangements for the applicant to be sworn in to enable attendance at the next meeting in January 2023.

100.4 THINK ACTIVE WARM HUB GRANT

Members considered the ideas and options put forward relating to the application for a Winter Warm Hub Physical Activity grant.

RESOLVED:

i) To agree the Grange Hall are to consider the options and lead in the application for the Winter Warm Hub Physical Activity Fund.

101. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i) To authorise the payment of staff salaries dated December 2022.

The Meeting closed at 10:53hrs

Southam Town Council Financial Year 2022-2023

Accounts Payable December 2022

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
195	47	G White	Volunteer Driver Reimbursement	Unity	£201.00		£201.00
196	47	N Thomas	Volunteer Driver Reimbursement	Unity	£31.95		£31.95
197	47	M Houston	Volunteer Driver Reimbursement	Unity	£58.35		£58.35
198	47	T Lyson - Marshall	Volunteer Driver Reimbursement	Unity	£78.08		£78.08
199	47	L Commander	Volunteer Driver Reimbursement	Unity	£130.05		£130.05
200	47	A Harris	Volunteer Driver Reimbursement	Unity	£43.20		£43.20
201	47	M Gage-Smith	Volunteer Driver Reimbursement	Unity	£57.15		£57.15
202	47	C McCarthy	Volunteer Driver Reimbursement	Unity	£35.10		£35.10
203	6, 47	British Telecommunications PLC	GP 00277011 Bundle services - 01-12-22 - 31-12-22	Unity	£183.95	30.66	£153.29
204	44	Npower	Electricity for street lights November 2022, Inv £2441.71; Cr £2441.71; Inv £2435.70	Unity	£2,435.70	405.95	£2,029.75
205	12	Inside IT	Monthly Support tickets.	Unity	£6.52	1.09	£5.43
206	39, ER	Mr R Carro	Maintenance Contract September	Unity	£743.46		£743.46
207	29, 46	Umebridge Rural Services Ltd	Grass cutting 15 of 16 cuts and Hedge Trimming not in Contract £350	Unity	£1,543.03	257.17	£1,285.86
208	ER	DCK Payroll Solutions	October Payroll	Unity	£176.28	29.38	£146.90
209	ER, 32	Warwickshire County Council	Street Lighting Column replacement Hilltop Close £1678.74; Abbey Close £1300.64; Tattle Bank 3542.02; St Mary's Close 1619.75; Legal Services October 22 400.39	Unity	£8,541.54	1423.59	£7,117.95
210	29	Arbyscape tree Surgeons Ltd	Park Lane recreation area tree planting	Unity	£2,187.00	364.50	£1,822.50
211	18	District Advertisers	Newsletter production and delivery	Unity	£101.00		£101.00
212	18	P Crosby	District Advertiser printing	Unity	£504.38		£504.38
213	17	D Carro	Food for Cheese and Wine reception - reduced for over payment last month of 30p	Unity	£37.77		£37.77
214	23	A John	Wassailing Event 14th Jan 23; Donation to RBL veterans Christmas charity	Unity	£100.00		£100.00
215	8	R Foley	Milk, Tea and Coffee, Diary	Unity	£25.70		£25.70
216	21	SLCC	Conference 1-2 Feb 2023	Unity	£288.00	48.00	£240.00
217	20	SLCC	Membership D Carro	Unity	£236.00	0.00	£236.00
218	8	HCI Data	Domain Name renewal 2 years	Unity	£102.00	17.00	£85.00
219	23	Stattford on Avon Dist Council	Civic event 2 tickets	Unity	£65.00		£65.00
220	23	Whitnash Town Council	Mayoral event	Unity	£80.00		£80.00
221	ER	Jay Security & Events	Traffic Management Christmas Lights Switch on	Unity	£1,650.00	275.00	£1,375.00
222	23	RBL	Food for Mayoral Event	Unity	£462.00	77.03	£384.97
223	ER	Will Glanfield	Initial invoice for repairs to Southam Stories Sculpture	Unity	£3,795.00		£3,795.00
224	48, ER	Eyecatch cctv	To supply and install CCTV to The Grange Hall	Unity	£3,566.64	594.44	£2,972.20

Total Payments £27,465.85 £3,523.81 £23,942.04

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
DD17	32	British Gas	22/11/2022 Southam Flying Fields Community Hall	Unity	£484.31		£484.31
DD18	32	E.on	16/11/2022 Southam Flying Fields Community Hall	Unity	£324.39		£324.39

Total DD £808.70 £0.00 £808.70

Payments and DD's Total £28,274.55 £3,523.81 £24,750.74

Town Clerk

Councillors

Planning Applications 22nd December 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Council Comments
22/03554/TREE	Mrs Gloria Fox	Cuttle Beck, 22 Banbury Road, Southam, CV47	T1 - willow - Re-pollard to previous cuts	N/A	23/12/2022	No representation Refer to Arboriculturist
22/03535/FUL	Mr Abninder Gill	Highwood, Newstead Drive, Southam, Warwickshire CV47 OLT	Proposal for side extension for garage and conversion of existing Garage to Living Accommodation, new enlarged porch area and internal alterations.	N/A	03/01/2023	No representation
22/03632/TREE	Rebecca Harriden	St James Church, Park Lane, Southam, Warwickshire CV47 OJA	Proposed works are as per St James Quinquennial Tree Report 2020	N/A	10/01/2023	No representation Refer to Arboriculturist
Consultation by letter	Cornerstone	auchard development, bourne end, southam, warwickshire, cv47 1ra	<ul style="list-style-type: none"> • To remove & replace existing 6No. antenna with 3No. new antenna on new longer support poles on existing headframe. • The installation of 9No. RRU's on the headframe, 2No. 0.3m dish & 1No. 0.6m dish below. • The GPS module to be located on gantry pole and internal refresh of cabin. 			No representation

Planning Decisions

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
22/02678/FUL	Sides	9 Old Ford Avenue Southam Warwickshire CV47 0LH"	Two storey side extension, box dormer and single storey extension to the rear of the property, single storey extension to front elevation	12/10/2022	No Representation	Permission w Conditions	2/12/2022
22/01883/OUT	A C Lloyd Holdings Ltd	Land West of Holywell Business Park, Leamington Road, Southam,	Outline application for an employment park incorporating uses within Classes B2, B8 and Class E (restricted to subclasses (e medical services) and (g (iii) industrial processes) including ancillary offices together with associated access and highway infrastructure, parking, landscaping and habitat creation, ground engineering works and drainage	05/08/2022	Object w Comment	Withdrawn	14/12/2022