

MINUTES OF THE RECESS MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 21st DECEMBER 2023.

Present: The Mayor, Councillor A John - In the Chair
Councillors G Foster & L Ellard

Apologies: None

Absent without Apologies: None

In Attendance: Mrs D Carro, Mrs R Barnett

85. DECLARATIONS OF INTEREST:

Cllr A John – Non – Pecuniary interest – Planning Application. Closely associated as Galanos is the Mayoral chosen charity.

**86. APOLOGIES
RESOLVED:**

None

87. ACCOUNTS FOR PAYMENT

i) Invoices were available at the meeting for inspection.

RESOLVED:

i) That the payment of accounts dated December 2023, totalling £30,001.36 (details attached) be authorised. Cllr L Ellard and Cllr A John to authorise payments.

88. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated 21st December 2023 upon which the Town Council had been consulted by Stratford District Council (details attached).

RESOLVED:

i) To respond as detailed within the tables later in the minutes.

89. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i) To authorise the payment of staff salaries dated December 2023.

The Meeting closed at 9:38hrs

Southam Town Council Financial Year 2023-2024

Accounts Payable December 2023

Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
107	4080	N/A	M Gage-Smith	Volunteer Driver Reimbursement	BACS	£40.50		£40.50
107	4080	N/A	Mike Houston	Volunteer Driver Reimbursement	BACS	£85.65		£85.65
107	4080	N/A	C McCarthy	Volunteer Driver Reimbursement	BACS	£66.15		£66.15
107	4080	N/A	I Nugent	Volunteer Driver Reimbursement	BACS	£29.25		£29.25
107	4080	N/A	A Harris	Volunteer Driver Reimbursement	BACS	£12.15		£12.15
107	4080	N/A	T Lyson-Marshall	Volunteer Driver Reimbursement	BACS	£73.75		£73.75
107	4080	N/A	Pam Owen	Volunteer Driver Reimbursement	BACS	£61.20		£61.20
107	4080	N/A	N Thomas	Volunteer Driver Reimbursement	BACS	£87.75		£87.75
107	4080	N/A	L Commander	Volunteer Driver Reimbursement	BACS	£158.85		£158.85
102	4055	30/11/2023	DCK Payroll Solutions	November Payroll support	BACS	£120.24	20.04	£100.20
102	4025	23/11/2023	Zurich Insurance	Policy 28/02/24 - 27/02/25	BACS	£2,757.37		£2,757.37
102	4026	30/11/2023	Inside IT	Remote support - Website email plugin no longer working	BACS	£39.00	6.50	£32.50
301	4054	22/11/2023	WCC	Legal Fees October 23 Tr of FF = £620.61, Legal Fees November 23 Tr of FF = £2,883.92, Private works Springfield Grove LC4, Beech Close LC3, Bridge End LC3 = £3766.52	BACS	£8,724.06	1453.01	£7,271.05
9	4055	30/11/2023	DCK Accounting Solutions	Visit 23/11/23 = £531.10, Partial Exemption calculation = £225.00	BACS	£907.32	151.22	£756.10
ER	ER	05/12/2023	Stratford District Council	Uncontested Election for the 04/05/23	BACS	£400.00		£400.00
102	4008	13/11/23, 24/11/23	WALC	AGM Conference, Investing council funds	BACS	£48.00	8.00	£40.00
107	4084	04/12/2023	R Barnett	Expenses - Festive Tea - Entertainers, Milk, Carva Advertising - Grant Funded	BACS	£131.78		£131.78
102	4008	16/11/2023	D Carro	WALC AGM Conference, Mileage and Parking	BACS	£25.00		£25.00
201	4036	11/12/2023	Richard Carro	December Contract	BACS	£722.93		£722.93
201	4040	08/12/2023	Sports and Play Consulting Limited	Re-development of 3 x playgrounds	BACS	£3,000.00		£3,000.00
107	4084	08/12/2023	The Royal British Legion	Catering 85 Festive Tea - Grant funded	BACS	£510.00		£510.00
103	4005	07/12/2023	Phil Taylor - Sign Writer	Mayoral board 2023/24	BACS	£125.00		£125.00
201	4043	08/12/2023	Arbscape	High Priority work - Tree Survey of September 2023	BACS	£9,000.00	1500.00	£7,500.00
201	4040	06/12/2023	Roger Frogley & Sons Ltd	Car damage to fencing - Park Lane Rec	BACS	£480.00	80.00	£400.00
107	4084, 4023	12/12/2023	R Foley	Expenses - Festive Tea - Decorations - Grant Funded, STC office expenses - Diary £4	BACS	£236.48	47.28	£189.20
107	4082	n/a	2nd Southam Scouts - Man12 Explores	Warwickshire Scouts International Trip to Belize	BACS	£500.00		£500.00
102	4026	14/12/2023	Spa Web Design	Design and build full directory system, £600, Directory plugin share of annual fee £50	BACS	£780.00	130.00	£650.00
102	4023	08/09/2023	Viking	Office stationery	BACS	£116.54	19.42	£97.12
Total Payments						£29,238.97	£3,415.47	£25,823.50

Cost Centre	Nominal Ledger	Tax Point	Payee	Bank	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
301	4014	04/12/2023	ECN	1/11/23 - 30/11/23	DD	£587.45	£27.97	£559.48
301	4015	21/11/2023	British Gas	19/10/23 - 18/11/23	DD	£174.94	£8.33	£166.61
Total DD						£762.39	£36.30	£726.09
Payments and DD's Total						£30,001.36	£3,451.77	£26,549.59

Town Clerk

Councillors

Planning Applications 21st December 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Previous Representation	Comments Due	Council Comments
23/03193/FUL	Mr Smith	9 Tudor Lane, Southam, Warwickshire, CV47 1HS	Two storey side extension, part two storey and part single storey rear extension, alterations to bay window, installation of solar panels, fenestration alterations and rendering of property	N/A	N/A	22/12/2023	No Representation
23/03245/FUL	Mr Sean Duffy	48 Banbury Road, Southam, CV47 1HJ	Proposed Garage and Rear Terrace	N/A	N/A	4/1/2024	No objection
23/01844/FUL	Mr Graeme Roe Stanley Bragg Architects Ltd	Unit 6, Westfield Road, Kineton Road Industrial Estate, Southam CV47 0RA	An amendment/additional information has been received for the application shown above as follows: The following has been received: - A revised red line on the site location plan- 6927-1101 P3 - A revised site plan - 6927-1202 P3 - A revised elevation plan - 6927-1302 P2 - Parking and manoeuvring drawings (IT2455_ATR_002 - IT2455_ATR_006) - Revised Drainage Strategy - prepared by Intermodal transportation	yes	No Representation	3/1/2024	No representation subject to compliance with District Council's and County Highway's regulations for parking provision
23/03335/ADV	Samantha Edmunds Royal British Legion	Galanos House , Banbury Road, Southam, Warwickshire CV47 2BL	Signage on land adjacent within the curtilage of Galanos House, Southam.			15 January 2024.	No Representation