

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 26<sup>th</sup> OCTOBER 2023.**

**Present:** The Deputy Mayor, Councillor L Ellard - In the Chair  
Councillors, M Connors, C Lambert, A Walster, J Harrison and G Foster

**Apologies:**

Cllr M Ray – Personal  
Cllr A Jamieson – Personal  
Cllr K Collier – Personal  
Cllr A John – Personal  
Cllr N Savage – Personal

**Absent without Apologies:** None

**In Attendance:** Mrs D Carro, Cllr L Adam, Cllr G Padgham, Cllr T Bromwich and Cllr A Crump

**56. APOLOGIES**

**RESOLVED:**

**Apologies accepted.**

**57. DECLARATIONS OF INTEREST**

Cllr J Harrison	Non-pecuniary	Southam in Bloom Grant App Committee Member
Cllr A Walster	Non-pecuniary	Southam in Bloom Grant App Committee Member

**58. REPRESENTATIONS FROM THE PUBLIC**

Resident – Flying Fields Estate

Cllr Adams left the room during the discussion.

Spoke regarding the planning application for the proposed Co-op supermarket on the Flying Fields Estate, thanked the council for continuing with their objection, advised that the latest planning application had little change, there is still the safety aspect, the planning statement is beyond the scope of a convenience store, it is being promoted for passing trade. Asked the council is there is anything else they can do.

**59. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

i)To ratify minutes of the meeting held on Thursday 17<sup>th</sup> August 2023

ii)To note the minutes of the summer recess meeting held on Thursday 24<sup>th</sup> August 2023

iii)To ratify the minutes of the cancelled meeting on Thursday 28<sup>th</sup> September 2023.

**60. ACCOUNTS FOR PAYMENT**

Invoices were sent to members with their meeting papers.

**RESOLVED:**

- i) **Ratify the accounts for payment dated September 2023, totalling £12,744.39 which were authorised by the Town Clerk.**
- ii) **That the payment of accounts dated October 2023, totalling £10,073.49 (details attached) be authorised. Cllr L Ellard and Cllr M Connors to authorise payments.**

**61. APPLICATIONS FOR PLANNING PERMISSION**

- i) Council considered the applications for planning permission detailed on the schedule for October 2023 upon which the Town Council had been consulted by Stratford District Council.
- ii) To note the Planning Applications Decisions Report

**RESOLVED:**

- i) **To ratify the planning applications submitted following the cancelled Town Council meeting on 28<sup>th</sup> September 2023.**
- ii) **Planning Applications for October 2023 – none to consider.**
- iii) **Planning decisions summary - Noted.**

**62. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

**Cllr G Padgham**

- That PC Donna Parry is now working full time, that they have set up quarterly meetings with Town/Parish councils, first meeting 26 Jan 24 at 10am at Galanos, will be every 3 months. Town Clerk advised that she hadn't been notified of any meetings.
- Police & Crime Commissioner Grants now open
- To get the South Warwickshire Local Plan by 2025 will be a challenge mainly due to Central Government
- Inpatients Review of the Ellen Badger Hospital (Shipston on Stour) SDC have soft power to influence.
- Cllr Domonic Skinner is the appointed Armed Forces Covenant Champion and will be working with Armed Forces organisations across the district.
- Looking at what Cost of Living help is available.
- Looking at improving their working relationships with Housing Association providers across the district
- Will be launching a fund for Climate Change initiatives.
- Have been assisting residents with various planning applications.
- Unfortunately, have had some matters involving the Police.
- In the process of contacting charities and organisations in order to attend events
- Will be helping at the festive tea on the 2<sup>nd</sup> December and at the Christmas Lights switch-on

**Cllr A Crump**

- Overview and Scrutiny committee will be discussing the Ellen Badger hospital situation and also discussing the GP situation on the Lighthorne Heath estate.
- The Police did give incorrect information regarding issuing tickets for parking in Grange Close

- Potential changes to how the Fire and Rescue service is run, mainly around retained fire fighters, some areas only have about an 8% availability It will not result in closures of fire stations.
- Community Safety – Hate Crime is down but there is an increase in Drugs and County Lines
- Southam in the first quarter – thefts from vehicle 10 compared to 5 last year, violence with injury has increased to 25 compared to 10 last year, people were arrested with bladed or other weapons – 3 in first quarter.
- White Ribbon Day on 25 November
- Spoke about the Youth Justice paper.
- Looking at homelessness and temporary accommodation
- Pleased that the Welfare Hut got turned down.
- Grange Hall Management Committee have said that he will see if we can get some more grants from WCC or SDC
- WCC budget is tight reserves reasonable.
- Done various hedge cutting.
- Path by Tithe Lodge has been done.
- S106 funds for underpass have been sent to WCC.
- Manor House Enforcement – has worked really well, worked was stopped, it has now restarted and it has been made clear what they can and cannot do

#### Cllr L Adam

- The 2 wards with the biggest population change in the last 10 years were Southam North and Southam South, four highlighted two of them in Southam.
- In terms of the SDC Housing Target we are 200% over that and have a good amount of social housing
- Burglary and vehicle crime above the England and Warwickshire averages
- Business survival rates are genuinely up on the national average.
- Slightly higher fuel poverty
- Encouraging De-fibs on new estates
- Assessing the impact of Solar Farms and having that method of assessment be part of the SWLP
- Task and Finish Groups for a policy on pubs and how one is seen in the community another one that went through was a fee for a custom build registration.
- Infrastructure Funding Statement and how best to distribute CIL and 106 monies.
- Dealing with a couple of anti-social behaviour things in the area

#### Cllr T Bromwich

- Action for energy grants now open, those who qualify can get £500 for families and £300 for individuals and couples, it was used last year and there was a reasonable up take from people in Southam.
- Attended the GH meeting and it was discussed that back in 2015 the money from the sale of The Grange should come back to Southam, been advised that it has gone to the Central Capital Fund, have been trying to establish how much money SDC have put into the building and they have struggled to find anything. Town Clerk advised that SDC have spent money on The Grange Hall. Cllr Bromwich advised that it was a comparison to other sites. Have emailed officers and is awaiting a response. He has made it clear, and he does expect that money to be spent in Southam
- Updated on Tithe Lodge, has exchanged angry emails , have raised concerns regarding the lease details , there is a meeting with Sir Jeremy Wright tomorrow.

Need to make it clear to Orbit that the café was for the community and not a profit. Now found an electric meter but you cannot find a supplier. That Orbit is a private company, so it does make it difficult to make Orbit do what we want

### **63. TOWN CLERK'S REPORT**

#### **63.1 PUBLIC REPRESENTATIONS**

The resident was advised the following:

That yes, the Town Council has maintained their objection and the next step would be Planning Committee if the Officers recommendation is approval. Residents should re-submit their petition. The residents points are absolutely valid, however the Town Council pushed very hard for proper connection between the development and the Town Centre, so we could promote a Town Centre first view of both shopping and leisure etc .. but unfortunately we were not successful and therefore the applicant could then make the point that the town is separated from the development and therefore expressing the need for such a store. Resident was advised that they can contact Cllr Walster or Cllr Padgham for advice.

#### **63.2 POWER OF COMPETENCE GRANT APPLICATIONS**

Members considered the following grant applications:

Southam Swimming Club – 4 Dive Blocks - £1000

SPARK Music UK – Band Project - £1805

Southam in Bloom – Winter Planting - £427

##### **RESOLVED:**

- i) To award Southam Swimming Club - £1000 subject to them securing the rest of the funding that is needed**
- ii) To SPARK Music UK – Band Project - £1805  
To award £1805 and ask that when they are completing the grant feedback form to advise who they are approaching for funding, why has WCC not given any funding , what is there business plan**
- iii) To award Southam in Bloom £427 for Winter Planting**

#### **63.3 D-DAY 80 CELEBRATIONS 6<sup>th</sup> JUNE 2024**

Members discussed the correspondence regarding events taking place and considered if a Beacon would be lit in Southam.

##### **RESOLVED:**

- i) To light the Beacon on 6<sup>th</sup> June 2024**
- ii) To investigate with Galanos if they are planning an event that could be combined.**

#### **63.4 MAYORAL EVENTS**

Noted

#### **63.5 TREE SURVEY**

##### **RESOLVED:**

- i) That the High Priority work is completed at a cost of £10,600 plus VAT.**
- ii) That this work will be financed using the remaining budget of £3320 and the balance taken from the Tree Ear Marked Reserve (EMR currently has £22k).**

**63.6 COUNCIL MEETING DATES**

**Noted**

**64. CORRESPONDENCE**

i) Southam Rubbish Friends

Litter Bin Stickers - Members considered the request to support some advertising to encourage better usage of the waste bins across the Town.

**RESOLVED:**

**That Cllr Harrison will investigate this matter further and report back to council.**

ii) Southam in Bloom – Grant Feedback

**Noted**

iii) Boxing Classes

**RESOLVED:**

**Due to the low number of councillors at the meeting, to email the correspondence to ascertain if there are any councillors interested in getting involved.**

iv) Parking Grange Close

**RESOLVED:**

**i) To respond to the resident advising that this a WCC responsibility and that they have already exchanged correspondence with their County Councillor Andy Crump**

**ii) To forward the correspondence received from the Police to the resident.**

**65. REPORTS FROM WORKING PARTIES**

**65.1 MINUTES OF THE ENV WORKING PARTY HELD ON 14TH SEPTEMBER 2023**

**Item 1 20 MPH CONSULTATION**

Members considered the consultation to make a representation to WCC.

**RESOLVED:**

- i) **To respond to Warwickshire County Council and advise that although the Town Council are in agreement to the proposed 20MPH areas, the Town Council feel that the 20MPH areas do not go far enough. Therefore, the Town Council requests that the 20MPH speed limit areas are extended as per Map later in the minutes.**

**Item 2 INFRASTRUCTURE FEASIBILITY STUDY**

Members considered the response regarding safety concern along Park Lane and the request for an Infrastructure Feasibility Study from WCC

**RESOLVED:**

- i) **To accept the offer of a meeting with Warwickshire County Council to review the infrastructure issues in the Town by way of a site meeting.**
- ii) **That Cllr Walster and Cllr Collier will be in attendance.**

### **Item 3 SHEPHERDS HILL PLAY AREA TREE WORK – RESIDENT REQUEST**

Following a resident request concerning the trees that back onto Shepherds Hill Play Area. Members considered the advice and quote for works to be done provided by the Tree Surgeon.

#### **RESOLVED:**

- i) To respond to the resident to advise that the tree works the resident is requesting do not present a Health and Safety concern as advised by the Town Council Tree Surgeon and therefore this work will not be authorised.

### **Item 4 THE EXPENDITURE S106 MONIES RELATING TO PLAY AREA UPGRADES AND MAINTENANCE**

Members discussed the request to recommend to Council that the Town Clerk is given delegated powers to authorise the expenditure of the S106 monies relating to Play Area Upgrades and the Maintenance of Play Areas in conjunction with the Youth Matters, Play Areas, Open Spaces and Heritage Sites WP and the Finance WP

#### **RESOLVED:**

- i) To approve that delegated powers are given to the Town Clerk , to authorise expenditure of the S106 monies relating to Play Areas.

### **Item 5 BREAKTHROUGH COMMUNICATIONS UPDATE**

Cllr Collier and Cllr Harrison updated members regarding the Breakthrough Communications project resolved at the previous Council meeting.

#### **RESOLVED:**

- i) To propose a date of 7th December for the initial workshop facilitated by Breakthrough Communications.

### **Item 6 REPLACEMENT SEATS OUTSIDE THE POLICE STATION**

The replacement of benches was discussed following the receipt of advice and quotes. It was acknowledged that these are memorial benches and therefore considered the proposal alongside the Council's memorial policy.

#### **RESOLVED:**

- i) To approve that the two benches are replaced at an estimated cost of £895 (excluding VAT) per bench and financed from the repairs, inspections, and maintenance budget.
- ii) To inform the residents that they can choose to place a memorial plaque on the bench at an estimated cost of £112 plus VAT.

### **Item 7 DIRECTION OF THE COUNCIL**

#### **RESOLVED:**

- i) All future members items to be submitted on a standard member's item form.
- ii) Cllr J Harrison to create a member's item SMART Project report template
- iii) A standard working party Terms of Reference to be developed and considered at a future meeting.
- iv) To develop a councillor profile in conjunction with the Breakthrough Communications project.

### **Item 8 TOWN CENTRE REFURBISHMENT**

Members considered the report from Cllr Foster

#### **RESOLVED:**

- i) **Cllr Foster to expand the report to include resources required and defer this to be discussed at the October ENV meeting 2023.**

### **Item 9 PLANNING APPLICATIONS**

i) Council considered the applications for planning permission detailed on the schedule later within the minutes upon which the Town Council had been consulted by Stratford District Council.

ii) To note the Planning Applications Decisions Report

#### **RESOLVED:**

- i) **As listed within the table later in the minutes**

## **65.2 FINANCE WORKING PARTY 13<sup>TH</sup> SEPTEMBER 2023**

### **Item 1 RIALTAS REPORTS**

Discussions on some lines where expenditure was higher than expected for this time of the year. This led to discussions on movement of Earmarked Reserves (ER)

#### **RESOLVED:**

- i) **That the full council allows the RFO to have delegated authorization on moving ER to be reported back to FWP. Currently CAB, CCTV, S137 (for Southam in Bloom overrun) and accounting support.**

### **Item 2 S106 MONEY**

Discussion on whether the Money from S106 should be moved to the Nationwide 95-day account as well. FO to look at other Banks/Building Societies to see if they offer like terms to Town Councils. This would enable us to be covered by a further £85,000 under FSCS.

#### **RESOLVED:**

- i) **The S106 money should be moved to the Nationwide Business 95-day Saver Account, or similar savings Account, to enable protection from FSCS for savings from a new provider. FO and RFO to discuss options and choose the best one.**

### **Item 3 FUTURE CONTRACTING OF DCK ACCOUNTING SOLUTIONS LTD**

Restated that DCK have been contracted as our VAT Agent and that we would want to contract DCK every quarter, quarter 4 to include yearend, to check that we are compliant with accounting regulations. This to be reviewed after the first year.

#### **RESOLVED:**

- i) **That DCK should be contracted on a need's basis but initially every 3 months.**

## **65.3 YOUTH, PLAY AREAS, OPEN SPACES AND HERITAGE 5<sup>TH</sup> JULY 2023**

Noted

#### **65.4 MINUTES OF THE ENV WORKING PARTY HELD ON 12TH OCTOBER 2023**

##### **Item 1 CONSULTATION ON DRAFT REVISED STATEMENT OF COMMUNITY INVOLVEMENT**

Members considered the consultation to decide the response to Warwickshire County Council.

**Noted**

##### **Item 2 CONSULTATION ON THE CREATION OF STRATFORD DISTRICT COUNCIL'S NEW COUNCIL PLAN**

Members considered the consultation to agree the decision regarding representation to Stratford District Council.

##### **RESOLVED:**

i) Cllrs provide an individual response. The Town Council will not submit a group response.

##### **Item 3 CONSULTATION ON THE PROPOSED REVIEW OF POLLING DISTRICTS AND POLLING PLACES**

Members discussed the consultation to determine the Council's response to the consultation set out by Stratford district Council.

##### **RESOLVED:**

i) To respond that Southam Town Council fully support the proposals put forward for Southam by the Democratic Services Manager and the Town Council fully support the review.

##### **Item 4 SHEPHERDS HILL PLAY AREA TREE WORK – RESIDENT REQUEST**

Following a resident request concerning the trees that back onto Shepherds Hill Play Area. Members considered further correspondence from the resident concerned.

##### **RESOLVED:**

i) To respond to the resident advising that they are within their rights to remove any overhanging foliage within their boundary, but the Town Council will not take any further action on the trees as their tree surgeon has advised it is not necessary.

##### **Item 5 TREES RIVERSIDE WALK**

Following a resident complaint regarding the trees on the boundary of Riverside walk. Members considered the advice and quote for works to be done provided by the Tree Surgeon.

##### **RECOMMENDED**

i) To respond to the resident advising that there were no concerns reported by the Tree Surgeon, therefore the Town Council will not take any further action on the trees, but they are welcome to cut down anything that overhangs their boundary.



### **Item 6 POWER OF COMPETENCE GRANTS**

Members are requested to consider the following grant applications:  
Southam Rubbish Friends – Public Liability Insurance - £200.00

#### **RESOLVED:**

**i) To approve the grant and agree an out-of-meeting payment can be made where necessary.**

### **Item 7 DIRECTION OF THE COUNCIL**

Members considered and agreed the immediate Council objectives and projects outlined in a previous meeting.

#### **RESOLVED:**

- i) To approve the Members Item form.**
- ii) To approve the Terms of Reference for Working Parties.**

### **Item 8 WALC AGM**

Members discussed the details of the WALC AGM and required voting representative for Southam Town Council.

#### **RESOLVED:**

**i) Approved that the Town Clerk is the voting representative for the Town Council and will attend the AGM.**

### **Item 9 PROPOSED SPEED LIMIT SOUTHAM**

Members considered the response from Warwickshire County Council regarding Southam Town Council feedback to the consultation.

#### **RESOLVED:**

- i) For the Town Council to respond to Warwickshire County Council (WCC) that;**
  - a. The Council's is disappointed in the response received from Warwickshire County Council to the Town Council consultation submission.**
  - b. The some of the information provided in the response is incorrect.**
  - c. To invite the WCC Officer to meet with members of the Town Council to discuss this further**

### **Item 10 TOWN CENTRE REFURBISHMENT**

Members considered the report and verbal update from Cllr G Foster.

#### **RESOLVED:**

- i) The Town Council fully supports the initiative.**
- ii) Cllr G Foster to represent the Town Council lead of this project with both Cllr A Walster and Cllr Harrison to form part of the working group.**

## **Item 11 PLANNING APPLICATIONS**

i) Council considered the applications for planning permission detailed on the schedule October 2023 upon which the Town Council had been consulted by Stratford District Council.

### **RESOLVED:**

- i) **Other Planning Applications submitted and considered as detailed in schedule later within the minutes.**

## **66. COMMUNITY GROUPS ALLIANCE**

That the website has been set-up showing the Community Groups Directory, it is looking good.

## **67. SOUTHAM ART TRAIL**

Looking at working with 20 artists across 4 venues, may need £3k to get it off the ground.

## **68. EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

### **RESOLVED:**

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

## **69. STAFF SALARIES AND PAYMENT FOR SERVICES**

### **RESOLVED:**

- i) To ratify the payment of staff salaries dated September 2023.  
ii) To authorise the payment of staff salaries dated October 2023.

## **69. ALDI STORES LTD - PROPOSED STORE AT SOUTHAM BYPASS - DRAINAGE ARRANGEMENTS**

### **RESOLVED:**

To respond advised that the Town Council will not allow ALDI to have sight of the valuation before the Town Council as this contravenes the Town Councils Best Value Duties

The Meeting closed at 8.56 pm.

# ACCOUNTS FOR PAYMENTS SEPTEMBER 2023

Southam Town Council Financial Year 2023-2024								
Accounts Payable September 2023								
Voucher No	Budget Line	Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount
	47	107	4080	N/A	M Gage-Smith	Volunteer Driver Reimbursement	BACS	£49.50
	47	107	4080	N/A	Mike Houston	Volunteer Driver Reimbursement	BACS	£113.55
	47	107	4080	N/A	C McCarthy	Volunteer Driver Reimbursement	BACS	£74.70
	47	107	4080	N/A	T Lyson-Marshall	Volunteer Driver Reimbursement	BACS	£26.72
	47	107	4080	N/A	A Harris	Volunteer Driver Reimbursement	BACS	£71.55
	47	107	4080	N/A	L Commander	Volunteer Driver Reimbursement	BACS	£109.80
	47	107	4080	N/A	N Thomas	Volunteer Driver Reimbursement	BACS	£46.80
	46	201	4034	31/08/2023	Limebridge Rural Services	Contracted visits 9&10/16	BACS	£2,497.48
	39	201	4036	10/08/2023	Richard Carro	September Contract	BACS	£722.93
	2	102	4052	22/08/2023	Moore	External Audit fee for year end accounts	BACS	£1,008.00
	4	301	4054	31/08/2023	WCC	Legal Fees July 23	BACS	£1,185.50
		107	4089	30/08/2023	Mr Hermandeep Singh Purewal	Think active - Table Tennis	BACS	£200.00
		102	4023	08/09/2023	Viking	Office stationery	BACS	£69.79
	9	102	4055	07/09/2023	DCK Payroll Solutions	September Payroll support	BACS	£105.00
		201	4040	05/09/2023	HAGS	Annual Inspection of 7 Play areas	BACS	£546.00
		102	4055	13/09/2023	DCK Accounting Solutions	VAT Support	BACS	£637.32
		102	4046	15/09/2023	Breakthrough Communications	Communications and Engagement Strategy - NOTE this is an upfront payment of the money that was set aside for this.	BACS	£2,994.00
							BACS	

Total Payments £10,458.64

Voucher No	Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Bank	Gross Amount
	44	202	4014		Npower	1/8/23 - 31/8/23	DD	£1,773.22
	4	102	4054		Information Commissioner's Office	GDPR protection Fee 25/9/23	DD	£40.00
	FF	301	4014		EON	1/8/23 - 31/8/23	DD	£326.32
	FF	301	4015		British Gas	17/7/23 - 17/8/23	DD	£146.21

Total DD £2,285.75

Payments and DD's Total £12,744.39

Town Clerk

## Notes on other approvals

Transfer from STC to Mavors fund incorrectly paid to STC account	Alcester Town Council	Quiz Tickets	40
	WCC	Quiz Tickets	20
			60

A New S/O has been raised to Cover L Hannam Salary before top up 1000

Mayor's Fund Financial Year 2023-2024								
Accounts Payable August 2023								
	Budget Line	Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount
		501	4004					
		501	4004					
		501	4004					
Total Mayor's Fund								€0.00

Total Mayor's Fund £0.00

## ACCOUNTS FOR PAYMENTS OCTOBER 2023

Southam Town Council Financial Year 2023-2024								
Accounts Payable October 2023								
Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
107	4080	N/A	M Gage-Smith	Volunteer Driver Reimbursement	BACS	£21.60		£21.60
107	4080	N/A	Mike Houston	Volunteer Driver Reimbursement	BACS	£74.10		£74.10
107	4080	N/A	C McCarthy	Volunteer Driver Reimbursement	BACS	£72.90		£72.90
107	4080	N/A	T Lyson-Marshall	Volunteer Driver Reimbursement	BACS	£55.52		£55.52
107	4080	N/A	A Harris	Volunteer Driver Reimbursement	BACS	£54.95		£54.95
107	4080	N/A	L Commander	Volunteer Driver Reimbursement	BACS	£161.55		£161.55
201	4034	29/09/2023	Limebridge Rural Services	Contracted visits 11&12/16	BACS	£2,497.48	416.24	£2,081.24
102	4023	08/09/2023	Viking	Office stationery	BACS	£10.72	1.79	£8.93
102	4023	08/09/2023	Viking	Office stationery	BACS	£46.72	7.79	£38.93
201	4043	01/06/2023	Arbescape	To carry out 5 yearly tree survey	BACS	£1,680.00	280.00	£1,400.00
102	4026	30/09/2023	Inside IT	Remote support	BACS	£162.24	27.04	£135.20
102	4026	01/10/2023	Inside IT	Remote support	BACS	£515.90	102.65	£513.25
102	4009	09/10/2023	R Barnett	Travel Expenses	BACS	£9.27		£9.27
102	4020/4009	04/10/2023	D Carro	Land Registry, £6, Travel, 15.3	BACS	£21.30		£21.30
301	4054	22/09/2023	WCC	Legal Fees August 23 Trf of FF	BACS	£1,874.37	374.87	£1,499.50
201	4036	09/10/2023	Richard Carro	September Contract	BACS	£722.93		£722.93
102	4023	29/09/2023	ESPO	Black Poly Sacks	BACS	£36.00	6.00	£30.00
107	4082	13/10/2023	Rubbish Friends	Insurance Payment - agreed at ENV	BACS	£200.00		£200.00
			Mrs R Foley	Crackers, Paper Plates and Napkins for Christmas Volunteer Afternoon Tea	BACS	£113.89	18.98	£94.91
					BACS			£0.00

Total Payments £8,441.44    £1,235.36    £7,206.08

Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
202	4014	22/09/2023	Npower	1/9/23 - 19/9/23	DO	£1,106.84	£184.47	£922.37
301	4014	02/10/2023	EON	1/9/23 - 30/9/23	DO	£391.62	£18.65	£372.97
301	4015	22/09/2023	British Gas	18/8/23 - 17/9/23	DO	£133.59	£5.36	£127.23

Total DO £1,632.05    £209.48    £1,422.57

Payments and DO's Total £10,073.49    £1,444.84    £8,628.65

Town Clerk

Councillors

Mayor's Fund Financial Year 2023-2024								
Accounts Payable August 2023								
Cost Centre	Nominal Ledger	Tax Point	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
501	4004		Galanos House Amenities Fund	Food for Quiz Night	BACS	£430.00		£430.00
								£0.00
Total Mayor's Fund						£430.00	£0.00	£430.00

**Planning Applications Meeting 26th October 2023**

None to consider.

**Planning Decisions 26<sup>th</sup> October 2023**

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
23/01266/VARY	Mr Dhaliwal	Welfare Centre, Craven Lane, Southam, Warwickshire CV47 1PG	Variation of condition 2 of planning permission 23/00593/FUL dated 26 April 2023 to raise the eaves height. Original description of development: Demolition of existing Billet Hut (Class D1) and the proposed erection of a detached dwelling (Class C3)	19/07/2023	No Representation	Refusal	29/09/2023
23/02220/TREE	Mr Michael Mitchell	Beech-Hurst, 3 Warwick Road, Southam, Warwickshire CV47 0HN	T1 - ornamental cherry - Remove	14/09/2023	No Representation	No Objection	26/09/2023

## **PLANNING APPLICATIONS 28<sup>TH</sup> SEPTEMBER 2023**

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Council Comments
23/02263/COUC	Mr Hassan Sahampour	Henley House, Coventry Street, Southam, CV47 0EA	Change of use to an area of existing floor space (class A1) to create a hot food takeaway unit (class A3) including the removal of the existing DPD parcel lockers and the installation of a new extraction system and flue.	N/A	28/09/2023	<b>Objection</b> 1. Same grounds as the Environmental Health Officer. 2. Supplementary Planning Document (SPD) for proliferation of hot food takeaways. Southam has a considerable number of hot food takeaways already. 3. The environmental impact of odour to neighbouring properties.
23/02263/COUC	Mr Hassan Sahampour	Henley House, Coventry Street, Southam, CV47 0EA	- Change in the wording of the proposal to include the removal of the existing DPD parcel lockers and the installation of a new extraction system and flue.	N/A	N/A	

## **PLANNING DECISIONS 28<sup>TH</sup> SEPTEMBER 2023**

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
23/00739/FUL	Mr Gary Neal	5 Hillyard Road, Southam, Warwickshire, CV47 0LA	Subdivision of existing residential plot and the creation of one additional three-bed detached dwelling with associated parking	12/05/2023	No Representation	Refusal	07/08/2023
23/01289/ADV	Bowling Green Inn	Coventry Street Southam Warwickshire CV47 0E	New signage and lighting to replace the existing	21/06/2023	No Representation	Consent w Conditions	09/08/2023

23/01290/LBC	Bowling Green Inn	Coventry Street Southam Warwickshire CV47 0E	New signage and lighting to replace the existing	27/06/2023	No Representation	Granted w Conditions	09/08/2023
23/01636/TREE	Mrs Rebecca Kemmer	Yew Tree House, 90 Coventry Street, Southam, CV47 0EA	"T1 Copper Beach: Reduce height and spread by approx 5m	12/07/2023	Support w Comment	No Objection	01/08/2023
23/01282/FUL	Dr Rajinder Pnaiser	5 Hartley Gardens, Southam, Warwickshire, CV47 0HY	Single storey rear and side extensions	12/07/2023	No Representation	Permission w Conditions	26/07/2023
23/01623/TREE	Mrs Heather Bourne	18 Beech Close, Southam, CV47 1HU,	T2 - aspen - Remove to near ground level and treat stump to inhibit regrowth.	10/07/2023	Support w Comment	No Objection	31/07/2023
23/01597/ADV	Robert Andrews Warwickshire Property Development Ltd	Warwickshire Fire & Rescue Training Facility, Northfield Road, Kineton Road Industrial Estate, Southam CV47 0FG	Commercial business park of 9no. units with two signs; one fence mounted to welcome visitors and one totem to identify the businesses currently operating and the estate management details.	19/07/2023	No Representation	Consent w Conditions	02/08/2023
23/01695/TREE	Mr Mark Richardson Orbit Housing	Tithe Place, Southam Library, Little Park, Southam, Warwickshire	T1 - holly - Fell. T2 - sycamore - Remove major deadwood. T3 - yew - Prune crown to clear 'give way' sign. G1 - elms - Fell.	20/07/2023	Support w Comment	No Objection	31/07/2023
23/01526/FUL	Mr And Mrs Bull	Beechloft, 5 Warwick Road, Southam, CV47 0HN	Single Storey Side extension replacing existing extension and conservatory	26/07/2023	No Representation	Permission w Conditions	07/08/2023
23/01787/TREE	Mr Michael Mitchell	Beech-Hurst, 3 Warwick Road, Southam, Warwickshire CV47 0HN	"T1 - lawson's cypress - Removal	28/07/2023	Support w Comment	No Objection	09/08/2023
23/01796/TREE	Forestry	The Grange, The Grange Hall, Coventry Road, Southam,	T2 - horse chestnut - Crown lift to 4m over neighbouring property at 12 Spring Crescent	28/07/2023	Support w Comment	No Objection	02/08/2023

		Warwickshire CV47 1QA					
23/01755/FUL	Mr Benjamin Giles	34 The Furrows, Southam, Warwickshire, CV47 1TA	Retrospective Garden Wall	31/07/2023	No Representation	Permission w Conditions	29/08/2023
23/01748/TREE	Forestry	The Grange, The Grange Hall, Coventry Road, Southam, Warwickshire CV47 1QA	T1 - beech - Fell	31/07/2023	Support w Comment	No Objection	02/08/2023
23/01887/FUL	Mr Williams	2 Springs Crescent, Southam, Warwickshire, CV47 0JU	Erection of a garden building	11/08/2023	No Representation	Permission w Conditions	07/09/2023
23/01890/FUL	Mr Wainwright	7 St Marys Close, Southam, Warwickshire, CV47 1EW	Single storey side / rear extension and alterations to existing front porch enclosure	11/08/2023	No Representation	Permission w Conditions	07/09/2023
23/01839/FUL	Mr Michael Pritchard	1 Old Road, Southam, CV47 1HP,	A garage/home workshop built at the end of the garden. rendered block construction to match the house with a duo pitch roof.	24/08/2023	No Representation	Permission w Conditions	07/09/2023
23/01148/LDP	Mr David Tiley	34 Sycamore Grove Southam Warwickshire CV47 1EY	The proposed development is considered to comply with Part 2 Class D and Part 14 Class A of Schedule 2 The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).	N/A	N/A	Permitted	30/08/2023
23/01935/COUG	Mr B R Chohan	14 Market Hill, Southam, CV47 0HF	The proposal involves a change of use of existing office space (commercial) into a mixed use. This does not include any major change to the property. The ground floor of the property remains as a retail floor while the upper floor is to be changed to a residential use.	18/08/2023	No Representation	Granted w Conditions	13/09/2023



## ENV PLANNING APPLICATIONS 14<sup>TH</sup> SEPTEMBER 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Town Council Representation
23/02220/TREE	Mr Michael Mitchell	Beech-Hurst , 3 Warwick Road, Southam, Warwickshire CV47 0HN	T1 - ornamental cherry - Remove	N/A	14/09/2023	<b>No Representation</b> Refer to Arboriculturist
23/02108/FUL	Mr Dennis Chiles	Land At 16, Daventry Road, Southam,	Proposed two bedroom bungalow	N/A	18/09/2023	<b>Objection</b> 1. Maintain our original objection of, No vehicle access and contrary to the planning parking policy. 2. We support of the highway's objection. 3. It doesn't meet our policies regarding parking in The Council's Neighbourhood Development Plan.
23/01950/FUL	Mr Scott Chiles Shanklin Developments Ltd	Land At , Pendicke Street, Southam, Warwickshire CV47 1PN	Erection of 5 No. 3 Bedroom dwellings	N/A	15/09/2023	<b>Objection</b> 1. Overdevelopment of the site. 2. Doesn't enhance the street scene 3. Doesn't enhance the conservation area 4. Town Council is in support of the Highway objection. 5. There is already a suitable planning application that has been granted regarding this site.
23/01266/VARY	Mr Dhaliwal	Welfare Centre , Craven Lane, Southam, Warwickshire CV47 1PG	Variation of condition 2 of planning permission 23/00593/FUL dated 26 April 2023 to raise the eaves height. Original description of development: Demolition of existing Billet Hut (Class D1) and the proposed erection of a detached dwelling (Class C3)	Yes	N/A	For Info only

## ENV Planning Applications 12<sup>th</sup> October.

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	own Council Representation
23/02496/FUL	Involvement Ltd	Invopak , Northfield Road, Kineton Road Industrial Estate, Southam	Provision of additional warehouse and storage area and associated works	N/A	23/10/2023	<b>Objection</b> <b>Fully support the objection from the Highway's Authority. However, the Town Council will remove their objection should the Highway's Authority remove their objection.</b>
23/02555/TREE	Mr Graham Stein	The Abbey , Warwick Road, Southam, Warwickshire CV47 0HN	G1 - leyland cypress x6 - Fell the tallest 4 of the 6 stems up to 15metres in height which will eliminate the overhanging growth and remove shading to the remaining smaller trees, and to neighbouring trees.	N/A	17/10/2023	<b>No representation</b> <b>Refer to the Tree Arboriculturist</b>
23/02514/LBC	Mr Michael Mitchell	Beech-Hurst, 3 Warwick Road, Southam, CV47 0HN	Careful removal of existing fire surrounds and grates located in the dining and drawing rooms and installation of new fire surrounds and grate alternatives in these areas, sympathetic to the style of the existing building.	N/A	20/10/2023	<b>No representation</b> <b>Refer to Conservation Officer</b>
23/01844/FUL	Mr Graeme Roe Stanley Bragg Architects Ltd	Unit 6, Westfield Road, Kineton Road Industrial Estate, Southam CV47 0RA	Proposed demolition of existing offices and car parking spaces, for the construction of a warehouse extension and associated parking and service yard	Yes – This is an Amendment	N/A	<b>No change to this</b>
23/02669/FUL	James	2 Little Trace Avenue, Southam, Warwickshire, CV47 0ND	arising of the existing garage roof, garage conversion, front matching dormer window and a full width rear matching box dormer. Single storey rear extension.	N/A	27/10/2023	<b>No representation</b>
23/02640/FUL	Mr & Mrs D Bailey	23 Swift Gardens, Southam, Warwickshire, CV47 2TU	Proposed garage conversion into bicycle store and office/study	N/A	27/10/2023	<b>No representation</b>

23/01576/FUL	Mr James Pritchard LSP Developments Ltd and Heart of England Cooperative Society	Land Between Daventry Road And, Welsh Road East, Southam,	"An amendment/additional information has been received for the application shown above as follows:	Yes – This is an Amendment	27/10/2023 – In writing	<b>The Town Council maintains their objection to this application. The co-op store is overdevelopment for a neighbourhood store and the Town Council supports the objection of the Highways Authority.</b>
23/02697/TREE	4 Warwick Place, Southam, Warwickshire, CV47 0JL	4 Warwick Place, Southam, Warwickshire, CV47 0JL	"T1 - silver birch - Perform an overall crown reduction and shaping of 3m from branch tips	23/02697/TREE	30/10/2023	<b>Refer to the Tree Arboriculturist</b>