

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 26TH JANUARY 2023 .

Present: The Mayor, Councillor A John - In the Chair
Councillors, N Savage, G Foster, M Ray, C Lambert & L Ellard

Apologies: Cllr M Connors – Personal
Cllr C Collier - Personal

Absent without Apologies:
Cllr A Walster
Cllr A Jamieson
Cllr K Toner
Cllr T Bromwich

In Attendance: Mrs D. Carro and Cllr A Crump

112. DECLARATIONS OF INTEREST
None

113. APOLOGIES
RESOLVED:
Apologies accepted.

114. REPRESENTATIONS FROM THE PUBLIC
None present.

115. MINUTES OF THE PREVIOUS MEETING
RESOLVED:
i) To ratify minutes of the meeting held on Thursday 12th January 2023

116. ACCOUNTS FOR PAYMENT
Invoices were sent to members with their meeting papers.
RESOLVED:
i) That the payment of accounts dated January 2023, totaling £15,772.72 (details attached) be authorised. Cllr M Ray and Cllr A John to authorise payments.

117. APPLICATIONS FOR PLANNING PERMISSION
i) Council considered the applications for planning permission detailed on the schedule for January 2023 upon which the Town Council had been consulted by Stratford District Council.
No plans to consider.
ii) To note the Planning Applications Decisions Report
RESOLVED:
i) Planning decisions summary - Noted.

118 TOWN CLERK'S REPORT

118.1 PUBLIC REPRESENTATIONS
None present.

118.2 S137 GRANT APPLICATION/ S106 MONIES

Members considered a S137 Grant Application as follows:

Southam Produce Association - £1049 - Car park extension

Increasing car parking provision by creating an additional hard standing space adjacent to the current car park. The extension measures approximately 8m x 10m.

Members were informed that Stratford District Council SDC are currently holding S106 monies of £3,540.58 that can be used towards the enhancement and upgrading of existing allotments.

The Town Clerk suggested that if the Town Council were minded awarding a grant that SDC are informed that the S106 monies are used to pay for this grant. It was also suggested that the Southam Produce Association are asked if there are any other projects they would like to propose to utilise the remaining monies.

RESOLVED:

i) To contact SDC and advise that the Town Council would like to use the S106 monies held to give to the Southam Produce Association to pay for the car park extension at a cost of £1049 and to advise SDC that the council would like to ask the Southam Produce Association for projects to use the remaining funds.

118.3 PARISH COUNCIL ELECTIONS 4TH MAY 2023

Members considered correspondence regarding SDC using the services of the Town Clerk to assist with the nomination process as follows:

1. By being a local supply point for nomination packs to give to prospective candidates in your parish.

You may supplement the nomination packs with information about your parish and parish council. This will hopefully stimulate interest and ensure that candidates are elected with the benefit of some knowledge of the parish, the parish council and how it operates.

2. By being a local collection and checking point for completed nomination forms.

We will supply you with a checklist and a properly completed example, so you can help prospective candidates for your parish complete and submit them correctly. As you will have an up-to-date copy of the electors list, you may also assist the prospective candidate by checking that they, and their proposer and seconder, are on the electors list for your parish; and

3. By bringing completed nomination forms for your Parish to the Council Offices here at Elizabeth House for formal checking and acceptance.

RESOLVED:

That the Town Clerk is authorised to assist with the nomination process

118.4 SOUTH WARWICKSHIRE LOCAL PLAN – ISSUES AND OPTIONS CONSULTATION

Members considered the South Warwickshire Local Plan – Issues and Options Consultation.

RESOLVED:

i) That Councillors respond to the consultation on an individual basis and that if there are any items of general interest to raise at Feb ENV

118.5 TOWN MAYOR PROTOCOL

Members considered the Town Mayor Protocol.

RESOLVED:

i) That the Town Mayor Protocol is adopted subject to it complying with Standard Orders

ii) That the protocol is amended to include that a councillor can stand as Town Mayor on more than one occasion and this can be on consecutive years.

118.6 COUNCIL MEETING DATES

Noted

118.7 TOWN MAYOR EVENTS

Noted

119 CORRESPONDENCE

119.1 RESIDENT COMPLAINT – CLOSURE OF TITHE LODGE CAFÉ

Members were advised that the Town Mayor has met with Orbit and Sir Jeremy Wright MP to discuss the situation, the replacement restaurant company will be going out to tender and, in the meantime, there are discussions as to what can be done to support the residents. The resident has been advised accordingly.

119.2 RESIDENT – TATTLE BANK RESIDENT GROUP

RESOLVED:

To respond to the resident and advise that although the Town Council are sympathetic to the issues they have, Tattle Bank is an unadopted road, as such is outside the jurisdiction of the council so there is very little the council can assist with

120. REPORTS FROM WORKING PARTIES

120.1 YOUTH, PLAY AREAS & OPEN SPACE MEETING MINUTES

Noted

120.2 COMMUNITY GROUPS ALLIANCE

RESOLVED:

That Cllr Foster will be lead Councillor to take the project forward and come back to the council if he needs further assistance from the council.

120.3 SOUTHAM CHRISTMAS LIGHTS ASSOCIATION

Members were advised that the Christmas Lights Switch-on will take place on Sunday 26th November 2023, that they have approached CJ's for the road closure but they have turned them down, MCI has advised that they need to get 6 new boxes and 12 new motifs

120.4 DEMENTIA FRIENDLY

It was proposed that the council should hold a Dementia Coronation lunch/afternoon tea over the coronation weekend

RESOLVED

i) That the Town Council holds a Dementia Coronation Lunch/Tea on Sunday 7th May 2023 at The Grange Hall

ii) That a Working Party is set up, members to include Cllr Ellard, Cllr John and Cllr Foster

120.5 SOUTHAM FIRST

RESOLVED:

That the Town Council would like Southam First to arrange for the bunting to go up for the Coronation and is happy to pay for any additional bunting that is required

120.6 SOUTHAM FLYING FIELDS COMMUNITY HALL

Members were advised that things are moving along, all the collateral warranties have been received and the solicitors are currently reviewing them. That a meeting is taking place on the 7th Feb with Taylor Wimpey to do a handover and be trained on the systems

120.7 SOUTHAM STORIES

Members were advised that the plan is that the structure will be re-installed 21st/22nd March 2023

121. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS

Cllr A Crump advised the following:

- WCC Underpass flooding work has been completed and Janet Neale is liaising with SDC re S106 monies.
- Taylor Wimpey are responsibility for installing the streetlights on Welsh Road East
- Taylor Wimpey will be putting in a planning application for the shop.
- Aldi Planning Application should be sorted very soon.
- Really issues – gigaclear and other fibre installers. WCC is going to employ someone to deal with the contractors.
- BT have vouchers for broadband.
- Issues on-going with parking in Oxford Street
- Some people have been issued with fixed penalties following photos on FB
- Complaint about scaffolding in Oxford Street
- HS2 ongoing
- Kate Hunt is the Independent Living Manager for Orbit
- Precept WCC increase under 4%
- SDC 3.23 % increase it is the 19th largest in the county
- Merger Task and Finish group re report why the merger failed.
- Keith Tuncliffe – speed cameras request for average speed camera does meet criteria
- Appeal Solar Panels – was successful Bishops Itchington
- Money advice event and the Congregation Church
- Issue on Banbury Road to do with the hydrate, town side, HS2 parking there leaving water over the road, Severn Trent have locked them, fire service has keys
- Fly tipping is down.
- Major fly tippers are rogue traders.
- Factory shop issues to do with their overgrown hedge
- Tattle bank issues for residents as it is an unadopted road.
- Still trying to recruit retained fire fighters.

122. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED:

that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

123. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i) To authorise the payment of staff salaries dated January 2023.

124. TITHE LODGE CAFE

Members were updated on matters considered to be confidential.

The Meeting closed at 9.10 pm.

ACCOUNTS FOR PAYMENTS

Southam Town Council Financial Year 2022-2023

Accounts Payable January 2023

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
225	47	G White	Volunteer Driver Reimbursement	Unity	£78.60		£78.60
226	47	P Owen	Volunteer Driver Reimbursement	Unity	£37.20		£37.20
	47	M Houston	Volunteer Driver Reimbursement	Unity	£37.20		£37.20
	47	T Lyson - Marshall	Volunteer Driver Reimbursement	Unity	£38.52		£38.52
	47	L Commander	Volunteer Driver Reimbursement	Unity	£45.45		£45.45
	47	C McCarthy	Volunteer Driver Reimbursement	Unity	£15.75		£15.75
	6, 47	British Telecommunications PLC	GP 00277011 Bundle services - 01-12-22 - 31-12-22	Unity	£184.73	30.79	£153.94
	44	Npower	Electricity for street lights November 2022, Inv £2441.71; Cr £2441.71; Inv £2435.70	Unity	£2,791.68	465.28	£2,326.40
	12	Inside IT	Monthly Support tickets.	Unity	£573.67	95.61	£478.06
	39, ER	Mr R Carro	Maintenance Contract September	Unity	£688.46		£688.46
	ER	DCK Payroll Solutions	December Payroll	Unity	£126.24	21.04	£105.20
	ER, 32,	Warwickshire County Council	Legal Billing £3671.52	Unity	£4,405.82	734.30	£3,671.52
	21	WALC	New Councillor Training £30; Social Media £30; Playground Inspection £35	Unity	£114.00	19.00	£95.00
	ER	The Grange Hall	Electrical Testing; Utilities Recharge	Unity	£294.19		£294.19
	ER	Vaughtons	Badges for past mayors	Unity	£1,197.84	199.64	£998.20
	53	R Foley	Milk, Tea and Coffee for Warm Hub	Unity	£60.64		£60.64
	53	R Barnett	Ucheck DBS check	Unity	£34.80	5.79	£29.01
	3	Zurich	Insurance 28/2/23 - 27/2/24	Unity	£3,546.88		£3,546.88
	39	ESPO	Black Poly Bags for Maintenance contractor	Unity	£29.76	4.96	£24.80
	8	Viking	Stationery supplies	Unity	£21.04	3.50	£17.54

Total Payments £14,322.47 £1,579.91 £12,742.56

Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
DD19	32	British Gas	23/12/2022 Southam Flying Fields Community Hall	Unity	£826.38	£39.35	£787.03
DD20	32	E.on	16/12/2022 Southam Flying Fields Community Hall	Unity	£623.87	£116.47	£507.40

Total DD £1,450.25 £155.82 £1,294.43

Payments and DD's Total £15,772.72 £1,735.73 £14,036.99

PLANNING APPLICATIONS

Planning Applications Meeting 26th January 2023

Application No.	Applicant Name	Site	Proposal	Previous Representations	Comments Due	Council Comments

Planning Decisions

Application No.	Applicant Name	Site	Proposal	Comments Due	Town Council Representation	Overall Decision SDC Planning Outcome	Decision Date
22/03554/TREE	Mrs Gloria Fox	Cuttle Beck, 22 Banbury Road, Southam, CV47	T1 - willow - Re-pollard to previous cuts	23/12/2022	No Representation	No Objection	09/01/2023
22/03535/FUL	Mr Abninder Gill	Highwood , Newstead Drive, Southam, Warwickshire CV47 0LT	Proposal for side extension for garage and conversion of existing Garage to Living Accommodation, new enlarged porch area and internal alterations.	3/1/2023	No Representation	Permission w Conditions	12/01/2023
22/01517/FUL	Robert Andrews Warwickshire Property and Development Group	Warwickshire Fire & Rescue Training Facility, Northfield Road, Kineton Road Industrial Estate, Southam CV47 0FG	Full Planning consent is sought for a proposed employment use development comprising a total of 3,920sq.m (42,200sq.ft) of B8 and E(g) (ii) (iii) use class floorspace (previously B1(b&c) development). The proposed development will utilise the existing constructed bell mouth access junction and will comprise a mix of 9 flexible units of accommodation ranging in size from 176sq.m (1,900sq.ft) to 1,394sq.m (15,000sq.ft).	22/06/2022	Support w Comment	Permission w Conditions	10/01/2023