

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 25th NOVEMBER 2010

Present: Councillors J Soni (Chair), G Thomas, C Worsh
A Crump, B Thomas, L Tasker, R Waller, P Caruana
L Hewer, P Thomas (late arrival), D Isham, W Hawkins & D Smith

In attendance: Mrs D Carro, Mrs D Sanders

90. APOLOGIES FOR ABSENCE

Cllr T Spence - Personal
Cllr D Wise – Work Commitments
Cllr J Appleton - Personal

RESOLVED:

That apologies are accepted

91. DECLARATIONS OF INTEREST

Cllr G Thomas declared a personal interest in Planning Application 10/02256/LBC
Cllr L Tasker declared a personal interest in Planning Application 10/02206/ADV
Cllr W Hawkins declared a personal interest in Planning Application 10/02256/LBC

92. REPRESENTATIONS FROM THE PUBLIC

Mr A Denham, Nr Rugby
Spoke to ascertain what the Town Council thought about the removal of the weekly crime reports that the Police used to issue.

93. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i) That the Minutes of the Meeting held on Thursday 28th October 2010 having previously been circulated, be confirmed and signed by the Mayor.

94. ACCOUNTS FOR PAYMENT

RESOLVED:

i) That payment of accounts dated November 2010, totalling £2002.21 be authorized.

95. APPLICATIONS FOR PLANNING PERMISSION

i) Council considered the applications for planning permission detailed on the schedule dated November 2010 upon which the Town Council had been consulted by Stratford District Council

ii) Planning Application decisions dated November 2010

Noted

iii) Planning Committee Meeting Dates

Noted

96. TOWN CLERK'S REPORT

96.1 PUBLIC REPRESENTATIONS

i)Mr Denham

RESOLVED:

i)To write to the Police and copy in the Police Authority, stating that Southam Town Council are concerned about the increase in crime , that it is totally inappropriate that weekly crime information is not communicated to the Southam Public and that Southam Town Council are of the opinion that it would appear that the Police are no longer accountable.

ii)That Cllr D Isham and Cllr C Worsh meet with Chief Inspector Whiting to discuss this matter, as well as other issues that have previously been discussed.

96.2 MAYORAL REPORT

The Mayor, Cllr Jane Soni, informed members of the functions she had attended over the last month:

Whitnash Civic Dinner
Warwick Civic Service
AGM Age Concern
AGM Warwickshire Association of Youth Club
Hosted Southam Civic Dinner

96.3 OFFICE CHRISTMAS OPENING HOURS

RESOLVED:

That the Town Council office Christmas opening hours are as follows:

Friday 24th December 2010 – Closed

Monday 27th December 2010 – Closed

Tuesday 28th December 2010 – Closed

Wednesday 29th December 2010 – Open

Thursday 30th December 2010 – Open

Friday 31st December 2010 – Closed

Monday 3rd January 2011 – Closed

96.4 INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

1 Briefing on Employment Law for Parish and Town Councils – Saturday 11th December 2011 at Berkswell Reading Room, 10am – 1pm - Cost £30 pp

2 Conflict Resolution Workshop – Friday 4th February 2011, 10am – 12 noon at Bidford-on-Avon – Cost £35pp

Noted

96.5 COUNCIL MEETING DATES 2011

ENV MEETING DATES 2011

Thursday 13th January (Precept)

Thursday 27th January

Thursday 24th February

Thursday 24th March

Thursday 28th April

Thursday 12th May (Town Meeting & Mayormaking)

Thursday 26th May

Thursday 23rd June

Thursday 28th July

August – Summer Recess

Thursday 10th February

Thursday 10th March

Thursday 14th April

Thursday 9th June

Thursday 14th July

Thursday 22nd September
Thursday 27th October
Thursday 24th November
December – Christmas Recess

Thursday 8th September
Thursday 13th October
Thursday 10th November

96.6 UNRESOLVED MATTERS

MINUTE SUBJECT

1997/98

123.6 Mountfield Gardens

2000/2001

133.3 Adoption of footway below flue, Market Hill

2002/2003

305.8 SWHA - Parking Problems - Mill Crescent/Mill Close

2003/2004

110.1 Safety on the Bypass

2004/2005

113 Traffic Calming Projects

2009/2010

101.3 Planning Committee – Stratford District Council
(Meeting times and Venue)

Noted

97. CORRESPONDENCE

97.1 PARKING OUTSIDE SOUTHAM COLLEGE – THANK YOU

RESOLVED:

i)To write to Southam College stating that Southam Town Council are of the opinion that they need to consider how they can make improvements to the entrance of the school, so students can be dropped off safely because the current situation is putting students lives in danger.

ii)That the above letter is copied to the Education Authority and the School Governors

iii) To ascertain whether ‘double yellow’ lines can be installed out side the school

iv) To question why bollards can’t be installed, as there are bollards are installed on the Coventry Road

v)To raise the issue at the meeting with Chief Inspector Whiting, as the Council is of the opinion that the Police need to be doing more

97.2 WDVSS – WARWICKSHIRE DOMESTIC VIOLENCE SUPPORT SERVICES

Noted

97.3 SOUTHAM & DISTRICT CHILDREN’S CENTRE – GRANT THANK YOU

Noted

97.4 SOUTHAM & DISTRICT LIONS CLUB - GRANT THANK YOU

Noted

97.5 CLIMATE CHANGE AND SUSTAINABLE ENERGY ACT 2006 - NALC BRIEFING NOTE

RESOLVED:

Put on the February ENV Agenda.

97.6 LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007 - NALC BRIEFING NOTE

Noted

97.7 LOCAL GOVERNMENT PAY 2011/2012 - NALC BRIEFING NOTE

Noted

98. WORKING PARTY REPORTS

**98.1 MINUTES OF THE MEETING OF THE STEWARDS OF THE GRANGE HALL HELD ON WEDNESDAY 15TH SEPTEMBER 2010
APOLOGIES FOR ABSENCE**

Cllr M Brain, Community Services Portfolio Holder (via email 4.30pm)

Prior to electing a new Chairman, Cllr L Tasker gave an overview of the issues, stating that in the past there had been a lack of commitment from the Stewards with regards to meeting regularly and that the Stewards were not working closely enough with the Grange Hall Management Committee

ELECT CHAIRMEN (SDC)

RESOLVED: That Cllr D Wise is elected Chairman

MINUTES OF PREVIOUS MEETING

RESOLVED: that the minutes of the meeting held on 11th November 2010, having been previously circulated, be confirmed as a true record of proceedings

MATTERS ARISING FROM THE MINUTES

i)Constitution

RESOLVED:

That Cllr D Wise, Cllr M Brain and Cllr J Soni to be sent a copy of the constitution

ii)The Grange Hall

RESOLVED:

- a)That Cllr J Soni and Cllr L Tasker work with the Grange Hall Management Committee via Cllr D Isham to draw up a 5 year Business Plan
- b)That the Stewards are sent a Cash Flow report on a Quarterly Basis (July, October, January and April) and that to coincide with this report, the Stewards will meet during these months
- c)That Cllr D Wise to talk to Katherine Geddes regarding voluntary support
- d)That Cllr L Tasker to make enquires with NAVCA and VASA regarding volunteers

ii)Charity Status

RESOLVED:

- a)That Charity Status will be discussed again when a business plan is in place
- b)That Cllr L Tasker and Cllr J Soni to contact Shipston Village Hall and Brailes Village Hall to establish how they run the halls and how the fund the up keep of the halls

GRANGE HALL CHAIRMAN REPORT

Noted

GRANGE HALL ACCOUNTS YEAR ENDING 31 MARCH 2010

RESOLVED:

Andrew Lovegrove to investigate whether 'The Grange Hall' can be added onto the SDC Global Contract to reduce electric and heating costs

THE GRANGE PRE-SCHOOL – ALTERNATIVE ACCOMMODATION

A letter was tabled from the pre-school requesting that the Grange Hall Management Committee consider leasing the room to the pre-school on an annual basis. It was explained that currently the pre-school leave the room set-up Monday-Friday and only tidy away on a Friday, unless the Grange Hall Administrator has a booking for the rear room in the week. The pre-school stated that tidying away more often was not a viable option and that they were looking into alternative accommodation. The Stewards were advised that the reason why the pre-school were being asked to tidy away more often was due to the fact that the room needed to be cleaned and because the pre-school staff didn't do a daily sweep and wipe daily spillages the build up of dirt is causing a problem for the caretaker. Following the meeting the Stewards inspected the pre-school room and were appalled by what they saw.

RESOLVED:

- i) That the Grange Pre-School are advised that the Stewards were appalled at how the room had been left, it is completely unacceptable and they are concerned for the welfare of the children**
- ii) That the Stewards are happy for the pre-school to have sole occupancy of the room but the rent would need to be increased**
- iii) That the Grange Hall Management Committee meet with the Chairman of the pre-school to discuss the issues**
- iv) That the Grange Hall Management Committee investigate how much revenue the rear room brings in when it is hired out to other hirers in order to work out a charge for the pre-school to have sole occupancy Monday – Friday**
- v) That the Stewards are happy for addition storage options to be added to the rear room**

THE GRANGE PRE-SCHOOL – EXTENSION PLANS

The Stewards considered the proposed pre-school plans for the rear room to create an outside learning space with decking, canopy room and replacing a window with a door. The alterations would be funded by the pre-school.

RESOLVED:

- i) That the Stewards agree in principle to the proposed alterations and await the architect plans**
- ii) That the alterations would be totally funded by the pre-school**
- iii) That the pre-school consider safety and storage and that the access would need to be disabled friendly**

DATE OF NEXT MEETING

Wednesday 27th October 2010 at 6pm

Wednesday 26th January 2011 at 6pm

Wednesday 27th April 2011 at 6pm

Meeting Closed 7.25pm

98.2 **DRAFT MINUTES OF THE MEETING OF THE STEWARDS OF THE GRANGE HALL HELD ON WEDNESDAY 15TH SEPTEMBER 2010**
APOLOGIES FOR ABSENCE

Cllr M Brain, Community Services Portfolio Holder (Late apologies)
Mr A Lovegrove – Head of Resources (Late apologies)

MINUTES OF PREVIOUS MEETING

RESOLVED:that the minutes of the meeting held on 15th September 2010, having been previously circulated, be confirmed as a true record of proceedings

MATTERS ARISING FROM THE MINUTES

i)The Grange Hall – Business Plan

Cllr L Tasker revamped what she did in 2008 and provided Stewards with a model framework. The initial overview was that it looked good, that the Grange Hall Management Committee will need to put the ‘meat on the bones’

RESOLVED:

That members review the draft ‘Business Plan’ and feedback at next meeting

ii)The Grange Hall – Cash flow

Stewards were provided with the cash flow report

RESOLVED:

- a)The report to show actual figures against forecast figures
- b)Explanation required regarding income/expenditure float differences
- c)That the Stewards are emailed the cash flow report on a monthly basis

iii)The Grange Hall - Volunteers

Cllr L Tasker informed Stewards that NAVCA were very strategic and that she had spoken to VASA who provided a form for the ‘Volunteering Database’. This form had been pasted to the Grange Hall Administrator, but not yet actioned.

Cllr Wise advised that he had not yet spoken to Katherine Geddes

RESOLVED:

That the Grange Hall Administrator is requested to complete the form ASAP

iv)The Grange Hall Management Committee - Charity Status

Stewards were advised that Shipston Village Hall were not relevant

RESOLVED:

a)That Charity Status is ongoing

b)That Cllr L Tasker and Cllr J Soni to contact Whitnash and Alcester Village Halls

v)The Grange Hall – SDC Global Contract

Stewards were advised that details of the Grange Hall’s electric and gas costs had been emailed to Andrew Lovegrove and chased, but a response had yet to be received.

RESOLVED:

That the Town Clerk chases Andrew Lovegrove again, copying in Cllr D Wise

vi)The Grange Pre-School – Alternative Accommodation

Stewards were informed that the Town Clerk had met with the Chairperson and Treasurer of The Grange Pre-School to discuss the contents of their letter and updated them on what the Stewards had said and that the outcome of the meeting was that The Grange Pre-School had no intention of moving and that they would provide the Grange Hall Management Committee with details of their storage solutions.

RESOLVED:

That the Town Clerk informs The Grange Pre School that the Stewards want the storage issues resolved by 26th January 2011

vii)The Grange Pre-School – Extension Plans

Stewards were advised that The Grange Pre-School were currently fund raising in order to appoint an architect to draw up the plans

AOB

Concern was raised regarding SDC commitment

RESOLVED:

Cllr D Wise to look into SDC representation on the Grange Hall Management Committee

DATE OF NEXT MEETING

Wednesday 26th January 2011 at 6pm

Wednesday 27th April 2011 at 6pm

98.3 RESOLVED:

Audit of The Grange Hall Accounts to be put on the January 2011 Town Clerk Confidential Report

7.10pm Cllr P Thomas arrived at meeting

99. INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

No report was received

100. BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

100.1 FUTURE PROVISION OF BURIAL GROUND - SOUTHAM AND SURROUNDING AREA (TREVOR ASKEW - SDC & MR J TRESIDDER - ST JAMES CHURCH, SOUTHAM

Noted

101. CHRISTMAS RECESS

RESOLVED:

That the Town Mayor, Deputy Mayor and immediate Past Mayor, or, as a minimum, any two of the above, be authorised in consultation with the Clerk, to deal with any business arising which is deemed to be urgent during the period of the Christmas recess, including authorisation of payments.

102. Meeting adjourned 7.30pm

103. Meeting reopened 10.15pm

104. HS2 PUBLIC MEETING

As a result of the Public Meeting it was moved:

RESOLVED:

i)That Southam Town Council objects to HS2 in its current form and urges neighbouring councils to join with it and local and national working groups in opposing the proposed high speed railway.

ii)Issue Press Release, put statement on Town Council Website and advise Jeremy Wright MP. Graham Long and John Lees

105. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

106.. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

i) to authorise payments of staff salaries dated November 2010

ii) to authorise payment of 'Confidential Accounts' dated November 2010

107. TOWN CENTRE RE-DEVELOPMENT

Members considered correspondence from Mr T Askew

RESOLVED:

To respond stating that the Town Council are disappointed with the situation and ask him to comment of what was stated in the Autumn 2010 edition of the Conservatives 'intouch' leaflet where it states that "Exciting times are ahead for Southam"

Meeting closed 10.45pm

SCHEDULE OF PLANNING APPLICATIONS B

Southam Town Council November 2010

APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
SDC/10CC061	Warwickshire County Council	Southam College, Welsh Road West, Southam CV47 0JW	Following approval for a full size synthetic turf pitch we seek approval for a new changing room facility, applied learning suite and associated external works.	No Representations	
10/02206/ADV	Mr Edward Tabor	Warwick House, 10 Warwick Road, Southam CV47 0HN	Erection of an alluminium faced sign panel on metal posts	Southam Town Council would like this application to be referred to the conservation officer.	
10/02362/FUL	Mr Werren	55 Manders Croft, Southam CV47 0HZ	Erection of a conservatory to rear	No Representations	
10/02426/TREE	Dr Frank David Kings	The Abbey, Warwick Road, Southam CV47 0HN	T1 Horse Chestnut - fell	Southam Town Council would like this application to be referred to the tree officer	
10/02409/TREE	Mr B Frith	Beech Hurst, 3 Warwick Road, Southam CV47 0HN	T586 beech - fell. T588 beech - fell. T590 Leyland cypress fell. T599 ash - crown lift to 4.5m. T600 walnut - crown lift to 4.5m. T601 holly - crown lift to 3.00. T602 yew - remove lowest branches on western side. T603 - plum reduce easterly spread by cutting back level with window reveal	Southam Town Council agree with the findings in the tree officer's report.	
10/02475/ADV	Avonvale Veterinary Centre Ltd	Unit 4, The Cobalt Centre, Kineton Road, Southam	No 4 Fascia signs displaying the name and logo	No Representations	
10/02407/FUL	Dr Dallas Burston	Dallas Burston Polo Grounds, Stoneythorpe, Southam CV47 2DL	The erection of a 'marquee' style events building and the retention of three existing marquees approved under ref. 02/01272/FUL	Southam Town Council objects to this application because of 'possible noise and light pollution, the proximity to ancient woodland, the disturbance to wildlife and the spoiling of the views from the public footpath'	

SCHEDULE OF PLANNING APPLICATIONS B

Southam Town Council November Out of Meeting 2010

APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
10/02256/LBC	Southam & Bishops Itchington Congregational Church	Southam Congregational Church, Wood Street, Southam CV47 1PP	Installation of a new roof hatch into ceiling of main Church building.	No Representations	
10/02281/FUL	Mr Andrew Baker	59 Banbury Road, Southam CV47 1HJ	Single storey side extension	No Representations	