

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY 25<sup>th</sup> APRIL 2013**

**Present:** Councillors: M Gaffney (Chair), J Soni, L Tasker, V Shepherd, E Thornley, M Willoughby, A Forster, B Thomas, J Ward, C Worsh, L Smith & C Pratt

**In attendance:** Mrs D Carro, Mrs D Sanders, Cllr A Crump, Cllr J Ellard & Cllr J Appleton

**183. APOLOGIES FOR ABSENCE**

Cllr L Hewer Personal  
Cllr J Smith – Work Commitments

**184. DECLARATIONS OF INTEREST**

Cllr B Thomas	Personal Interest	8 Item 4 Southam Church & Community Project - Town Clerk Report item 5 Confidential Item 2 – Tollgate Road Lease
	Reasons	Spouse is Director Property abutting Tollgate Road Playing Field
Cllr V Shepherd	Personal Interest	Town Clerk Report Item 5 – Tollgate Road Lease and Confidential Item 2 - Tollgate Road Lease
	Reason	Family members attend St James Primary School
Cllr C Worsh	Personal Interest	Town Clerk Report Item 5 – Tollgate Road Lease and Confidential Item 2 - Tollgate Road Lease
	Reason	Family members attend St James Primary School
Cllr C Pratt	Personal Interest	Accounts for payment item 7 Southam Church & Community Project
	Reason	Town Council Representative
Cllr J Soni	Personal Interest	Accounts for payment item 7 Southam Church & Community Project
	Reason	Director

**185. REPRESENTATIONS FROM THE PUBLIC**

Mrs Daphne Smith 20 Springs Crescent spoke regarding access to VASA free travel and asked if it were possible for an elderly relative who did not have a bus pass to use the service.

**186. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

i) That the Minutes of the Meeting held on Thursday 14<sup>th</sup> March 2013 be confirmed and signed by the Mayor subject to the following amendments: that the words ‘Tollgate Road’ should replace ‘it’ after ‘Council resolutions’ in the penultimate

Town Mayor signature \_\_\_\_\_

paragraph and that the penultimate paragraph and the preceding paragraph change places.

ii) That the Minutes of the Meeting held on Thursday 28th March be confirmed and signed by the Mayor subject to the following amendments: i) paragraph 176.5 replace 'Cllr Wise' with 'Cllr Appleton' ii) paragraph 176.5 insert 'Cllr Crump's written response was tabled' iii) paragraph 182 insert 'it was agreed that the resolution could be rescinded but the Town Clerk advised that this would need to be done in accordance with standing orders.

**187. ACCOUNTS FOR PAYMENT**

**RESOLVED:**

That payment of accounts dated March 2013, totalling £21066.41 be authorised.

**188. APPLICATIONS FOR PLANNING PERMISSION**

i) Council considered the applications for planning permission detailed on the schedule dated April 2013 upon which the Town Council had been consulted by Stratford District Council.

ii) Planning Application decisions dated April 2013

**Noted**

iii) Planning Committee Meeting Dates

**Noted**

**189. TOWN CLERK'S REPORT**

**189.1 PUBLIC REPRESENTATIONS**

Mrs D Smith

Was advised by the Town Clerk that in such situations discretion could be used and that she would contact VASA to this effect

**189.2. TOWN MAYOR & DEPUTY MAYOR**

**RESOLVED:** that Cllr Jason Ward be appointed Town Mayor and Cllr Mark Willoughby be appointed Deputy Mayor for the year 2013/2014

**189.3 TESCO S106 EXPENDITURE- SOUTHAM**

**Noted**

**189.4 CCTV MARCH REPORT**

**Noted**

**189.5 TOLLGATE ROAD PLAY AREA - PETITION**

**Noted**

**189.6 PLAY AREA SIGNAGE – PARK LANE AND MAYFIELD ROAD PLAY AREAS**

**RESOLVED:** i) to proceed with the signs in the positions as advised ii) to write to Southam @ Play asking for a financial contribution towards the remaining balance of £512.06

**189.7 TOWN CENTRE REFURBISHMENT S106**

**Noted**

Town Mayor signature \_\_\_\_\_

**189.8 ST WULFSTAN SURGERY, SOUTHAM**

**RESOLVED:** that the Town Council must have a say and that the Town Clerk would write to the Health Authority supporting the Patient Group's position, explaining its previous objections that another pharmacy would be detrimental to the Southam Town Centre.

**189.9 MOVE TO IMPOSE REFERENDUMS ON LOCAL COUNCIL PRECEPT RISE ABOVE 2% 2014/2015**

**RESOLVED:** to write to the local MP protesting about this Bill and in support of WALC's position

**190. MEETINGS/TRAINING/EVENTS Saturday 27<sup>th</sup> April 2013 – Being a Good Councillor and Clerk Induction Day – Binley**

**190.1 COUNCIL MEETING DATES                      ENV MEETING DATES**

Thursday 25 <sup>th</sup> April 2013	Thursday 11 <sup>th</sup> April 2013
Thursday 9 <sup>th</sup> May 2013 (Annual Town Meeting & Mayormaking)	
Thursday 23 <sup>rd</sup> May 2013	
Thursday 27 <sup>th</sup> June 2013	Thursday 13 <sup>th</sup> June 2013
Thursday 25 <sup>th</sup> July 2013	Thursday 11 <sup>th</sup> July 2013
August Recess	
Thursday 26 <sup>th</sup> September 2013	Thursday 12 <sup>th</sup> September 2013
Thursday 24 <sup>th</sup> October 2013	Thursday 10 <sup>th</sup> October 2013
Thursday 28 <sup>th</sup> November 2013	Thursday 14 <sup>th</sup> November 2013
December Recess	

**Noted**

**191 CORRESPONDENCE**

**191.1 THE INNER WHEEL CLUB OF SOUTHAM – THANK YOU LETTER**

**Noted**

**191.2 THE ARCHBISHOP OF CANTERBURY – THANK YOU LETTER**

**Noted**

**191.3 LADBROKE AND SOUTHAM HS2 COMMUNITY FORUM FEBRUARY 2013 MEETING MINUTES**

**Noted**

**191.4 SOUTHAM CHURCH AND COMMUNITY PROJECT**

**RESOLVED:** to write a letter of congratulations to Mrs Glesni Thomas and Sing Inspiration on the organisation of a successful event

**191.5 PART NIGHT STREET LIGHTING COMPLAINT – DR JAMES F HAUGHTON**

**RESOLVED:** to forward the letter to Cllr Appleton for him to respond

**191.6 SPEEDING WELSH ROAD EAST – MRS CRINAGE**

The Town Clerk advised that she had been in touch with the planning department regarding the development at the old Southam Garden Centre, as improvements to the Welsh Road East highway needed to be implemented (footway and cycle way) prior to

Town Mayor signature \_\_\_\_\_

the site being occupied. Cllr Appleton advised that he was of the opinion that the site was occupied and that he has raised the matter with WCC Highways Department  
**RESOLVED: that the Town Council representative should raise this matter at the next Community Forum meeting**

**191.7 CARPARKING AT SOUTHAM LEISURE CENTRE – MR HOUSTON**

**RESOLVED that the Town Clerk would respond to Mr Houston advising him of Chris Fennell (SDC) response and that it is envisaged that a working group would be set up with interested parties to work towards a resolution of the problem.**

**192. REPORT ON A MEETING OF THE ENVIRONMENTAL WORKING PARTY ON 11<sup>TH</sup> APRIL 2013**

**192.1 SOUTHAM FIRST ASSETS**

Members discussed Southam First arrangement for any possible dissolution of the group. Town Council Board Member, Cllr J Smith raised concerns regarding this at the last Board meeting stating that he was of the opinion that as the assets were bought using public money it should not be up to Southam First was happens to them

**RESOLVED: that the Town Council supports Cllr J Smith and authorises Cllr Smith to advise Southam First accordingly**

**192.2 HS2 SEMINAR – COMMUNITY GRANT**

HS2 Community Grants were raised by Cllr Soni following her attendance at the recent HS2 seminar

**RESOLVED:**

**Town Clerk to pursue this item and Councillors keep a check on what ideas can be included to achieve grant**

**192.3 CLEANING OF WAR MEMORIAL**

Members were asked to consider having the War Memorial in the churchyard cleaned, bearing in mind that 2014 marks 100 years since the outbreak of the First World War

**RESOLVED: i) That the Town Clerk obtains a quotation from a professional company to have the War Memorial cleaned and inspected ii) Town Clerk to investigate whether there are any grants available from Central Government for this purpose**

**192.4 DAMAGED VERGE BY POST BOX – BANBURY ROAD**

Members were asked to consider purchasing four bollards at a cost of approximate £15 each, in order to stop vehicles from being able to park on the verge to use the Post Box. If the Town Council purchase the bollards then WCC will install them (at no charge to the Council) Although this verge is not the responsibility of the Town Council, the Town Council is being asked to work in partnership with WCC to solve the problem

**RESOLVED:**

**To investigate the matter further with WCC (who will be liable for the bollards, should the bollards be reflective, so they can be seen clearly in the dark)**

**192.5 MAYFIELD ROAD PLAY AREA**

Town Mayor signature \_\_\_\_\_

Members were advised that as per the Town Council Resolution, Cllr Soni, Cllr Forster, Cllr Ward and the Town Clerk considered the request for additional fencing around the Mayfield Road Play Area and following a site inspection, are of the opinion that the Town Council have already installed adequate fencing and should a tenant require addition fencing then this is a matter between the Tenant and Orbit

**RESOLVED:**

**Members agreed that no further action should be taken and advise the Children Centre accordingly**

**192.6 SOUTHAM TOWN COUNCIL MEETING ACOUSTICS**

Members were asked to consider a letter from a resident, complaining that members of the public cannot hear Councillors speaking at the meeting. Town Clerk advised that if microphones are to be used then the Town Council would need to invest in a portable PA system.

**Noted**

**192.7 CLOSURE OF BUDGENS**

Members considered a letter from a resident asking the Council to do what it can to encourage another quality supermarket to take on the Budgens' site?

**RESOLVED:**

**To respond to the resident advising that the Town Council have no powers to influence what the outcome of this situation will be**

**192.8 SOUTHAM COMMUNITY DENTAL CLINIC CLOSURE**

Members considered further communication from Mr Bradshaw (dated 21 March 2013) who is not happy with the response that the Council considered from the Acting Clinical Director at the March TC meeting regarding the closure of this service and wants the Council to write again to the Chairman .

**RESOLVED:**

**i) To respond to Mr Bradshaw advising that the Town Council can no longer help regarding the situation**

**ii) That Mr Bradshaw's correspondence is forwarded to the Chairman at the George Elliot Hospital NHS Trust**

**iii) Town Clerk to ascertain what facilities are available elsewhere**

**192.9 PLANNING APPLICATIONS**

Members consider the attached Planning Applications

**192.10 QUESTIONS FOR COUNTY AND DISTRICT COUNCILLORS**

Cllr Thomas raised the problem of Meadow Road being damaged by vehicles.

The Town Council want to know what WCC are doing about the repairs and how do the Council control the quality of the repair

Street lighting – The Town Council has received various complaints since the Part Lighting regime has started. The Town Council would like to know whether WCC are recording the complaints and why WCC have ignored the Town Council request for the following roads to remain lit:

Town Mayor signature \_\_\_\_\_

Banbury Road  
Warwick Road  
Top End of Coventry Road  
Pound Way down to the underpass

**193. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

Cllr J Appleton advised the following:

- HS2 – Cllrs representing the areas affected continue to meet regularly
- The 51m group of Councils intend to contest the recent court decision
- HS2 Forums are considered by Councillors to be of value and should continue

Cllr A Crump advised the following:

- Reinforcement work on Warwick Road Bridge is complete and the footway was redone at the same time
- Leisure Centre – Councillor Crump is in favour of a partnership between councils and Southam College to solve the parking problems at Southam College & Southam Leisure Centre
- CCTV – sharing of costs is being looked at by several authorities but the Police are reluctant to contribute
- Cllr Crump expressed his support of the Council's position on the pharmacy

Cllr J Ellard advised the following

- That the cost of parking provision would be included in the new leisure centre contract and she would take this forward
- The new grounds maintenance contract started on April 1<sup>st</sup> – contact her with any problems
- The new recycling arrangements are up and running – the less in the black bins the better
- SDC is to appeal the Shottery decision to protect its planning policy
- SDC take on board the Town Council concerns regarding paper copies of large planning applications not being sent out to Town Councils automatically

**194. BUSINESS WHICH IN THE OPINION OF THE MAYOR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

**194.1 TOLLGATE ROAD LEASE**

Members considered correspondence from WCC seeking the Council's opinion as to whether they would be prepared to accept the cost and responsibility associated with managing unsupervised public use of the proposed fence area. Members were also informed that new regulations came into force at the end of October 2012 and that under The School Premises (England) Regulations 2012 it states that "Suitable outdoor space must be provided to pupils in accordance with the school curriculum and pupils to play outside".

**RESOLVED: that the Town Clerk should contact WCC and advise that i) STC would not enter into a shared space agreement as it was considered to be impractical. ii) that the Town Council was willing to compromise on the matter of a fenced area but suggested a space half the size of that currently being proposed would be sufficient to meet the school's curriculum needs and would meet the current regulations regarding school premises. This would also take into account the**

Town Mayor signature \_\_\_\_\_

needs of the wider community

**195. EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

**RESOLVED:** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**196. STAFF SALARIES AND PAYMENT FOR SERVICES**

**RESOLVED:**

To authorise payments of staff salaries dated April 2013

**197. TOLLGATE ROAD LEASE**

This item was discussed in the public part of the meeting

**Meeting closed 9.50pm**

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL APRIL 2013 ENV					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
13/00505/OUT	Mr Bryan Moore	Green Leaf Produce, Banbury Road, Southam CV47 2BL	Outline application for the erection of a three bedroom bungalow	12th April 2013	Southam Town Council supports this application subject to a condition that it is for a property with a tie limiting its occupancy to persons and dependants employed or last employed in the operation of the a nursery.
13/00648/FUL	Mr Harold McCracken	73 Welsh Road West, Southam CV47 0JP	Extend existing dwelling at first floor level above the existing flat roof with a new pitched roof and box dormer to provide a self-contained 1 bedroom flat.	16th April 2013	Southam Town Council has no objection to the extension but would like to see a condition imposed that it remains as one residence and cannot be sold separately

Town Mayor signature \_\_\_\_\_

SCHEDULE OF PLANNING APPLICATIONS B					
SOUTHAM TOWN COUNCIL APRIL 2013 Issue 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
13/00441/FUL	Mr Tony Langford	Warwick Steel Structures, Unit 3 The Hanger, Harp Farm, Banbury Road, Southam	Construction of a steel framed office building (temporary) to replace 2 portakabins	26th April 2013	No representations
13/00632/FUL	Mrs A Borton	67 Welsh Road West Southam, CV47 0JP	first floor side extension above existing garage and construction of replacement roof above existing conservatory to	10th May 2013	No representations
13/00812/FUL	Mr Siu Keung Lee	China Hall, 15 Market Hill, Southam CV47 0HF	Replacement of existing window, door and menu box(restrospective) and installation of new signage	10th May 2013	No representations
1300813/ADV	Mr Siu Keung Lee	China Hall, 15 Market Hill, Southam CV47 0HF	Instalation of new externally illuminated fascia sign	10th May 2013	Southam Town Council objects to this application and to any illumination of signs in the Southam conservation area.
13/00809/ful	Southam United Football Club, Southam United Bowls Club & Bloor Homes	Hybrid planning application ( part full, part outline) for mixed use development comprising 1 Full planning application for demolition of existing football stadium and bowling facilities, together with provision of new replacement pitches and facilities, to include hub building, maintenance building with associated groundsmans flat, covered terrace, relocated stand, floodlighting consisting of 8 x 15m high columns, new bowls club building and telecom mast relocation. 240 residential properties. Public open space, landscaping and associated engineering works, including formation of 2 x new acceses. 2 Outline planning application for B1 +B2 + B3 commercial uses on approximateley 1.62 ha of land	Land west of Banbury Road Southam	14th May 2013	Southam Town Council supports the development of this site in principle but has serious reservations about certain aspects of these plans. An extraordinary meeting of the Council will take place in May after which Southam Town Council will make detailed comments about the plans. This course of action has been approved and agreed by Stratford District Council Planning Department.

Town Mayor signature \_\_\_\_\_