

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 25<sup>TH</sup> FEBRUARY 2016**

**Present:** In the Chair, Mayor, Councillor J Ward,  
Councillors S Exton, M Brooks, M Connors, L Ellard, P Jenkins, Cllr G Barratt & G Foster

**Apologies:** Cllr A Crump            Planning Committee  
Cllr T Bromwich        Planning Committee  
Cllr K Geddes            Personal

**Absent:** Cllr D Hunter  
Cllr R Marlow  
Cllr G Oubridge

**In Attendance:** Mrs D Carro, Mrs D Sanders, Cllr J Appleton, PC J Cramp

**132. DECLARATIONS OF INTEREST**

Cllr J Ward	Non Pecuniary Reason	Planning Application 15/03992/ADV In the vicinity of home address
	Non Pecuniary Reason	ENV Item 1 Friend
	Non Pecuniary Reason	Southam First Grant Application Committee Member
	Non Pecuniary Reason	Southam Christmas Lights Association S137 Grant Application Spouse Committee Member
Cllr L Ellard	Non Pecuniary Reason	Southam Christmas Lights Association S137 Grant Application Committee Member

**133. REPRESENTATIONS FROM THE PUBLIC**

**133.1 Mr B Thomas, 9 St Mary's Close, Southam**

Spoke regarding minute 118.1 i Planning Application 15/03618/OUT stated that the minutes are correct but there was an error in his representation as there is no such thing as 'audible infra sound', that he would advise the planning committee accordingly. Also thanked the Council for their response relating to minute 119.1, that he noted the information although it didn't answer his question.

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- 133.2** Mr D Isham, 17 Holywell Road, Southam  
Spoke regarding the Manders Croft Planning Application and is of the opinion that the application is flawed and asked the Council to consider a Judicial Review
- 133.3** Mr V Shepherd, 43 St Wulstan Way, Southam  
Spoke regarding the continual dog fouling problem on the grassed area outside St Mary's School and requested that 'No Dog Fouling' signage is put on the green railings outside the school.
- 133.4** Mrs D Smith, 20 Springs Crescent, Southam  
Spoke regarding the on-going dog fouling and dogs off leads problem in the Recreational Ground, requested an article is put in the Newsletter regarding people parking on the pavements and requested that the leaves and rubbish are swept up outside Southam Primary School.
- 134.** **MINUTES OF THE PREVIOUS MEETING**  
**RESOLVED:**  
i) **That the minutes of the meeting held on Thursday 28th January 2016, having previously been circulated, be confirmed and signed by the Mayor subject to the following amendment:**  
**"That Cllr G Foster was present"**
- 134.1** Minute 123 was discussed, as the developer asked if the Council would reconsider if they were to offer a one off payment of £40k – No changes were made
- 135.** **POLICE**  
Advised the following:
- A gang from Coventry recently arrested regarding vans being broken into on driveways
  - Anti -Social Behaviour at Mill Crescent youths were caught and dealt with
  - Parking on pavements is a continual problem, tickets have and will continue to be issued – Parking is a Police Priority
- 136.** **ACCOUNTS FOR PAYMENT**  
**RESOLVED:**  
**That the payment of accounts dated February 2016, totalling £9,494.53 (details attached) be authorised.**
- 137.** **APPLICATIONS FOR PLANNING PERMISSION**
- 137.1** i) Council considered the applications for planning permission detailed on the schedule dated February 2016 upon which the Town Council had been consulted by Stratford District Council. (details attached)
- 137.2** ii) Planning Application decisions dated February 2016  
**Noted**
- 137.3** iii) Planning Committee Meeting Dates  
**Noted**
- 138.** **TOWN CLERK'S REPORT**
- 138.1.** **PUBLIC REPRESENTATIONS**  
Mr Isham was advised that the Council would consider the outcome of the Manders

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Croft application and a Judicial Review at the next ENV

Mr Shepherd was advised that signage for the railings would be requested.

Mrs Smith was advised that an article regarding parking on pavements would be put in the Newsletter and that SDC would be requested to sweep up the leaves and rubbish outside Southam Primary School

**138.2. COVENTRY STREET/ROAD SPEEDING**

Members considered correspondence from a resident regarding speeding and the request for traffic calming measures.

**RESOLVED**

**To refer to the next ENV for further discussion**

**138.3 SECTION 137 GRANT APPLICATIONS**

Members considered the S137 Grant Applications

**RESOLVED:**

Southam First	Annual Town Benchmarking	Nil
Southam First	Produce Show	£750.00
Southam Carnival Committee	Carnival Free Activities	£1140.00
Southam in Bloom	Provision/planting of baskets And planters	£2250.00
Southam Christmas Lights Association	Replace bulbs and cabling	£2250.00
Southam Area Action Group (HS2)	HS2 Campaign	£2000.00
Southam & District Lions Club	Poetry Competition	£500.00
Southam Gymnastics The Grange Hall	Mat replacement	£1250.00
Management Committee	Re-decoration of rear entrance	£500.00
Citizens Advice Bureau	Southam Outreach Service	£1500.00
(Not S137 funded under LGA 1972 2a power to provide information and advice		
Southam Civic Ideas Forum	Re-print and distribution of Holy Well Walk & Town Trail	Nil

**138.4. TOWN COUNCILLOR SURGERIES**

**RESOLVED**

i) That the Town Council will hold Councillor Surgeries in the Library once a month.

ii) That the Town Clerk will organize it accordingly

**138.5 COUNCIL MEETING DATES**

Noted

**139. CORRESPONDENCE**

**139.1 GRANT THANK YOU – SOUTHAM IN BLOOM**

Noted

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**140. REPORT ON A MEETING OF THE ENVIRONMENTAL WORKING PARTY ON 11<sup>TH</sup> FEBRUARY 2016**

**140.1 Trees behind 29 Lime Road**

Members considered the request from a resident for further work to be carried out on trees in Sycamore Grove that back onto 29 Lime Road, when the Town Council's tree surgeon is of the opinion that no further work is required.

**RESOLVED:**

**To ask the tree surgeon to provide a quote for the requested work and reconsider at the next available meeting and advise Mrs Buckle that we are investigating further.**

**140.2 Southam in Bloom – Tessa Sadler**

Tessa Sadler attended the meeting to discuss a proposal from Southam in Bloom for a planter to be installed at the top end of Wood Street in the area where it is closed off. WCC have advised that the Town Council would need to be responsible and liable for this planter. The planter would be funded by Taylor Wimpey

**RESOLVED:**

**i) That the Town Council agree in principle to the proposal subject to there being no cost to the council.**

**ii) That no planter is installed until the Wood Street refurbishment is complete and agreement is sought from WCC regarding the type and position of the planter.**

**140.3 Planning Applications**

**RESOLVED:**

**16/00116/TREE, St James Church, Southam – Subject to approval by the Tree Officer**

**16/00344/FUL, 2 Newstead Drive, two storey side extension and garage conversion to form annex – No Representations**

**140.4 The Parish Pound**

**See item 2 – Confidential**

**140.5 Woolf Bond Planning – Land North and South of Welsh Road West, Southam**

Woolf Bond Planning attended the meeting to discuss with members their proposal for a housing development, north and south of Welsh Road West

**140.6 SOU 3 Planning Application, Land off Daventry Road, Southam**

Gary Stephens attended the meeting to discuss with members the community infrastructure that forms part of the SOU3 planning application

**RESOLVED:**

**That Members come to the next ENV with a list of proposals**

**140.7 Framptons - Land East of Banbury Road, Southam**

Mitchell Barnes attended the meeting to discuss with members their proposal for a housing development on land east of Banbury Road

**140.8 Questions for District and County Councillors**

That members contact the District Council Ward Members directly to discuss the reconsideration of the Manders Croft Planning Application, that is due to take place at the Planning Committee meeting on 24<sup>th</sup> February 2016

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**140.9 Dogs off Leads in the REC and Dog Fouling Enforcement**

**RESOLVED:**

**That Cllr Brooks and Cllr Oubridge set up a private community group to promote responsible dog walkers in order to try and improve the situation regarding the on-going complaints. This group will be independent from the Town Council.**

**141. SOUTHAM CHRISTMAS LIGHTS ASSOCIATION - MINUTES**

**Noted**

**142. CIVIC IDEAS FORUM - MINUTES**

**Noted**

**143. HS2 REPORT**

The following was confirmed:

- That the appointed HS2 Town Council representatives are Cllr Exton and Cllr Hunter, although due to the lack of attendance of Cllr Hunter another Councillor may need to be appointed
- That the Town Council Roll B Agent is Mr Bransby Thomas
- That the Town Council is still in support of the SAAG Petitioning

**RESOLVED:**

**That Mr B Thomas and Cllr Exton (if he is available) attends the ‘Petitioning the House of Lords on HS2’ event at Shire Hall on Wednesday 16<sup>th</sup> March at 2pm.**

**144. MEMBERS ITEM – CLLR P JENKINS**

Cllr Jenkins put forward his proposal for Town Council representation on the Governing Bodies of all schools in Southam.

**RESOLVED:**

**That the Town Council is supportive of the proposal and will discuss the matter further at the next ENV.**

**145. INFORMATION FROM COUNTY AND DISTRICT COUNCILLORS**

**145.1 WCC Councillor John Appleton spoke about the following:**

- i) Requesting ‘Flashing Speed Signs’ from developers as part of S106 agreements
- ii) The importance of attending Planning Committee Meetings
- iii) Southam First
- iv) The Library Opening Event – Extremely Successful
- v) Southam Children’s Centre – Little Acorns Initiative
- vi) WCC Transitional Funding - £3m per year for the next two years
- vii) Combined Authority
- viii) Work starting on Welsh Rd East (Cycle Route) work starts w/c 4<sup>th</sup> April 2016
- ix) Funding for Wood Street pedestrianisation

**145.2 SDC Councillor Tony Bromwich arrived at the meeting at 9.50pm and updated the Council on the outcome of the Planning Committee meeting regarding the Manders Croft Planning Application.**

**146. EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

**RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity**

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would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**147. STAFF SALARIES AND PAYMENT FOR SERVICES**

**RESOLVED:**

To authorise the payment of staff salaries dated February 2016

**148. THE PARISH POUND**

**RESOLVED:**

To inform the tenant that he needs to vacate the Parish Pound by 30<sup>th</sup> April 2016.

Meeting closed at 9.59pm

SOUTHAM TOWN COUNCIL - FEBRUARY MEETING 2016 Issue 2					
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	OBSERVATION DATE/COMMENT	Additional Information
16/00116/TREE	St James Parochial Church Council	St James Church, Park Lane, Southam CV47 0JA	0485:Thuja: sever ivy and reduce height of crown by approximately 3m. 0489 Cherry: reduce crown by up to 2m on all sides. 0498: Maple: sever ivy and reduce crown by up to 2m. 0500: Crab Apple: reduce crown on south-eastern side by up to 3m. 0501: Cherry: reduce eastern canopy by up to 3m. 0502: Whitebeam: reduce height and spread of crown by 3m. 0504: Whitebeam: reduce height to approximately 7 - 8m and rebalance. 0505: Crab Apple: reduce canopy on north-eastern side by approx 2.5m. 0506: Field Maple: reduce crown height and spread by approx 3 - 4m. 0512: Cypress: fell. 0514: Gold Cypress: reduce to approximately 10m, reduce splayed branches to shape. 0522: Horse Chestnut: reduce height to approximately 12-14m reduce spread by 4m. 0527: Sycamore: prune out major dead branches, reduce five laterals over road to suitable junctions (up to 3m) reduce one branch growing over neighbouring Copper Beech (0532)	25th FEBRUARY 2016	ENV Please refer this application to the Arboricultural Officer
16/00344/FUL	Mrs Lisa Walker	2 Newstead Drive, Southam CV47 0Ly	Two storey side extension to side of property and garage conversion to form annex	25th February 2016	ENV No representations
16/00252/FUL	Mr Nick Funnell	Greenacres, Coventry Road, Southam CV47 1BG	Change of use of private menage to commercial storage yard. (Use Class B)	29th February 2016	No representations
15/03992/ADV	Mrs Suzannah Moore	12 Market Hill, Southam, CV47 0HF	3 non-illuminated advertisements: 2 fascias and 1 hanging sign using existing hanging bracket	3rd March 2016	No representations
16/00440/VARY	Mr Steve Smith	Southam College, Welsh Road West, Southam CV47 0JW	Application for variation of condition 2 of 15/03324/FUL to amend plans and elevations to reduce the building size and remove 2 additional trees	15th March 2016	No representations

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Southam Town Council						
FEBRUARY 2016 CHEQUE PAYMENTS						
Item No	Budget Line	Payee	Details	Net Amount	VAT (to be reclaimed)	Gross/Cheque Amount
1	43	<u>Warwickshire County Council</u>	Street Lights Maintenance	1699.24	339.85	£2,039.09
2	43	<u>Colin Shearsby Arborist &amp; Landscape Services</u>	All tree works as per annual inspection 2015	900.00	180.00	£1,080.00
3	3	<u>Zurich Municipal Insurance</u>	Insurance 3680.89 Insurance premium tax 349.70	4030.59	0.00	£4,030.59
4	8	<u>Konica Minolta</u>	Photo copier rental and usage 14.11.2015 to 13.02.2016	196.49	39.30	£235.79
5	18	<u>Express Press</u>	Newsletter - splash	220.00	0.00	£220.00
6	39 & 37	<u>Mr Richard Carro</u>	Groundsman Handyman Contract - February £688.46 - Transfer Sand to Bin tidy and dispose of rubbish £25	713.46	0.00	£713.46
7	19	<u>Viking</u>	Stationery	189.88	37.98	£227.86
8	6	<u>BT Payment Service</u>	Featureline + 3 numbers & call minder	346.87	69.37	£416.24
9	47	<u>VASA</u>	Re-imbursment of volunteer drivers - January	531.50	0.00	£531.50
						£9,494.53

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