

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM ON THURSDAY, 28<sup>TH</sup> JUNE 2018**

**Present:** In the Chair, Mayor, Councillor L Ellard,  
Councillors S Stone, G Foster, M Brooks, A Walster, M Ray,  
M Gaffney, K Toner, Cllr G Barratt & A Jamieson

**Apologies:** Cllr M Connors – Holiday  
Cllr G Oubridge - Work  
Cllr K Mullen – Personnel  
Cllr A Crump – Work

Cllr T Bromwich

**In Attendance:** Mrs D Carro and Mrs D Sanders

**23. APOLOGIES**

**RESOLVED:**

**That the apologies are accepted**

**24. DECLARATIONS OF INTEREST**

None declared

**25. REPRESENTATIONS FROM THE PUBLIC**

No representations

**26. MINUTES OF THE PREVIOUS MEETING**

**RESOLVED:**

**That the minutes of the meeting held on Thursday 24<sup>th</sup> May 2018, having previously been circulated, be confirmed and signed by the Mayor.**

**27. POLICE**

Not in attendance

**28. ACCOUNTS FOR PAYMENT**

i) Invoices were available at the meeting for inspection

**RESOLVED:**

**i) That the out of meeting payment of accounts dated May 2018, totalling £249.57 be ratified  
ii) That the payment of accounts dated June 2018, totalling £7704.91 (details attached) be authorised.**

**29. APPLICATIONS FOR PLANNING PERMISSION**

**29.1** i) Council considered the applications for planning permission detailed on the schedule dated June 2018 upon which the Town Council had been consulted by Stratford District Council. (details attached)

**29.2** ii) Planning Application decisions dated June 2018

**Noted**

**29.3** iii) Planning Committee Meeting Dates

Town Mayor Signature \_\_\_\_\_

**30. TOWN CLERK'S REPORT**

**30.1 PUBLIC REPRESENTATIONS**

None

**30.2 NATURAL BURIAL GROUND**

**RESOLVED:**

**That the wording for the consultation should read as follows:**

- **The existing burial ground in Southam is full**
- **Do you agree that an amount should be added to your annual Council Tax to pay for a new natural burial ground in Southam**

**30.3 CITIZENS ADVICE SOUTH WARWICKSHIRE (CASW)**

At the June ENV the following was recommended:

**RECOMMENDATION:**

**i)To respond advising that the Town Council will fund the service in line with their written grant request**

**ii)Therefore the Council will award a grant of £4877.07 under LGA1972s2a Power to Provide Information and Advice**

Due to timescales, the Town Clerk has put forward this recommendation to CASW and they have advised that this is not acceptable.

CASW have confirmed that if the Town Council want an alternate weekly service and provide a room, free of charge at The Grange Hall, for the next 12 months, the funding that they want from the Council is £3671.09.

Unfortunately, the Town Clerk does have to advise that this would mean that the Town Council would be funding the full cost of this alternate weekly service and as the service is not limited to Southam residents the Council would be acting unlawfully.

There is some potential good news, the Town Clerk has contacted CAB Rugby to ascertain whether they would be willing to provide an Outreach Service in Southam, they have advised that they would be interested and would not expect the Town Council to fund the full cost of the service. A proposal will be put to Council in due course to consider.

**RESOLVED:**

**i)Not to progress the matter any further with Citizens Advice South Warwickshire**

**ii)To consider the proposal from CAB Rugby when received.**

**30.4 NEIGHBOURHOOD PLAN – COMMUNITY SURVEY**

**RESOLVED:**

**That the Neighbourhood Plan Working Party should arrange for the Community Survey to be sent out.**

**30.5 QUARTERLY BUDGET REVIEW**

**RESOLVED:**

**i)To write to Southam Civic Ideas Forum to advise that unfortunately, now it has been established that the church gates are private property the Town Council are withdrawing their offer of a \$137 Grant, this is due to the fact that they are unable to spend public money on private property.**

**ii)To remove the £1040 in Ear Marked Reserves and add it to Line 48**

Town Mayor Signature \_\_\_\_\_

**30.6 COUNCIL MEETING DATES ENV DATES**

Noted

**31. CORRESPONDENCE**

None to consider

**32. REPORTS FROM WORKING PARTIES**

**32.1 MINUTES OF THE ENVIRONMENTAL WORKING PARTY ON 14<sup>th</sup> JUNE 2018**

**Item 1 – Field Farm Solar Farm**

James Jenkinson, Principal Planner attended the meeting to update Members on the Solar Farm and advised there are no issues and it is performing as expected.

Noted

**Item 2 – WALC County Committee**

Members considered correspondence regarding nominating a representative to be considered for a position on the County Committee

**RESOLVED:**

**i) That Cllr A Walster is nominated**

**Item 3 – Commissioning Services**

Members considered correspondence regarding appointing a representative who would be willing to engage with WCC in discussions about possible commissioning of services in the future.

**RESOLVED:**

**That Cllr L Ellard, Cllr A Jamieson and the Town Clerk are nominated**

**Item 4 – Street Trading Application – Southam retro Revival on the 23<sup>rd</sup> September 2018**

**RESOLVED:**

**No objection**

**Item 5 – SOU 3 Community Hall/Sports Facility**

Members considered correspondence from Taylor Wimpey seeking the Council's opinion on proposals for the Community Hall/ Sports Facility on the SOU3 that will be offered to the Town Council as part of the S106 agreement.

**RESOLVED:**

**i) To respond advising that the Town Council are happy with the proposals for the S106 Variation.**

**ii) To remind Taylor Wimpey that the Council is expecting the mini football pitch to be a Multi-Use Games Area**

**Item 6 - CITIZENS ADVICE SOUTHAM WARWICKSHIRE**

Members considered correspondence from CASW advising that they are withdrawing the service as the Council are not paying the full cost.

There is no continuity of what they are asking Councils to pay, Wellesbourne PC pay £5k for a weekly service but this is not the full cost and Bidford on Avon said they would not pay the full cost and they pay £2068.08 for a monthly service.

**RESOLVED:**

**i) To respond advising that the Town Council will fund the service in line with their written grant request**

**ii) Therefore the Council will award a grant of £4877.07 under LGA1972s2a Power to Provide Information and Advice**

Town Mayor Signature \_\_\_\_\_

**Item 7 - Natural Burial Ground Consultation**

A discussion took place regarding the Natural Burial Ground Consultation

**RESOLVED:**

**That Cllr Gaffney will discuss with Cllr Foster suitable wording for the consultation and report back to Council**

**Item 8 - The Holy Well**

Cllr Brooks updated members on the situation

**RESOLVED:**

**That no action is taken, to monitor the situation and review when in receipt of Dave Hewer's report**

**Item 9 – Neighbourhood Plan**

Members reviewed the Business Survey

**RESOLVED:**

**i)That the Neighbourhood Plan Working Party make the suggested amendments and send the survey out**

**ii)That the Town Council authorises the cost of the consultation (£900 - £1100) and the amount to be taken from the Neighbourhood Plan Working Party Budget**

**Item 10 – Outside Bodies**

Members reviewed the list

**RESOLVED:**

**i)That the following amendments are made:**

**Cllr Brooks – Added to Burial Ground**

**Cllr Jamieson – Added to HS2 & Section 17**

**Cllr Ray – Added to Rights of Way**

**Southam Governors – Deleted**

**Stockton to Southam Cycle Route – Deleted**

**Cllr Connors – Has come off Southam Civic Ideas Forum**

**Cllr Foster – Added to Southam First**

**Cllr Ellard – Newsletter Editor Reserve**

**Cllr Ellard – Southam Heritage Collection**

**Cllr Stone – Southam Flower and Produce Show**

**Cllr Ellard and Cllr Stone – Added to the Youth Club Management Committee**

**ii)To find out details of when the groups meet**

**Item 11 – Planning Applications**

**See attached**

**32.2. HS2 – CLLR JAMIESON**

Members noted the report

**33. QUESTIONS FOR COUNTY AND DISTRICT COUNCILLORS**

**Cllr A Crump**

Report noted

**Cllr Bromwich**

Report noted

Town Mayor Signature \_\_\_\_\_

**34. EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

**RESOLVED:** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**35. STAFF SALARIES AND PAYMENT FOR SERVICES**

**RESOLVED:**

To authorise the payment of staff salaries dated June 2018

**36.. JOB VACANCY – DEPUTY CLERK/FINANCIAL OFFICER**

Members were advised that interviews take place on Friday 6<sup>th</sup> July 2018

At the end of the meeting the Town Council thanked the Deputy Clerk/Financial Officer – Denise Sanders for all her hard work over the last 11years and wished her all the very best for her retirement.

Meeting closed 8.05 pm

Town Mayor Signature \_\_\_\_\_



June ENV Meeting 2018				
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	Comments
18/01513/TREE	Mrs Kemmer	Yew Tree House, 90 Coventry Street, Southam CV47 0EA	T1 - Yew Fell, T2, T3, and T4 reduce in height 5metres	No representations subject to Tree Officer approval
18/01131/FUL Amendment	Mr Richard Gi Fitness Worx	15 Southfield Road, Kineton Road Industrial Estate, Southam CV47 0FB	Change of use from B1 to D2 for functional training facility	Permission with conditions 22nd June 2018
18/00958/FUL	Hobday	14 Heather Close, Southam CV47 1ER	Proposed side and rear extensions	Southam Town Council strongly objects to this application it considers it to be overdevelopment of the site. The proposal is too close to, too large and out of proportion with neighbouring properties, the Council has serious concerns regarding the east elevation, it is far too close to the neighbouring property and is overbearing.

June Council Meeting 2018				
APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	Comments
18/01518/FUL	Mr Mustafa Seyfi	Tarsus Hotel and Restaurant, Daventry Road, Southam CV47 1NW	Demolition of existing buildings and erection of five new houses with car parking and retained site access	Southam Town Council supports the WCC Highways objections to the access for this application. It is also outside the development boundary.
18/01135/ADV	Mr Mark Gay Hayfield Homes	1 Wattons Lodge, Wattons Lane, Southam CV47 0HX	1 x internally illuminated metal stack 'monolith' sign to advertise residential development 15/02047/OUT 17/02614/REM	No representations
189/01554/FUL	Mrs Lucy Currell	14 Tollgate Road, Southam CV47 1EE	Two storey side extension	No representations

Town Mayor Signature \_\_\_\_\_