MINUTES OF THE SUMMER RECESS MEETING OF SOUTHAM TOWN COUNCIL, HELD AT THE GRANGE HALL, COVENTRY ROAD, SOUTHAM TUESDAY 20TH AUGUST 2019 AT 8.30AM

Present: Mayor, Cllr M Brooks, Cllr L Ellard & Cllr G Foster

In attendance: Mrs Debbie Carro, Mrs Lorrayne Newland

49. APOLOGIES FOR ABSENCE

None

50. <u>DECLARATIONS OF INTEREST</u>

None

51. ACCOUNTS FOR PAYMENT & STAFF SALARIES

RESOLVED:

- i) to authorise payment of accounts dated August 2019 totalling £18,877.11
- ii) to authorise payment of staff salaries dated August 2019

52. <u>APPLICATIONS FOR PLANNING PERMISSION</u>

Council considered the applications for planning permission detailed on the schedule dated August 2019 upon which the Town Council had been consulted by Stratford District Council

53. <u>NEIGHBOURHOOD PLAN WORKING PARTY RESOLVED</u>:

That the Neighbourhood Plan Working Party may make such non-material changes to the plan as may be requested by Stratford District Council or other Planning Authority in order to expedite the Plan's progress through the consultation process without further reference to a full Town Council. For the avoidance of doubt, a non-material change is one that does not change, add or delete any text designated in the Plan as being a Policy.

54. <u>UNITY BANK</u>

The Deputy Clerk updated members on the current situation, and it was envisaged that the new system could be used for some payments this month

Southam Town Council Financial Year 2019-2020

Accounts Payable August 2019 - ISSUE 2

47 47	†			Amount	(to be reclaimed)	
47	Blake, J	Volunteer Driver Reimbursement	108808	£54.00		£54.00
	Branston, J	Volunteer Driver Reimbursement	108809	£149.85		£149.85
47	Commander, L	Volunteer Driver Reimbursement	108810	£97.65		£97.65
47	Harris, A	Volunteer Driver Reimbursement	108811	£59.85		£59.85
47	Houston, M	Volunteer Driver Reimbursement	108812	£122.85		£122.85
47	Meacham, B	Volunteer Driver Reimbursement	108813	£61.20		£61.20
47	Owen P	Volunteer Driver Reimbursement	108814	£93.15		£93.15
47	Taylor, W M	Volunteer Driver Reimbursement	108815	£56.25		£56.25
47	Thomas, N	Volunteer Driver Reimbursement	108816	£14.40		£14.40
47	White, G	Volunteer Driver Reimbursement	108817	£182.70		£182.70
47	Wood, J	Volunteer Driver Reimbursement	108818	£44.85		£44.85
46	4 Counties Ground Maintenance	Church Yard Mowing April, May, June: 2 visits each	108819	£420.00		£420.00
47	British Telecommunications PLC	Office Phone 01/05/19-31/07/19	108820	£313.02	£52.17	£260.85
39&ER	Carro, Mr Richard	Maintenance Contract	108821	£728.46		£728.46
37	HAGS	Playground Equipment	108822	£11,400.00	£1,900.00	£9,500.00
10	The Information Commissioner	GDPR Data Protection fee renewal	108823	£40.00		£40.00
8	Konica Minolta	Photocopier maintenance contract	108824	£125.39	£20.90	£104.49
8	Konica Minolta	Photocopier usage contract	108825	£223.07	£37.18	£185.89
46	Limebridge Rural Services Ltd	Visit 7&8 of 16 Amenity Maintenance	108826	£2,246.06	£374.34	£1,871.72
37	PIRMS	Quaterly Playground inspections July	108827	£260.00		£260.00
7&8	Viking	Office Supplies	108828	£313.63	£14.69	£295.98
34	Stratford District Council	CCTV maintenance	108829	£3,969.64		£3,969.64
4 & 8 & 22	Expenses Incurred G Foster	Office 365 Publisher re: Newsletter; Land Registry searches; Business Cards	108830	£170.26		£170.26
17	Expenses L Newland	Travel to meeting; Ryman elastic bands	108831	£11.09		£11.09
11	Inside IT Solutions	Extra Email accounts for Councillors	108832	£91.18	£15.20	£75.98
21	WALC	Training - Helen Wilson	108833	£46.00		£46.00
		Total		21294.55	2414.48	£18,877.11
	47 47 47 47 47 46 47 39&ER 37 10 8 8 46 37 7&8 34 4 & 8 & 22	47 Meacham, B 47 Owen P 47 Taylor, W M 47 Thomas, N 47 White, G 47 Wood, J 46 4 Counties Ground Maintenance 47 British Telecommunications PLC 39&ER Carro, Mr Richard 37 HAGS 10 The Information Commissioner 8 Konica Minolta 8 Konica Minolta 46 Limebridge Rural Services Ltd 37 PIRMS 7&8 Viking 34 Stratford District Council 4 & 8 & 22 Expenses Incurred G Foster 17 Expenses L Newland 11 Inside IT Solutions	47 Meacham, B 47 Owen P 48 Volunteer Driver Reimbursement 48 Volunteer Driver Reimbursement 49 Taylor, W M 40 Volunteer Driver Reimbursement 40 White, G 41 Volunteer Driver Reimbursement 41 White, G 42 Volunteer Driver Reimbursement 43 Volunteer Driver Reimbursement 44 Volunteer Driver Reimbursement 45 Volunteer Driver Reimbursement 46 Volunteer Driver Reimbursement 47 Wood, J 48 Sa 22 49 Volunteer Driver Reimbursement 49 Volunteer Driver Reimbursement 40 Volunteer Driver Reimbursement 41 Church Yard Mowing April, May, June: 2 42 visits each 43 Volunteer Driver Reimbursement 44 Counties Ground Maintenance 45 Church Yard Mowing April, May, June: 2 46 Visits each 47 Maintenance Contract 48 Maintenance Contract 48 Monica Minolta 49 Playground Equipment 40 The Information Commissioner 40 GDPR Data Protection fee renewal 41 Photocopier maintenance contract 42 Visit 7&8 of 16 Amenity Maintenance 43 PIRMS 44 Viking 45 Quaterly Playground inspections July 46 Viking 47 Stratford District Council 48 Stratford District Council 48 Stratford District Council 48 Stratford District Council 49 Stratford District Council 40 CCTV maintenance 40 Office Supplies 40 CCTV maintenance 41 Expenses Incurred G Foster 40 Coffice 365 Publisher re: Newsletter; 41 Land Registry searches; Business 42 Cards 43 Travel to meeting; Ryman elastic bands 44 Extra Email accounts for Councillors 45 WALC 46 Training - Helen Wilson	Meacham, B Volunteer Driver Reimbursement 108813 47 Owen P Volunteer Driver Reimbursement 108814 47 Taylor, W M Volunteer Driver Reimbursement 108815 47 Thomas, N Volunteer Driver Reimbursement 108816 47 White, G Volunteer Driver Reimbursement 108817 47 Wood, J Volunteer Driver Reimbursement 108818 46 4 Counties Ground Maintenance Church Yard Mowing April, May, June: 2 visits each 108828 47 British Telecommunications PLC Office Phone 01/05/19-31/07/19 108820 48 EC Carro, Mr Richard Maintenance Contract 108821 48 Konica Minolta Photocopier maintenance contract 108823 48 Konica Minolta Photocopier maintenance contract 108824 49 Konica Minolta Photocopier usage contract 108826 40 Limebridge Rural Services Ltd Visit 7&8 of 16 Amenity Maintenance 108826 41 Stratford District Council CCTV maintenance 108828 42 Expenses Incurred G Foster CTV maintenance (10883) 43 Stratford District Council CCTV maintenance (10882) 44 Expenses L Newland Travel to meeting; Ryman elastic bands 108833 45 Travel to meeting; Ryman elastic bands 108831 57 Expenses L Newland Travel to meeting; Ryman elastic bands 108832 57 WALC Training - Helen Wilson 108833	47 Meacham, B Volunteer Driver Reimbursement 108813 £61.20 47 Owen P Volunteer Driver Reimbursement 108814 £93.15 47 Taylor, W M Volunteer Driver Reimbursement 108815 £56.25 47 Thomas, N Volunteer Driver Reimbursement 108816 £14.40 47 White, G Volunteer Driver Reimbursement 108817 £182.70 47 Wood, J Volunteer Driver Reimbursement 108818 £44.85 46 4 Counties Ground Maintenance Church Yard Mowing April, May, June: 2 visits each 108819 £420.00 47 British Telecommunications PLC Office Phone 01/05/19-31/07/19 108820 £313.02 398ER Carro, Mr Richard Maintenance Contract 108821 £728.46 37 HAGS Playground Equipment 108822 £11,400.00 4 Konica Minolta Photocopier usage contract 108824 £125.39 8 Konica Minolta Photocopier usage contract 108825 £22.307 46 Limeb	47 Meacham, B Volunteer Driver Reimbursement 108813 £6120 47 Owen P Volunteer Driver Reimbursement 108814 £93.15 47 Taylor, W M Volunteer Driver Reimbursement 108815 £56.25 47 Thomas, N Volunteer Driver Reimbursement 108816 £14.40 47 White, G Volunteer Driver Reimbursement 108817 £182.70 47 Wood, J Volunteer Driver Reimbursement 108818 £44.85 46 4 Counties Ground Maintenance Church Yard Mowing April, May, June: 2 visits each 108819 £420.00 47 British Telecommunications PLC Office Phone 01/05/19-31/07/19 108820 £313.02 £52.17 398ER Carro, Mr Richard Maintenance Contract 108821 £728.46 37 HAGS Playground Equipment 108822 £11,400.00 £1900.00 8 Konica Minolta Photocopier maintenance contract 108822 £11,400.00 £1900.00 8 Konica Minolta Photocopier maintenance 108824

PLANNING APPLICATIONS – AUGUST 2019

10/01040/ELU	Mr Trovor	11/0 m dfluib 11/1 4 d	Dranged extension to greate	20/08/40 No representations
19/01948/FUL		Wandfluh UK Ltd,	Proposed extension to create	20/08/19 No representations
	Allen	Northfield Road,	workshop, storage and office space	
40/04 40/EL''	NATION CONTRACTOR	Kineton Road	(part first floor) including car parking	No server and of the server to the following
19/0149/FUL	Mrs Susan	The Grange, Coventry	Engineering works to widen two access	No representation, subject to the following:
	Steele	Road, Southam CV47	points onto the public highway and to	Clarification on the number of car parking spaces - the detail in
		1QB	widen small sections of the internal	the design statement does not match the plans. The Council
			driveway through the site to the Grange	wants to retain the current number of parking spaces at the
			Hall and the installation of a 1.8m high	Grange Hall.
			fence close-board fence.	Landscaping / soft planting in front of the new fencing, to
				protect the view from Grange Hall.
				No mention of access to and treatment of the Grange car
				parking spaces. Will these be controlled by barrier entry?
				Consideration needs to be given to the fact that many
				residents of Coventry Road currently use the Grange car
				parking spaces on a daily basis. During term time, this area is
				also used for school drop-off and collection.
				Preventing access to members of the public to the Grange
				parking spaces will have repercussions - members of the
				public and residents may start to park in Coventry Road or at
				The Grange Hall, where parking is already fully utilised at peak
				times.
19/00182/FUL	Owl Homes	Lilley Meadow, Solus	Full application for the erection of 10	26/07/19 No representations. It should be noted that in the
	Ltd	Gardens, Southam	dwellings an associated parking,	emerging Southam Town Council Neighbourhood Plan, there
			landscaping, public open space and	is a requirement for a minimum distance of 8 metres to the
			ancillary infrastruture. Re-consultation-	boundary / water course. This application allows an increase in
			outline to full application	the distance to 6 metres which complies with the District Plan's
				regulations of between 6 and 12 metres to the boundary. Any
				further increase to comply with the emerging Neighbourhood
				Plan would be welcomed but should not be at the risk of loss of
				bungalows.
19/00435/FUL	Sue Miller	Southam College	Full application for a new Sports Hall for	<u> </u>
		Welsh Road West	joint school and community use,	i '
		Southam CV47 0JW	including a new access and car parking	
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