

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL VIRTUAL MEETING VIA MICROSOFT TEAMS DUE TO COVID-19 ON THURSDAY 25TH JUNE 2020

Present: The Mayor, Councillor M Brooks - In the Chair
Councillors G Foster, L Ellard, A John, M Connors, A Jamieson, H Wilson,
M Ray, C Worsh, A Walster

Apologies: None

Absent without Apologies:
Cllr K Toner
Cllr T Bromwich

In Attendance: Mrs D Carro, Miss L Hextall and Cllr A Crump

62. DECLARATIONS OF INTEREST

All Council Members Present	Non-Pecuniary	Planning Application 20/00003/FUL Town Clerk Report Item 5
	Reason	Town Council will be gifted building
Cllr G Foster	Non-Pecuniary	Planning Application 20/00003/FUL Town Clerk Report Item 5
	Reason	Family members lives in the vicinity

63. APOLOGIES

RESOLVED:

None

64. REPRESENTATIONS FROM THE PUBLIC

None in attendance

65. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

i) That the Minutes of the meeting held on the following dates, having previously been circulated, be confirmed and signed by the Town Mayor:

23rd April 2020

30th April 2020

7th May 2020

14th May 2020

21st May 2020

28th May 2020

4th June 2020

11th June 2020

18th June 2020

66. **ACCOUNTS FOR PAYMENT**

i) Invoices were available at the meeting for inspection

RESOLVED:

That the payment of accounts dated June 2020, totalling £3273.50 (details attached) be authorised.

67. **APPLICATIONS FOR PLANNING PERMISSION**

67.1 i) Council considered the applications for planning permission detailed on the schedule dated June 2020 upon which the Town Council had been consulted by Stratford District Council. (details attached)

68. **TOWN CLERK'S REPORT**

68.1 **REPRESENTATIONS FROM THE PUBLIC**

None in attendance

68.2 **ACCOUNTS 2019/2020**

RESOLVED:

- **That the Town Council has reviewed and is satisfied with the Internal Audit process and its scope and effectiveness**
- **That the Town Council has considered and accepts the Internal Audit Report for the financial year 2019/2020**
- **That the Financial and Non-Financial Risk Assessment has been reviewed by the Town Council and should be signed by the Town Mayor and Town Clerk and submitted to the External Auditor. Members note that the document is currently being reviewed by the Council's Legal Advisers**
- **That the Town Council has reviewed and accepted the Town Council Financial Regulations. Members note that the document is currently being reviewed by the Council's Legal Advisers**
- **That the Southam Town Council Annual Governance Statement is reviewed and signed by the Town Mayor and Town Clerk and submitted to the External Auditor**
- **That Section 1 Annual Governance Statement be signed by the Town Mayor and Town Clerk and submitted to the External Auditor**
- **That the Town Council has approved the accounts for 2019/2020**
- **That the Statement of Accounts be signed by the Town Mayor and Town Clerk and submitted to the External Auditor**

That a vote of thanks be given to the Finance Officer for all her hard work

68.3 **2nd S137 GRANT APPLICATION SOUTHAM CHRISTMAS LIGHTS ASSOCIATION**

Members considered a S137 Grant Application from Southam Christmas Lights Association. COVID-19 is having on their fund-raising opportunities and therefore do not have enough funds for the Christmas lights this year.

RESOLVED:

That instead of the Town Council awarding the grant, the Town Council will place the order and the contractor will invoice the Town Council directly at a cost of £6840 inc VAT.

68.4 STREET NAMING POLICY

Members considered the reviewed Street Naming Policy as proposed by the working party

RESOLVED:

i) That the Street Naming Policy is adopted (with some minor amendments and the following significant changes) to take effect from 1st September 2020

- **3.2.1 Should read ‘changes proposed by STC to existing street names’**
- **3.3 Should read ‘names to be sufficiently’**
- **3.7.1 Should read ‘names of former town residents who have died during**

ii) To write to Mr and Mrs Doherty and advise them of the situation

iii) To issue a Press Release

iv) That the new policy is advertised in the next Newsletter

68.5 NEW COMMUNITY HALL – AIR CONDITIONING ISSUE

This matter was considered under minute 67

68.6 MAYORMAKING

Due to COVID-19 the Mayor making meeting (Town Meeting) did not take place in May 2020, under the new legislation the current Mayor and Deputy Mayor can remain in post until May 2021 or that council appoint a new Mayor and Deputy Mayor. If the council chooses to appoint a new Mayor and Deputy Mayor now, the Civic Reception would not be able to take place following the meeting and members of the public would only be able to attend virtually via Microsoft Teams

RESOLVED:

i) That the Mayor making meeting takes place virtually via Microsoft Team on Thursday 25th July 2020

68.7 COUNCIL MEETING DATES

That all Council meetings will take place virtually until Government Guidelines advise otherwise

69. WORKING PARTY REPORTS

(including representative reports from Outside Bodies)

DEMENTIA FRIENDLY SOUTHAM

It was advised that a couple of virtual meetings have taken place and that the planned Dementia Action Week has now been cancelled this year due to Covid-19

SOUTHAM FIRST

It was advised that meetings have continued, the French Market is still in the diary for November and the new potential logo has been shared.

70. **INFORMATION FROM COUNTY & DISTRICT COUNCILLORS**

Cllr Crump advised the following:

- The HS2 road closure at Ufton has meant that the buses are not stopping at Ufton therefore residents needing to get to and from Ufton can claim taxi fares back from WCC
- Due to the retained firefighters being furloughed, they have been able to help residents in the community
- There have been nuisance fires as well as flash floods
- Household recycling most are open but Stockton still not due to safety concerns
- Fly tipping issues
- There has been a surge in people wanting to become Foster Carers
- Has been on the TV regarding Domestic Abuse
- Some grass cutting issues
- Acorns planning application was approved at Planning Committee
- Wellesbourne Market re-opened last week, it is very well organised
- Shielding Support will slowly reduce

71. **EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

72. **STAFF SALARIES AND PAYMENT FOR SERVICES**

RESOLVED:

To authorise the payment of staff salaries dated June 2020

73. **PERSONNEL WORKING PARTY**

Cllr John updated members on all the work she has been doing regarding contracts, policies and procedures, furlough payments, holiday pay

RESOLVED:

i) That holiday payments should be for the last 3 years

ii) That a vote of thanks is given to Cllr John for all her hard work

Southam Town Council Financial Year 2020-2021

Accounts Payable 25th June 2020

Voucher No	Budget Line	Payee	Details	Bank	Chq No	Gross Amount	VAT (to be reclaimed)	Net Amount
45	39, ER	Mr R Carro	Maintenance Contract May and June	Unity		£1,376.92		£1,376.92
46	21	WALC	Finance and Governance 23rd June 2020, Purpose, People and Powers 1st September, Meetings and Risk 10th September - delegate Lauren Hextall	Unity		£90.00	15.00	£75.00
47	45	Warwickshire County Council	Street lighting private works - Springfield Grove, Southam (Column Replacement)	Unity		£1,806.58	301.10	£1,505.48

Total **£3,273.50** £316.10 **£2,957.40**

PLANNING APPLICATIONS

20/01372/FUL Mr Asa Savage 5 Hurst Road, Southam, CV47 1HY,
Erection of a two storey side extension, single storey rear extension and the demolition of a single storey rear outbuilding to the rear.

RESOLVED:

No representations

20/01367/FUL Mr Ford 13 Springs Crescent, Southam, CV47 0JT,
Demolition of existing garage and erection of a one & two storey side and rear extension.

RESOLVED:

No representations

20/00862/FUL Court (Warwickshire) LTD Tarsus Hotel And Restaurant ,
Daventry Road, Southam, CV47 1NW
"Demolition of all existing buildings and construction of eight dwellings, with associated garages, gardens, access and parking. An amendment/additional information has been received for the application shown above as follows:

A revised Arboricultural Impact Assessment and Sunlight Assessment have been submitted to accompany the application. Revised plans have also been submitted which include a revised Site Layout to show the tree works, amendments to Plots 2 and 3 which have removed the existing study area and amendments to Plots 5 and 6 which have been updated

to reduce the size of the proposed study area. Plans which show a comparison of the existing and proposed footprint and biodiversity comparisons and refuse vehicle tracking have also been submitted."

RESOLVED:

That the Town Council objects:

Reason. The Council considers the density too high for a plot of just over half an acre and does not accord with NPPF paragraph 123 in that Southam has no identified shortage of building land, reference the most recent SHLAA, or current additional need for housing given other developments in progress.

The Council also considers the plan layout and orientation of the proposed dwellings ill-considered and messy, particularly plot 6 which is very close the western boundary, not adequately soft screened and may prove an overbearing influence on the adjacent Calcutt Meadow development and plot 8, at the northern end on the eastern boundary which appears to have been shoe-horned in at the last moment. As this is a brownfield site we would also like to see, as recommended by the EA as a condition an up-to date contaminated land report. Also the council is not happy with the vehicle tracking as they consider it unworkable "

20/00003/FUL Taylor Wimpey Land Between Daventry Road And, Welsh Road East, Southam,

"Erection of a community centre (Use Class D1) with associated internal access road, car parking, cycle storage, landscaping and all other associated details. An amendment/additional information has been received for the application shown above as follows:

19064-PL101_F_FloorPlan

19064-PL104 E_Location Plan

19064-PL105 D_Vehicle Tracking Plan

19064-PL107 C_Proposed Block Plan

e19066.9 community hall_ventilation summary report_20200616

e19066-M-450 B_Mech Services-HVAC

e19066-M-460 B_Roof Plan

e19066-ME-510 B_Section Details

LDS407-22B - COMMUNITY CENTRE PLANTING

Southam Community Centre - REP-1012200-05-AM-01052020-Community Centre"

RESOLVED:

That although the council supports the application , they are still concerned as to whether the proposed ventilation system (rather than having air conditioning) will meet the needs of the hall in terms of ensuring that users of the hall will be able to

carry out their activities , such as aerobics and not get too hot , therefore the council wants this matter referred to Environmental Health . The council also has concerns regarding the vehicle tracking system as it is possibly too tight

20/01323/FUL Mr Jamie McDonald 2 Old Road, Southam, CV47 1HP
Single storey rear extension and canopy

RESOLVED:

No representations