

MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL VIRTUAL MEETING VIA MICROSOFT TEAMS DUE TO COVID-19 ON THURSDAY 24TH SEPTEMBER 2020

Present: The Mayor, Councillor G Foster - In the Chair
Councillors L Ellard, A John, A Jamieson, H Wilson, M Ray, A Walster

Apologies: Cllr M Connors – Personal
Cllr C Worsh - Work
Cllr K Toner - Personal

Absent without Apologies:
Cllr T Bromwich

In Attendance: Mrs D Carro, Miss L Hextall and Cllr A Crump

104. DECLARATIONS OF INTEREST

Cllr G Foster	Non-Pecuniary	Planning Application 20/01829/FUL
	Reason	Neighbour
Cllr H Wilson	Non-Pecuniary	Town Clerk Report Item 3 – Member of the Warwick Tree Warden

105. APOLOGIES
RESOLVED:
None

106. REPRESENTATIONS FROM THE PUBLIC
None in attendance

107. MINUTES OF THE PREVIOUS MEETING
RESOLVED:
i) That the minutes of the meeting held on the 23rd July 2020, having previously been circulated, be confirmed, and signed by the Town Mayor
ii) That the minutes of the meeting held on the 20th August 2020, having been circulated, be confirmed, and signed by the Town Mayor

108. ACCOUNTS FOR PAYMENT
i) Invoices were available at the meeting for inspection
RESOLVED:
That the payment of accounts dated September 2020, totalling £16,761.45 (details attached) be authorised.

109. APPLICATIONS FOR PLANNING PERMISSION
109.1 i) Council considered the applications for planning permission detailed on the schedule dated September 2020 upon which the Town Council had been consulted by Stratford District Council. (details attached)

110. TOWN CLERK'S REPORT

110.1 REPRESENTATIONS FROM THE PUBLIC

None in attendance

110.2 STREET NAMING APPLICATION

To consider the application from Mr J Doherty

RESOLVED:

That the Street Naming Application is approved

110.3 S137 GRANT APPLICATION

Members considered the S137 Grant Applications and awarded the following grants

RESOLVED:

i)To award Rubbish Friends (Southam) £300

ii)To award Southam in Bloom £930

iii)To award Warwick Tree Warden £250 , subject to receiving a letter from St James Primary School confirm that permission has been granted from the landowner

110.4 SOUTHAM NEIGHBOURHOOD PLAN

Members considered the amended draft plan

RESOLVED:

That the Council approves the proposed changes to the Neighbourhood Plan and that the resulting draft should be submitted to Stratford District Council for Strategic Environmental Assessment screening and the subsequent stages in the review and adoption process

110.5 STANDING ORDERS

Members reviewed the proposed Standing Orders

RESOLVED:

To adopt the proposed Standing Orders

110.6 COUNCIL MEETING DATES

That all Council meetings will take place virtually until Government Guidelines advise otherwise

111. WORKING PARTY REPORTS

(including representative reports from Outside Bodies)

111.1 ENV MARCH 2020 MINUTES

Item 1 – Wood Street Car Park

Members were informed that a meeting is currently being arranged, the council is of the opinion that it is important that residents who do not have a parking have the opportunity of a Parking Permit

Item 2 – Welfare Hut Planning Application

The applicant met with councillors to discuss their application and why the council objected applicant that they would maintain their objection regarding the lack of parking.

Item 3 – Roundabout Specification and Quotation

Members considered the specification to bring all four roundabouts up to a maintainable level

RESOLVED:

i) That the Town Council accepts the quotation as follows:

- **All the four islands restoration works to be included in one works contract**
- **All arising from island one clearance will be removed from the site and recycled at our facilities (Kineton Rd B4451)**
- **All arising from islands two , three and four will be reduced to woodchip and spread over the site as a mulch (Banbury Rd A423, Daventry Rd A425, Coventry Rd A426)**
- **Any substantial litter and rubbish will be removed from all islands and disposed of off-site**
- **The contract works to be carried out after leaf fall i.e. November-February inclusive**
- **The supply and planting of any shrubs, bulbs trees or herbaceous plants will be a separate contract**
- **A traffic management consultation will be required for the works and will be applied as advised by traffic management consultations**

ii) To except the estimated cost of £2250 plus VAT subject to any traffic management costs not exceeding £1000

Item 4 – Mr & Mrs Doherty

Members were updated regarding the meeting that some councillors had with the family

RESOLVED:

i) That a new Street Naming Policy is put in place

ii) That a small working party of the council meets W/c 16th March to agree the wording of the policy for council to resolve

Item 5 – New Town Mayor and Deputy Mayor

Members discussed who the new Mayor and deputy Mayor should be?

RESOLVED:

That Cllr G Foster is Town Mayor and Cllr A John is Deputy Mayor

Item 6 – New Bank Account

RESOLVED:

That the Town Council moves from HSBC and that Unity Trust Bank is the council's new bank provider

Item 7 – Planning Applications

See attached

Item 8 – Southam United Football Club Ltd

Cllr Letford discussed with council concerns regarding the finances of the club and what was originally agreed and what has been delivered as part of the Bloor Homes Development

RESOLVED:

- i) That Cllr Letford finds out which FA league the club is in so that concerns can be raised with the FA once the council has agreed what concerns to raise
- ii) That the Town Clerk contacts SDC to establish whether the obligations of the S106 agreements have been met .

111.2 ENV SEPTEMBER 2020 MINUTES

Item 1 – MOP FAIR 2020 and Southam First – French Market

RESOLVED:

That due to COVID-19 the 2020 MOP Fair will be cancelled this year , the council are also of the opinion that the French Market should not be going ahead either.

Item 2 – Kids Run Free

RESOLVED:

That the Town Council gives permission for this organisation to use the Park Lane Recreation Ground to run their event as the council is satisfied with their COVID-19 procedures and risk assessment.

Item 3 – Roundabout Maintenance

RESOLVED:

- i) That the Town Council accepts the quotation of £2420.00 plus VAT for traffic management of the four roundabouts while maintenance is carried out.
- ii) That a request for road markings at the Kinton/Tesco Roundabout is submitted to WCC.

Item 4 – Training Policy

RESOLVED:

- i) That the Training Policy is adopted.
- ii) A note of thanks was given to Cllr John

Item 5 – Representatives to Outside Bodies

The representatives were reviewed and amended

RESOLVED:

That the attached new listing is adopted

Item 6 – Planning Applications

RESOLVED:

See below

Item 7 – Request for Litter Bin

Members considered correspondence from a resident requesting a bin around the entrance to the Shell Garage /Budgens. The Council were made aware that if SDC approved the location, the cost of installation would be approx. £400 and an annual emptying charge of approx. £140.

RESOLVED:

If Cllr Crump is in agreement with the proposal to put the request forward to SDC.

Item 8 – Southam Stories

Cllr Ray updated members on the situation regarding the work required on the Southam Stories structure in the Town Centre , it is envisaged that the cost of the work required could be quite significant

RESOLVED:

That Cllr Ray advises the Town Council no later than the October meeting of what costs are involved so that it can be budgeted for in the 2020-2021 Precept

PLANNING APPLICATIONS

ENV meeting 10th September 2020

20/01696/FULMr Tom Gwillam 16 Drovers Way, Southam, CV47 1FW
Single Storey extension

RESOLVED:

No representations

20/02012/FULMr David Ball 8 Hillyard Road , Southam, CV47 0LA
2No dormers to front elevation and two storey side and rear extension and front porch

RESOLVED:

Southam Town Council object to this application on the grounds that it is over-development of the site and out of keeping and proportion to neighbouring properties

PLANNING REFORM – CURRENT CONSULTATION ON CHANGES TO THE CURRENT PLANNING SYSTEM

RESOLVED:

That Cllr Walster , Cllr Foster and the Town Clerk meet to respond to the consultation by the 1st October 2020

PLANNING APPEAL – 21 WELSH ROAD WEST

RESOLVED:

To write to SDC advising that they have the Town Council support with regards to this appeal

111.3 SOUTHAM STORIES SCULPTURE OUTSIDE LIBRARY

RESOLVED:

- i)That the Town Council support the proposal to restore the Southam Stories Sculpture**
- ii)That a Southam Stories new budget line for £5500 is proposed at the Precept Meeting January 2021**

111.4 SOUTHAM CIVIC IDEAS FORUM (SCIF)

Members were advised that costs were being sort by SCIF to repair the public noticeboard by the Holywell, a quote to repair the frame were between £600-£1100 and the noticeboard itself would be on an aluminium composite panel with polycarbonate protection.

111.5 CHRISTMAS LIGHTS SWITCH-ON

Members were advised that it has been decided that this year's switch-on will be virtual.

111.6 3 TIER CLIMATE CHANGE EVENT

Cllr Wilson advised that she had attended the 3 Tier Climate Change Event, local councils are doing some good work, but it was all too local and not big enough to make a real difference.

111.7 SOUTHAM FIRST

Members were advised that the AGM is on the 29th September 2020

111.8 GOVERNMENT CONSULTATIONS PLANNING REGIME- CHANGES TO CURRENT SYSTEM CLOSES 1ST OCTOBER 2020 AND WHITE PAPER CLOSSES 29TH OCTOBER 2020

Members were updated on the consultation proposals

RESOLVED:

That the Town Clerk in conjunction with Cllr Walster, Cllr Foster and Cllr John responds to the consultation on behalf of the council.

112. INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

Cllr Crump advised the following:

- That the Stockton Recycling Centre re-opens via a booking system on the 26th September 2020
- Various meetings with HS2
- Councillor Grants
- Been out and about with Patch Byrne identifying areas for repair
- New Planning Regime briefing
- Local Government Reform
- Aldi - Meeting to discuss proposals
- Attended 3 Tier Climate Change Event
- Warwickshire Fire and Rescue – better use of facilities
- Safer Warwickshire Officer (North and South of the County)
- Safer in Warwickshire – School Safety Club
- One Planning Committee
- COVID-19 statistics
- Reserve site allocations

113. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to

Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

114. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise the payment of staff salaries dated September 2020

PLANNING APPLICATIONS

APPLICATION NO.	APPLICANT NAME	SITE	PROPOSAL	COMMENTS
ENV March 12				
19/03191/FUL	Sandeep Singh & Hayley Connolly	21 Welsh Road West, Southam, CV47 0JW	2 storey side extension, single storey rear extension, detached double garage and alteration with the parking arrangements	The Town Council maintains their objection due to the connection of the site to Welsh Road West, the site access is next to a major junction and Primary school
20/00513/FUL	Mr & Mrs Tayte	4 Tollgate Road , Southam, CV47 1EE	Erection of new bay window and canopy to the frontage , rear single storey extension (fall-back position under GPDO) and for the retrospective application for replacement of windows to front , side and rear elevations.	No representations
19/03552/FUL	Mr & Mrs Leathers	The Gables, 58 Warwick Road, Southam, CV47 0HW	This application has been amended: The height of the rear extension has been slightly amended - Council has previously made no representation	No representations
20/00546/ADV	Mr Andy Horwood Tesco	Tesco, Northfield Road,	1 x 42" LCD media screen, 4 x 1250mm x 700mm flagpole signs,	The Town Council

		Kineton Road Industrial Estate , Southam, CV47 0FG	overall 2450mm in height	supports the application
ENV September Mtg				
20/01696/FUL	Mr Tom Gwillam	16 Drovers Way, Southam, CV47 1FW	Single Storey extension	No representations
20/02012/FUL	Mr David Ball	8 Hillyard Road , Southam, CV47 0LA	2No dormers to front elevation and two storey side and rear extension and front porch	Southam Town Council object to this application on the grounds that it is over-development of the site and out of keeping and proportion to neighbouring properties
Town Council meeting September				
20/01829/FUL	Mr Sam Archer	33 Welsh Road West, Southam, CV47 0JW,	An amendment/additional information has been received for the application shown above as follows: Existing and Proposed Plans Drawing No: 005 Revision A - two storey rear extension reduced in size.	No representations application withdrawn

