

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL VIRTUAL
MEETING VIA MICROSOFT TEAMS DUE TO COVID-19 ON THURSDAY 28TH
JANUARY 2021**

Present: The Mayor, Councillor G Foster - In the Chair
Councillors L Ellard, A John, A Jamieson, M Ray, A Walster, J Carson, K
Mullen, N Griffin-Taylor, N Savage, K Medgett and K Toner

Apologies: Cllr C Worsh – Work
Cllr M Connors - Personal
Cllr A Crump – Personal

Absent without Apologies:
Cllr T Bromwich

In Attendance: Mrs D Carro and Miss L Hextall

160. APOLOGIES
RESOLVED:
Apologies were accepted.

161. DECLARATIONS OF INTEREST
Cllr G Foster Non-Pecuniary Reason Town Clerk Report Item
Family member uses the park
to exercise their dog

162. REPRESENTATIONS FROM THE PUBLIC
None present.

163. MINUTES OF THE PREVIOUS MEETING
RESOLVED:
That the minutes of the meeting held on the 14th January 2021, having been
circulated, be confirmed, and signed by the Town Mayor.

164. ACCOUNTS FOR PAYMENT
i) Invoices were available at the meeting for inspection.
RESOLVED:
i) That the payment of accounts dated January 2021, totalling £9234.28 (details
attached) be authorised.
ii) That Cllr John and Cllr Foster sign off the payments.

165. APPLICATIONS FOR PLANNING PERMISSION
165.1 i) Council considered the applications for planning permission detailed on the
schedule dated January 2021 upon which the Town Council had been consulted by
Stratford District Council. (details attached)
RESOLVED:
ii) That if invited Cllr John and Cllr Walster to become members of Long
Itchington PC Planning Committee in order to consider jointly any Dallas Burston
Planning Applications

iii) Planning Application decisions dated January 2021.

Noted

iv) Planning Committee Meeting Dates

Noted

166. TOWN CLERK'S REPORT

166.1 REPRESENTATIONS FROM THE PUBLIC

None in attendance

166.2 LITTER BIN REQUEST

Members considered correspondence from a resident requesting that a litter bin is installed by the kissing gate leading to the Holy Well from the Wattons Lane end side.

RESOLVED:

That the Council do not wish to authorise another bin as there are sufficient bins in the vicinity.

166.3 BATTLE BOOTCAMP WARWICK AND LEAMINGTON

Members considered the request to use the Park Lane Recreation Ground to run personal training sessions.

RESOLVED:

That the Town Council authorise for the Recreation Ground to be used subject to a Letting Agreement being signed and the council being provided with the Public Liability Insurance document and a Risk Assessment. No damage must be caused to the ground. Must be advised when they want to use the facility as other user already use the Recreation Ground for similar activities and all activities must operate under COVID-19 Guidelines.

166.4 DOGS OFF LEADS COMPLAINT

Members considered correspondence from a resident complaining that dogs are off their leads in the Park Lane Recreation Ground.

RESOLVED:

i) To advise the resident that in the next newsletter the Town Council will reiterate the responsibilities of a dog owner and that the owner would be liable should an incident happen.

ii) That once CCTV is installed SDC will be asked to monitor any dog owners behaving irresponsibly.

iii) That the Town Clerk will contact SDC to ascertain how often the Enforcement Officer visits Southam and ask that they visit more often in order to catch people who might be acting irresponsibly.

166.5 DRAFT GYPSY AND TRAVELLER AND TRAVELLING SHOWPEOPLE SUPPLEMENTARY PLANNING DOCUMENT (CONSULTATION)

Member considered the correspondence.

RESOLVED:

To respond advising that the Town Council are supportive of the document and await formal consultation when local allocated sites are identified.

166.6 CCTV

Members considered the costings relating to the installation of 3 new CCTV cameras in Southam (2 x Park Lane Recreation Ground and 1 x Pound Way Underpass). Members were informed that there was an issue to do with S106 funding for the underpass as SDC advised that the money cannot be released with WCC approval, although it does say that in the agreement.

RESOLVED:

i) That the Town Council approve the costings.

ii) To advise SDC that the CCTV at the Park Lane Recreation Ground should be progressed while the issue relating to the funding of the underpass is still being resolved.

166.7 WOOD STREET CAR PARK – PROPOSED CHARGES

RESOLVED:

To write a strongly worded letter to SDC advising that Southam Town Council will never agree to charges being put on Wood Street Car Park

166.8 LONE WORKING POLICY

RESOLVED:

Subject to a couple of minor amendments the Lone Working Policy is adopted

166.9 QUARTERLY BUDGET REVIEW

Noted

166.10 COUNCIL MEETING DATES

RESOLVED:

That all Council meetings will take place virtually until Government Guidelines advise otherwise

167. CORRESPONDENCE

None to consider.

168. WORKING PARTY REPORTS

(including representative reports from Outside Bodies)

168.1 CARBON FOOTPRINT TOOL TESTING PHASE

Noted

168.2 TOWN COUNCIL WEBSITE

RESOLVED:

That tenders are invited for a Website Template.

168.3 CCTV MINUTES

Noted

**168.4 GRANGE HALL MANAGEMENT COMMITTEE MEETING MINUTES
OCT 20 & NOV 20**

Noted

168.5 NDP UPDATE

Noted

168.6 BUSYNESS MEETING

That the focus is to apply for a HS2 Business Local Economy Fund that will included making improvements to the streetscene and inviting businesses to get involved.

168.7 POLICE COMMISSIONER MEETING

Noted

169. INFORMATION FROM COUNTY & DISTRICT COUNCILLORS

Cllr Crump not in attendance

170. EXCLUSION OF THE PUBLIC FROM THE MEETING

It was moved and

RESOLVED: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

171. STAFF SALARIES AND PAYMENT FOR SERVICES

RESOLVED:

To authorise the payment of staff salaries dated January 2021.

Meeting closed: 9.05pm

PLANNING

21/00118/TPO

Mrs Deborah Webster

4 Grange Close, Southam, CV47 0JR-

T1: Horse Chestnut: Fell.

RESOLVED:

To be referred to the Arboriculturalist, the Town Council are of the opinion that if the tree can be saved it should be saved, given it's age and amenity value

Southam Town Council Financial Year 2020-2021

Accounts Payable January 2021							
Voucher No	Budget Line	Payee	Details	Bank	Gross Amount	VAT (to be reclaimed)	Net Amount
136	47	G White	Volunteer Driver Reimbursement	Unity	£31.95		£31.95
137	ER	Colin Sheasby	Field Maple tree to the rear of 26 Tollgate Road. To crown thin 1 x semi-mature field maple by approx 25% Remove large, over-mature Scots Pine tree (tag no. 1245) in Recreation Ground	Unity	£1,128.00	£188.00	£940.00
138	46	Limebridge Rural Services Ltd	Grasscutting 14 and 15 of 16 cuts	Unity	£2,246.06	£374.34	£1,871.72
139	37	PIRMS (Richard Kibilski)	Quarterly playground inspections January 2021 (7 sites)	Unity	£260.00		£260.00
140	8	Inside IT	Monthly Support with queries, setting up printer on Finance laptop, restart issues with Windows 10. Office 365 , Cllr emails, Trend Micro, Offsite Back Up.	Unity	£559.99	£93.33	£466.66
141	6	British Telecommunications PLC	GP 00277011 Bundle services - 01-01-21 - 31-01-21	Unity	£165.54	£27.59	£137.95
142	3	Zurich Municipal	Insurance 28-02-21 - 27/02/22	Unity	£3,509.28		£3,509.28
143	21	WALC	Understanding The Planning System - Cllr Carson	Unity	£30.00	£5.00	£25.00
144	39, ER	Mr R Carro	Maintenance Contract January	Unity	£688.46		£688.46
145	20	Open Spaces Society	Annual subscription renewal invitation	Unity	£45.00		£45.00
146	8	Safe Security Services	Uplift and remove from ground floor 1 x Chubb	Unity	£570.00	£95.00	£475.00
			Total		£9,234.28	£783.26	£8,451.02