

**MINUTES OF THE MEETING OF SOUTHAM TOWN COUNCIL VIRTUAL MEETING VIA MICROSOFT TEAMS DUE TO COVID-19 ON THURSDAY 25<sup>TH</sup> FEBRUARY 2021**

**Present:** The Mayor, Councillor G Foster - In the Chair  
Councillors A John, A Jamieson, M Ray, A Walster, J Carson, M Connors, N Savage, and K Medgett

**Apologies:** Cllr C Worsh – Work  
Cllr K Mullen - Personal  
Cllr N Griffin-Taylor – Work  
Cllr L Ellard – Personal  
Cllr K Toner - Personal

**Absent without Apologies:**  
Cllr T Bromwich

**In Attendance:** Mrs D Carro , Miss L Hextall and Cllr A Crump

**172. APOLOGIES**  
**RESOLVED:**  
**Apologies were accepted.**

**173. DECLARATIONS OF INTEREST**

Cllr G Foster	Non-Pecuniary Reason	Correspondence Item 4 Work connections with Bloor Homes
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**174. REPRESENTATIONS FROM THE PUBLIC**  
None present.

**175. MINUTES OF THE PREVIOUS MEETING**  
**RESOLVED:**  
**That the minutes of the meeting held on the 28<sup>th</sup> January 2021, having been circulated, be confirmed, and signed by the Town Mayor.**

**176. ACCOUNTS FOR PAYMENT**  
i)Invoices were available at the meeting for inspection.  
**RESOLVED:**  
**i)That the payment of accounts dated February 2021, totalling £8930.62 (details attached) be authorised.**  
**ii)That Cllr John and Cllr Connors to sign off the payments.**

**177. APPLICATIONS FOR PLANNING PERMISSION**  
**177.1** i) Council considered the applications for planning permission detailed on the schedule dated February 2021 upon which the Town Council had been consulted by Stratford District Council. (details attached). This month there were no Planning Applications to consider  
**RESOLVED:**  
**i) To write to SDC to thank them for fighting the Planning Appeal Billet Hut,**

iii) Planning Application decisions dated February 2021.

**None to consider.**

iv) Planning Committee Meeting Dates

**Noted**

**178. TOWN CLERK'S REPORT**

**178.1 REPRESENTATIONS FROM THE PUBLIC**

None in attendance

**178.2 S137 GRANT APPLICATIONS**

Members considered S137 Grant Applications from the following organisations:

Southam Carnival 2021 – Free Activities - £1404 (£1170 + VAT)

Christmas Lights 2021 Purchase of Bulbs and Festoons £2466.70 (2055.58 + VAT)

Southam In Bloom – Purchase of Plants and Watering £3500

**RESOLVED:**

**i) That Southam Carnival 2021 are awarded £1404 (£1170 + VAT) for Free Activities**

**ii) That Christmas Lights 2021 are awarded £2466.70 (£2055.58 + VAT) to purchase bulbs and Festoons.**

**iii) To write to Christmas Lights to ascertain how many more bulbs need to be purchased.**

**iv) That Southam in Bloom are awarded £3500 for the purchase of plants and watering.**

**178.3 WCC – LOCAL TRANSPORT PLAN CONSULTATION**

Members considered the consultation document and concluded that they have not comments to make at this time.

**178.4 ANNUAL TOWN MEETING (PARISH ASSEMBLY)**

In light of current COVID restrictions and the legislation changing from the 7<sup>th</sup> May 2021 regarding virtual meeting, members considered the Annual Town Meeting and Mayormaking.

**RESOLVED:**

**i) That Mayormaking will take place on Tuesday 4<sup>th</sup> May 2021 virtually.**

**ii) That the Town Meeting will take place sometime in the summer.**

**178.5 COUNCIL MEETING DATES**

**RESOLVED:**

**That all Council meetings will take place virtually until government advises otherwise**

**179. CORRESPONDENCE**

**i) Complaint – Market Hill**

**RESOLVED:**

**To respond thanking the resident for their letter stating that their comments are noted and to put an article in the next Newsletter regarding considerate parking.**

ii) Southam Neighbourhood Development Plan – Screening Strategic Environmental Assessment

**Noted**

iii) St James Primary School – Bike Racks Request

**RESOLVED:**

**To respond advising that the Town Council does give permission for bike racks to be installed on Town Council land, but the Council would not fund it.**

iv) Bloor Homes Estate Complaint

**RESOLVED:**

**i) To respond advising that the Town Council fully support their complaint and Cllr John is happy to be a council representative on their resident group and attend the meeting that they are having with Jeremy Wright MP if they feel that would be helpful.**

**ii) To contact Bloor Homes regarding the complaint**

**180. WORKING PARTY REPORTS**  
**(including representative reports from Outside Bodies)**

**Item 1 – Grange Hall Valuation**

Members considered correspondence from SDC.

**RESOLVED:**

**i) To request a further meeting with SDC to discuss the matter.**

**ii) To ask Noralle to assess the site.**

**Item 2 – Harry Green Way – Big Bear Event**

Members considered correspondence from SDC regarding running event an event along the Harry Green Way that starts and finishes in Southam in April 2022.

**RESOLVED:**

**i) To respond advising that the Town Council support the idea in principle and give permission for the Park Lane Recreation Ground to be used.**

**ii) That permission would have to be sought by WWC , SDC and the Warwickshire Advisory Group**

**Item 3 – Live & Local – Community Arts during Lockdown and Subsidised Outdoor Performances**

Members considered the correspondence.

**RESOLVED:**

**i) That Cllr Foster will pass the information on to Galanos House, Tithe Lodge and The Grange Players**

**ii) To advertise the information.**

**Item 4 – Complaint regarding a tree in the Tollgate Play Area**

Members were advised that the Council had received a complaint from a resident regarding a tree in the Tollgate Road Play Area that is overhanging their property. In September 2020. The original work on the tree was to crown lift this tree and this was completed in September 2020 and following the complaint additional work was carried out in January 2021. The tree has been crown lifted to approx. 4m and crown thinned by approx. 25%, leaving it in a balanced condition, i.e., the distance from the stem to the outside of the canopy is approximately the same all the way around the tree. The Arboriculturist has advised that the Field Maple is in a good,

safe, sound condition and he would not recommend any further works to be carried out.

**RESOLVED:**

**i) That the Town Council will not authorise and further work to be carried out as per the advice from their arboriculturist.**

**ii) To write to the resident according advising that any work they choose to carry out the resident will be wholly liable.**

**Item 5 - WCC Roundabouts S171 Licence**

Members considered correspondence from our contractor who advised that WCC will not issue a S171 Licence because of HS2 road works and wants the council to wait until the A425 is re-opened. Also, they would not give permission for one roundabout to be worked on while another roundabout was set up for traffic management, this would extend the time it would take to carry out the job and incur additional expenditure. However, as a result of conversations that the Town Clerk has had with officers, WCC have now agreed to issue the licence and allow 2 roundabouts to be worked on a day, subject to appropriate signage advising that the work is being carried out on behalf of the Town Council and on-going assessment of traffic ensuring that there is not an unreasonable amount of traffic build up.

**Item 6 – New Tourism and Town Council Website**

**RESOLVED:**

**i) That apply for WCC The Visit Local scheme grant of £3600, the scheme offers 9 days dedicated support for their IT web designer or a designer of our choice using the best practice template supported by WCC.**

**ii) That the Town Council Website Tender Quotation Proforma is approved that the Website Working Party are authorised to appoint the website designer following the tender process.**

**Item 7 – Youth Services Working Party**

**RESOLVED:**

**i) That Cllr John and Cllr Savage form a Youth Services WP to form a Youth Council and improve Youth Provision, Facilities and Services in Southam**

**ii) That Cllr Medgett, Cllr Mullen and Cllr Griffin-Taylor are also members of the WP.**

**Item 8 – Play Area Maintenance Requirements**

**RESOLVED:**

**To accept the following quotation:**

**Maintenance Requirements:**

**Shepherds Hill Play Area – Replace Gate Buffer - £50.00**

**The Furrows Play Area - Slide - The bottom step to the slide is decayed -**

**Replace with MOT type 1 and smooth off the rough edges on the other steps - £285.**

**Priors Meadow - Remove and replace x2 flat seats and chains £366.**

**Park Lane Recreation Ground**

**Cableway - Retention the cable and replace the chain cover.**

**Mini Titan - Replace the cross beam securing bolts.**

**Train - Replace the bolt on the seat.**

**Pedestrian Gate - Replace the buffer**  
**Roundabout - Grease the bearing or advise if a new bearing is required.**  
**Climbing Net - Inspect the fixings**  
**Carry out the following wet pour repairs:**  
**1sqm under the Cableway in black wet pour**  
**2 areas 500mm each under the Basket Seat in black wet pour**  
**300mm x 200mm around the Ladybird area in black wet pour**  
**Cost - £2822.50**

**Total Cost for all work is £3523.50.**

**Item 9 – Dog Etiquette**

**RESOLVED:**

- i)To produce suitably worded signage to remind dog owners of their responsibilities.**
- ii)Cllr Jamieson to help produce the signage.**

**Item 10 – Town Mayor and Deputy Mayor 2021/22**

**RESOLVED:**

**That Cllr Foster will continue as Town Mayor and Cllr John to continue as Deputy Mayor for 2021/22 Mayoral Year**

**Item 11 – Planning Application**

**RESOLVED:**

**See attached.**

**181. COVENTRY & WARWICKSHIRE DEMENTIA ACTION ALLIANCE**  
**Noted**

**182. HS2 MP FORUM MINUTES 21/1/21**  
**Noted**

**183. SOUTHAM IN BLOOM**  
**Cllr Walster advised that SIB would be applying for a HS2 Grant to enhance the work that they do in the town.**

**184. INFORMATION FROM COUNTY & DISTRICT COUNCILLORS**  
**Cllr Crump advised the following:**

- Welsh Road West would be closed from the 5<sup>th</sup> – 7<sup>th</sup> March to carry out essential work to the bridge.**
- Is in touch with the resident regarding the maintenance complaint on the Bloor Housing Estate**
- The Welsh Road East footway is currently at the design stage.**
- The blocked paving at Wood Street has now been completed.**
- Safer in Warwickshire (WCC) provide funding to schools for Bike Racks.**
- SDC Economic Development Team helping some businesses.**

**RESOLVED:**

To write Cllr Crump asking him to raise the issue with management companies with the planning department to see if anything can be done in future through the planning system to better protect residents.

**185. EXCLUSION OF THE PUBLIC FROM THE MEETING**

It was moved and

**RESOLVED:** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public be excluded from the meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

**186. STAFF SALARIES AND PAYMENT FOR SERVICES**

**RESOLVED:**

To authorise the payment of staff salaries dated February 2021.

**Meeting closed: 9.10pm**



20/03630/FULGraham Jackson Chimneys, 39 Millholme Close, Southam, CV47  
1FQFirst floor side extension

**RESOLVED:**

**No representations**

21/00024/FULSandeep Singh & Hayley Connolly 21 Welsh Road West, Southam, CV47  
0JW, 2 storey side extension, single storey rear extension, and new vehicle access  
crossing to provide off street parking.

**RESOLVED:**

**Support the application.**